OpenRIMS. Reassign an applicant

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Motivation

Sometimes it is necessary to reassign rights from one applicant to another. General use cases are:

- 1. An applicant wants a new Gmail Address for authentication
- 2. An applicant decided to collect all applications under one corporate Gmail Address

OpenRIMS provides Supervisors with electronic forms to complete the use cases:

- Data input form to define and check applicant's Gmail addresses
- Process monitoring form to monitor the execution of the reassignment

How to start?

The initial form allows the start of a new one and checks the result of the previous executions.

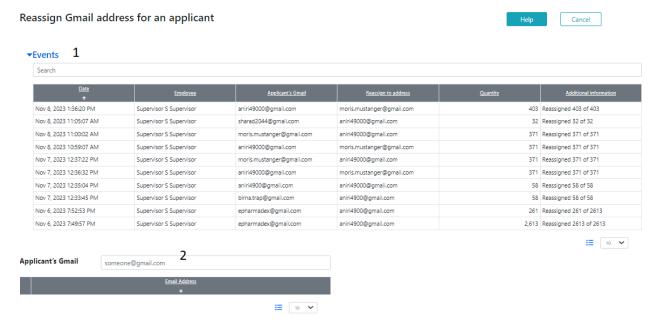


Figure 1 Initial form

- 1. Open "Events" to inspect the results of the previous reassignments. May be useful to check results.
- 2. Search for applicants' email from the rights should be reassigned

reassign.applicant.help

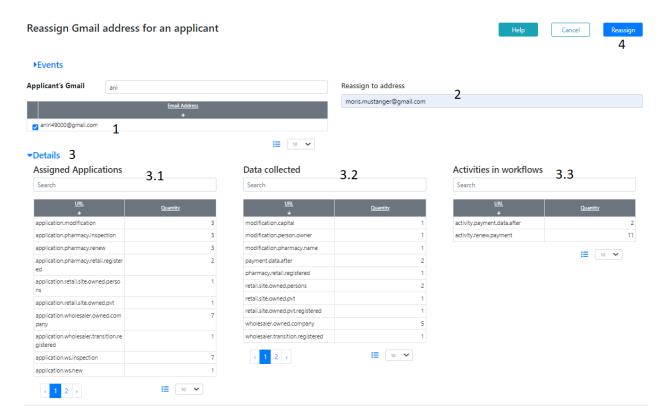


Figure 2 Reassigning is ready

- 1. Selected Gmail address to reassigning
- 2. New or existing Gmail address to which reassigning will be
- 3. Details related to the applicant
 - 3.1. Application issued by
 - 3.2. Data defined using electronic forms
 - 3.3. Activities in workflows assigned to
- 4. Run the reassignment

How to check?

Typically, reassigning an applicant is a long-running process. It means that after start, the execution will continue on the server and you can do any job using the client. Just after reassignment is started the monitor screen will appear.

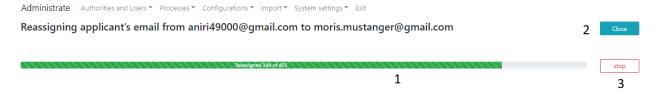


Figure 3 The monitor screen

- 1. The progress of the reassignment
- 2. It is possible to close this form at any time, the reassignment will continue on the server
- 3. It is possible to stop the reassignment on the server in case if you are completely sure that the reassignment process is hanged. Usually, it is not recommended.

If execution has not been finished, the monitor screen will be displayed after Administrate->Authorities and Users-Reassign Applicant selection.



Figure 4 Monitoring or reassignment