

Form No. DIR-3

Form language

☐ English ☐ Hindi

Application for allotment of Director Identification Number before appointment in an existing company or LLP

[Pursuant to section 153 of The Companies Act, 2013 & Rule 9(1) of The Companies (Appointment and Qualification of Directors) Rules, 2014 & Rule 10 of Limited Liability Partnership Rules, 2009]



Refer instruction kit for filing the form

*All fields marked in * are mandatory*

Income-tax Permanent Account Number (Income-tax PAN) is mandatory in case of Indian Nationals and in such case applicant details should be as per Income-tax PAN. In case the details as per Income-tax PAN are incorrect, applicant is advised to first correct the details in Income-tax PAN

In case of foreign national, Passport number is mandatory

Digilocker

1 Fetch from Digilocker

Applicant's Details

2 *Photograph

(Attach a latest passport size photograph by clicking on the alongside box)

3 *Whether a citizen of India

☐ Yes

☐ No

4 Applicant's Name (Enter full name and do not use abbreviations)

(a) First name

(b) Middle name

(c) Last name

5 Father's Name (Even married women must also give father's name)

(a) First name

(b) Middle name

(c) Last name

6*Nationality

7*Whether resident in India

☐ Yes

☐ No

8 (a) *Occupation type

☐ Self Employed

☐ Professional

☐ Homemaker

☐ Student

☐ Serviceman

(b) Area of occupation

(Government/ Teaching/ Business/ Professional/ Government Employment/ Private Employment / Housewife/ Student/ Others)

(c) If 'others' selected, please specify

9(a) *Educational qualification

(Primary education/ Secondary education/ Vocational qualification/ Bachelor's degree/ Master's degree/ Doctorate or higher/ Professional diploma/ Others)

(b) If 'others' selected, please specify

10*Date of birth (DD/MM/YYYY)

11*Gender

☐ Male

☐ Female

☐ Transgender

12 Income-tax permanent account number

Income tax PAN attachment

13*Do you have Aadhaar?

☐ Yes

☐ No

14 Aadhaar number

Aadhaar number attachment

15 Voter's identity card number

Voter's identity card attachment

16 Passport number

Passport attachment

17 Driving license number

Driving license attachment

18 Permanent residential address

*Address Line 1

Address Line 2

*Country

*Pin Code/Zip Code

*Area/Locality

*City

District

*State/UT

*Jurisdiction of Police Station

19 (a) *Phone

(b) Fax

(c) *Mobile (with Country code)

(d) *E-mail ID

20 *Whether present residential address is same as permanent residential address

☐ Yes

☐ No

21 Present residential address

*Address Line 1

Address Line 2

*Country

*Pin Code/Zip Code

*Area/Locality

*City

District

*State/UT

*Jurisdiction of Police Station

22 (a) *Phone

(b) Fax

Attachments

(a) *Proof of residence of applicant

(b) Optional attachment(s) - if any

Verification

I, * son/daughter of * born on*

(DD/MM/YYYY) resident of * hereby confirm and verify

I hereby confirm and declare that:

- a) The photograph and documents being attached to the Form DIR-3 belong to me. I further confirm that all required documents have been duly certified by the respective government authority and are being attached to the said Form DIR-3,
- b) I am not restrained, disqualified, removed of , for being appointed as Director of a company under the provisions of the Companies Act, 2013 including sections 164 and 169,
- c) I have not been declared as proclaimed offender by any Economic Offence Court or Judicial Magistrate Court or High Court or any other Court,
- d) I also declare that:-
- ☐ I am not required to obtain the security clearance from the Ministry of Home Affairs, Government of India under sub-rule (1) of rule 10 before applying for director identification number; or
- ☐ I am required to obtain the security clearance from the Ministry of Home Affairs, Government of India under sub-rule (1) of rule 10 before applying for director identification number and the same has been obtained and is attached,
- e) I have not been already allotted a Director Identification Number (DIN) under section 154 of the Companies Act, 2013,
- f) I further declare that I have read and understood the provisions of Sections 154, 155, 447 and 448 read with Sections 449, 450 and 451 of the Companies Act, 2013, and
- g) I solemnly declare that the declaration given herein as stated above are true to the best of my knowledge and belief and that it conceals nothing and that no part of it is false.

*** To be digitally signed by Applicant**

Certification

- ☐ *I declare that I have satisfied myself about the identity of the applicant based on the perusal of the original of the attached document.
Note: In case where the applicant is residing outside India the particulars have to be verified from the documents duly attested by the attesting authority as prescribed.
- ☐ *I also declare that the company/LLP intends to appoint the applicant as a director/ designated partner after allotment of DIN
- ☐ *I further certify that:
- ☐ *All the required attachments have been completely and legibly attached to this form;
- ☐ *I have kept a copy of this form and attachments thereto, in my records for future reference.
- ☐ *It is understood that I shall be liable for action under Section 449 of the Companies Act, 2013 for wrong certification, if any found at any stage.

*** To be digitally signed by**

***Category** *(Director/Company Secretary/Manager/CEO/CFO/Designated partner)*

***DIN/DPIN of the Director/Designated partner or PAN of the Manager or CEO or CFO; or membership number of Company Secretary**

***Corporate Identity Number (CIN) / FCRN/ LLPIN/ FLLPIN with which the authorised signatory is associated and in which the applicant is proposed to be a director/designated partner**

***Name of Company/ foreign company/ LLP/ foreign LLP**

Note: Attention is drawn to provisions of Section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement / certificate and punishment for false evidence respectively.

For Office use only:

eForm Service request number (SRN)

eForm filing date (DD/MM/YYYY)

Digital signature of the authorizing officer

This eForm is hereby approved

This eForm is hereby rejected

Date of signing (DD/MM/YYYY)

OR

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the filing company.