1. Our commitment to keeping your trust

We commit to always handle your personal information securely and carefully. We strictly comply with the Data Protection Act 2009 and other applicable Mauritian privacy laws.

2. Why we collect information

to process your order

to avoid you the hassle of re-entering your details every time you shop with us.

to provide after sales service (we may pass your details to another organisation for this purpose)

to supply/deliver products or services you have purchased to better understand your requirements and preferences

to provide you with offers that are of greater interest or benefit to you.

We may need to pass the information we collect to other companies for administrative purposes such as processing and sorting data, monitoring how customers use the Website and issuing our e-mails for us. Third parties will not be allowed to use your personal information for their own purposes.

3. How we collect this information

We collect your personal details through forms and emails which you knowingly provide us, such as name, address, telephone number etc.

Sometimes we add to your personal information data from external sources. This is usually only done to verify the accuracy of the information we have, and to personalise and improve our services.

4. What we collect

Your name, business name, billing address, delivery address, phone number, fax number, e-mail address, contact person, VAT Registration No., Business Registration No., job title, type of organisation and number of employees. These are details which you provide to us knowingly through forms and emails.

Information

Information

data, facts, or instruction, in knowledge obtained from experience derived from experience

Your preferences based on your orders and inquiries.

Your IP Address which is a string of numbers unique to your computer that is recorded by our web server when you request any page or component on the website. This information is used to monitor your usage of the website.

Data recorded by the website which allows us to recognise you and your preferred settings. This saves you from re-entering information on return visits to the site. Such data is recorded locally on your computer through the use of cookies. Most browsers can be programmed to reject, or warn you before downloading cookies.

5. Sharing your information

We may need to pass personal details such as your name, business name and address to service providers who perform some of our deliveries.

In case we have any doubt regarding information you supplied to us, we will, if we deem it appropriate, report this to the appropriate authorities for them to investigate.

In the event we sell our business, your information may be transferred as part of that sale. We will not use your information for purposes unrelated to the services we provide without your consent.

We may, from time to time, provide data to other business partners for various purposes such as marketing research. In this situation we make it impossible to identify who you are.

If you would like to access your personal information, please go to "My Account" or email your request via Contact Us for any further details.

6. Security

We commit to take all reasonable steps to store your personal information securely.

Only authorised team members have access to our customers' personal information.

Your critical information is encrypted, through the use of SSL technology, to make it extremely difficult to be intercepted.

7. About cookies and what they tell us

A cookie is a small amount of information sent from a web server to your computer when you use our website. This information does not personally identify you. It simply tells us what areas of our site your computer has visited. It also tells us if you have selected a product, it does not tell us your personal identity unless you are registered with us.

8. Other sites

DelOffice has no control over the privacy practices of sites that are linked to this site via hyperlinks or banner advertising. Please take care at all times to check whose site you are visiting.

9. Direct marketing by mail and email

We may, from time to time, send you email or mail via direct marketing to inform you of changes in policies, special offers, new products and services and other information concerning the content and terms of use of this site. We will not use, share or sell your personal information for the purpose of mass mail advertising for the account of third parties.

10. Changes to our privacy policies and practices

Our privacy policies and practices may be reviewed and updated from time to time in line with customer expectations and legislative changes.



