REGIONS HELOC Document Audit Checklist



Return original signed loan package to:
REGIONS MORTGAGE
2090 PKWY OFFICE CIRCLE
ATTN: IMAGING DEPARTMENT
HOOVER, AL 35244

BORROWER NAME: ORDER NUMBER:						
Critical Documents	YES	YES		NO		COMMENTS
All documents listed on Page 1 of the Regions Closing Instructions have been returned						SIGNING ONLY
All documents are sorted in order of the documents on Page 1 of the Regions Closing Instructions						
Mortgage/Deed of Trust						RETURN ORIGINALS TO REGIONS
Consumer Security Agreement All documents are legible and do not	L				_	
contain illegible characters						
Handwritten changes	Γ	1				NO handwritten changes allowed
Copies of picture IDs for all signors included in the document package						
All documents are signed as the names are typed						
All documents are dated						
Right to Cancel(s)						
Document quality acceptable						
All MC Affidavits signed and dated						
ALL DOCUMENTS LISTED ON THE REGIONS LOAN CHECKLIST ARE PRESENT AND COMPLETE						IF ANY DOCUMENTS ARE MISSING OR ARE INCOMPLETE, DELAY ORDER AND FAIL AUDIT, DO NOT SHIP
FLORIDA						2 WITNESSES REQUIRED PER LENDER
LOUSIANA						SUBSCRIBING WITNESSES REQUIRED
MISSOURI						NOTICE OF SALE
INDIANA						NEW WITNESS REQUIREMENT FOR MORTGAGE
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AUDITOR: