

Matthew Bishop

Personal Information

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Experience

Vector Force Deployment (Formerly Infrsource & Mears) - OQ Auditor

1 ½ year - Lenexa, KS

- Received daily videos of residential sewer lines that are surveyed before and after gas lines installed
- Audited the videos with careful attention to detail to ensure the sewer lines are clear and no cross bores are present.
- Strong communication with drivers and other auditing team members

Daily software use of Excel, One Drive, Outlook, Skype Business (Moving to Microsoft Teams), Adobe PDF and Microsoft Explorer

Computer Repair Work - Volunteer

6 years

- Resolved computer issues that would include troubleshooting network connectivity, replacing memory, hard drives, graphic processing units and power supplies
- Maintained computer systems by Windows installation, Linux installation, performing updates on hardware and software
- Built custom computers on request

Wilding Wallbeds - Parts Prep

1 year - St. George, UT

- Prepared pieces of lumber by cutting shaping and sanding to precise measurements (within 1/32 of an inch)
- Moved large amounts of lumber using forklift
- General maintenance on machines including cleaning, oiling and changing blades.
- Provided upkeep for the shop

Orgill, Inc. - Shipping

7 Months - Hurricane, UT

- Received high volume orders from customers then sorted, scanned and organized the products onto pallets
- Organized the pallets in the truck based off delivery schedule
- Had monthly reviews over the time to complete orders

Education

Mountainland Applied Technology College - Computer Technician Program 2015-2016
Certified

Kansas University Coding Bootcamp 2020-2021

Key Skills

Knowledge of:

- Windows OS
- Linux OS
- Windows Office Products
- System Security
- Network Setup/Security
- Computer Building

Key Competencies

- Career Motivation
- Commercial Awareness
- Trustworthiness & Ethics
- Results orientation
- Problem Solving
- Organization
- Teamwork
- Responsibility
- Dependable

Achievements

- CompTia A+
- CompTia Network+
- CompTia Security+
- Graduated Computer Program 4 Months Early

References

References will be provided on request