

# (Near Parade Mandir, Sagar(M.P.) Pupil's Responsibilities

As in every school, there are rules at Mahar Children Academy, Sagar and they exist to ensure that the children are safe, feel secure, work well in each other's company and enjoy good relationships. Happily, most pupils co-operate, they are sensible, hard – working and courteous to one another and to staff, and for them disciplinary action is quite unnecessary.

Pupils are encouraged at all times to think about the wisdom of what they are doing and its effect on others.

#### These school rules include:

- 1. Show consideration, care and respect for others.
- 2. Allow others to work without interruption.
- 3. Have good attendance and punctuality.
- 4. Move promptly and quietly to classes. Use the one way system.
- **5.** Obey the instructions of teachers at all times.
- **6.** Abide by the uniform rules of the school.
- 7. Eat only in the areas of the school allotted for this purpose. Chewing gum and sweets are banned.

I acknowledge the different and unique talents which God has given me and my responsibilities to use them wisely.

### Therefore I will.

- **1.** Strive to live out the ideals of our school, working hard to achieve my potential and show kindness and concern to my fellow pupils and to those in need.
- **2.** Wear full school uniform and bring all the equipment I need for each lesson.
- **3.** Attend school regularly and on time.
- **4.** Be polite and show consideration to others in our school community.
- **5.** Be respectful to all adults in our school community.



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- **6.** Keep to the school rules so that our community can be happy and safe and allow the best of learning to take place.
- **7.** Take responsibility for all my actions.

### POINTS FOR STUDENTS TO REMEMBER

- **1.** Never omit the lesson or homework assigned. If you do, it is like missing a train that you can never catch afterwards.
- **2.** Always revise the work done in class. Do not consider this as a special assignment.
- 3. If memory work is arranged, see that it is completed within the given period.
- **4.** Consider tuition as a social evil. Avoid it by concentrating and participating in the class.
- 5. Never postpone what you can do each day.
- **6.** Be enthusiastic in doing everything. Live well by doing everything well.
- 7. Daily show your school diary to your parents and get them to sign any remarks.

# RULES FOR DISCIPLINE

- 1. Every student should regularly bring his/her school diary. The school uniform is to be worn on all school days and for all school functions. Parents should see to it that their son/daughter does not wear the uniform outside the school. When he/she is at home or elsewhere.
- **2.** All students must be in their seats before the teacher enters the class. During the absence of a teacher, the monitor of the class responsible for maintaining discipline must be obeyed.
- **3.** Students should take care of school property. They should not note write or scratch on the desks, walls or doors of the school nor should they damage the property of others. Any damage done to school property must be paid for by the offender.

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- **4.** The school is not responsible if a student loses money or some valuable article. Money should not be lent or borrowed; article should not be exchanged.
- **5.** A student who uses unfair means during tests/exams, tampers with marks, answer sheets or report card will be awarded zero mark in the subject, and an undertaking from the parent will have to be given.
- **6.** If any correction is to be made in the report card, it is to be brought to the attention of the school authorities within three days of receipt of the report.
- **7.** Students who come to school with their domestic helpers should never leave the school premises before the person arrives. If the person is delayed, they should report to the School Office.
- **8.** Electronic gadgets like calculators, cassette players, etc. should not be brought to the school.
- **9.** Students are not allowed to use the telephone in the school without the permission of the Principal/ Vice Principal. They will not be allowed to answer telephone calls during class hours. They will not be allowed to receive letters or other mail without the permission of the Principal.

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