

# **RESUME /CV USING CANVA**

## **1. INTRODUCTION**

### **1.1 Overview**

#### **PROJECT DESCRIPTION :**

The "Creating Dynamic Resumes/CVs using Canva" project aims to develop a comprehensive guide and toolkit for crafting visually appealing and impactful resumes/CVs using the popular graphic design tool, Canva. In today's competitive job market, having a well-designed and professional-looking resume/CV can significantly enhance an applicant's chances of standing out to potential employers.

A resume is a document created and used by a person to present their background, skills, and accomplishments.

Resume can be used for a variety of reasons, but most often they are used to secure new employment.

A typical resume contains a summary of relevant job experience and education.

### **1.2 Purpose :**

The purpose of a resume is to introduce yourself to employers, present your qualifications, and secure an interview. Writing a resume aims to showcase your experience, education, and skills in a standardized format that is easy for recruiters to read.

## **2. Problem Definition & Design thinking**

### **2.1 Empathy Map**



### 3. RESULT



**M.SUGANYADEVI**

**WEB DEVELOPER**



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#### Skills

Web Design



Design Thinking



Computer Literacy



Strong

Communication



#### About Me

I am a qualified and professional web developer with five years of experience in database administrations and web design. Strong creative and analytical skills. Team player with an eye for detail.



#### Education

Secondary school

Really Great high school

2010-2016

BACHELOR OF TECHNOLOGY

Really Great university

2014-2017



#### Work Experience

APPLICATIONS DEVELOPER

Really Great Company

2018-2022

Database administration  
and website design

Educational institutions and  
online classroom  
management

## **4. ADVANTAGES & DISADVANTAGES :**

### **4.1 ADVANTAGES :**

- \* Gives You an Edge Over Other Candidates.**
- \* Helps You Leave a Lasting Impression on the Hiring Manager.**
- \* Showcases Your Strengths and Achievements.**
- \* Opens Doors to More Career Opportunities.**

### **4.2 DISADVANTAGES :**

- \* Emphasizes gaps in jobs.**
- \* Highlights frequent job changes.**
- \* Emphasizes career changes, especially unrelated jobs.**
- \* Points out career setbacks.**

## **5. APPLICATIONS :**

- \* Practice writing a personal branding statement.**
- \* Restructure your experiences for the career change.**
- \* Highlight your transferable skills.**
- \* Show, you're a good candidate.**

## **6. CONCLUSION :**

**Through this resume project, was learned the Canva Tool and also it make to think critically on problem resume and to solve my problems. This projects helped my job application ideas.**