



# MadCap Flare Introductory Training

## Course Overview

Welcome  
Target Audience  
Course Overview

## Getting Started with Flare

What Is Flare?  
A Tour of the Flare Interface  
What Is a Project?  
Opening a Project

## Adding Content

About Topics  
Creating a Topic  
Changing a Topic  
Creating a Bulleted List  
Creating a Numbered List  
Inserting an Image  
Inserting a Video  
Adding a Table  
Previewing a Topic  
Finding and Replacing Text  
Spell Checking

## Importing Content

About Importing Files  
Importing a Word Document

## Linking Content

About Links  
Creating a TOC Book or Page  
Creating a Cross Reference  
Creating a Hyperlink  
Creating a Drop-down Link

## Designing Content

- About Design
- Applying a Stylesheet to All Topics
- Applying a Style
- Applying a Table Stylesheet to a Table
- Adding Content to a Header or Footer in a Page Layout
- Applying a Page Layout to a Target
- Adding Content to a Template Page
- Applying a Template Page to a Target
- Changing a Skin
- Applying a Skin to a Target

## Single Sourcing Content

- About Single Sourcing
- Creating a Variable
- Inserting a Variable
- Creating a Snippet
- Inserting a Snippet
- Creating a Condition Tag
- Applying a Condition Tag to a File or Folder
- Applying a Condition Tag to Content

## Topic Reviews and Targets

- MadCap Central Review Workflow
- MadCap Contributor Review Workflow
- Word/PDF Review Workflow
- About Targets
- Setting Up an HTML5 Target
- Building an HTML5 Target
- Setting up a PDF Target
- Building a PDF Target