

# Matthew Bishop

## Personal Information

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## Experience

### Vector Force Deployment (Formerly Infrasource & Mears) - OQ Auditor

1 ½ year - Lenexa, KS

- Received daily videos of residential sewer lines that are surveyed before and after gas lines installed
- Audited the videos with careful attention to detail to ensure the sewer lines are clear and no cross bores are present.
- Strong communication with drivers and other auditing team members

Daily software use of Excel, One Drive, Outlook, Skype Business (Moving to Microsoft Teams), Adobe PDF and Microsoft Explorer

### Computer Repair Work - Volunteer

6 years

- Resolved computer issues that would include troubleshooting network connectivity, replacing memory, hard drives, graphic processing units and power supplies
- Maintained computer systems by Windows installation, Linux installation, performing updates on hardware and software
- Built custom computers on request

### Wilding Wallbeds - Parts Prep

1 year - St. George, UT

- Prepared pieces of lumber by cutting shaping and sanding to precise measurements (within 1/32 of an inch)
- Moved large amounts of lumber using forklift
- General maintenance on machines including cleaning, oiling and changing blades.
- Provided upkeep for the shop

### Orgill, Inc. - Shipping

7 Months - Hurricane, UT

- Received high volume orders from customers then sorted, scanned and organized the products onto pallets
- Organized the pallets in the truck based off delivery schedule
- Had monthly reviews over the time to complete orders

## Education

**Mountainland Applied Technology College - Computer Technician Program** 2015-2016  
Certified

**Kansas University Coding Bootcamp** 2020-2021

## Key Skills

### Knowledge of:

- Windows OS
- Linux OS
- Windows Office Products
- System Security
- Network Setup/Security
- Computer Building

### Key Competencies

- Career Motivation
- Commercial Awareness
- Trustworthiness & Ethics
- Results orientation
- Problem Solving
- Organization
- Teamwork
- Responsibility
- Dependable

### Achievements

- CompTia A+
- CompTia Network+
- CompTia Security+
- Graduated Computer Program 4 Months Early

## References

References will be provided on request