

Security and Risk Management Module
Group 1 Meeting Minutes – Assignment 2
9th October 2022

Attendees : Jane Aldridge, Pearce Begley, Beatrice Mutegi

Enclosed are the actions and meeting notes, for the second meeting for assignment two :

- Progress Update (All)
 - Section 1 of the assignment checklist consists of the following :
 - the list of risks for the supply chain of the company
 - Status Update : Beatrice, Pearce and Jane have provided a list of risks.
 - Action : Jane to combine these and send out a draft for review
 - the selection of the risk method with justification of why this was selected
 - Status Update : there was some debate as to the risk method which was to be selected
 - Action : Jane to send out a proposal for review
 - explain the calculations used
 - Action : All team members to provide
 - list the assumptions
 - Action : All team members to provide
 - and justify the sources of data
 - Status Update : Beatrice has used Yashi but has had issues with the tool, and so has proposed some alternatives.
 - Action : Beatrice to send out details of alternatives to Yashi

- It was agreed that each team member would work in parallel on the above tasks because it is important that everyone learns the techniques involved
 - It was agreed that a first draft for sections 1 and 2 of the assignment checklist had to be completed by next Sunday 16th October
 - Section 3 which is worth 25% would be focused on during the week of the 17th October
 - The assignment has to be completed by the end of Monday 24th October
-
- **Next Meeting will be Saturday 15th October at 1 UK time**