MUHAMMAD UMER FAROOQ DATA ANALYST

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SUMMARY

Computer Science undergraduate with strong skills in SQL, Python, Excel, and Power BI. Experienced in cleaning and analyzing datasets, building automated dashboards, and delivering actionable insights to support data-driven decisions. **Recently selected for a Data Analyst internship at Karachi University**, further strengthening practical exposure to real-world data projects. Strong analytical and communication skills, eager to contribute as a Data Analyst in a results-driven organization.

WORK EXPERIENCE

Data Analysis Intern - DigiSkills.pk

Aug 2025 - Present

- Assisted in analyzing datasets to identify trends and insights for training program improvements.
- Created Excel and Power BI dashboards to visualize learner progress and performance metrics.
- Supported trainers by preparing structured data reports for decision-making.

Data Analyst Intern - National Youth Leadership Program

Aug - Sep 2025

- · Conducted analysis of program participant data to identify trends and areas for improvement.
- Built visual reports in Power BI and Excel to present insights to stakeholders.
- Collaborated with teams to ensure accurate and timely reporting for strategic planning.

EDUCATION

BS Computer Science 2023 - 2027

Sindh Madarsatul Islam University

12th (Computer Science) 2020 - 2022

The Caspian College

CERTIFICATIONS

Deloitte Australia – Data Analytics Job Simulation (Forage)

July 2025

Data Visualization with Power BI – Great Learning Academy
 Sep-Nov 2024

Microsoft Office – The Skills E-Learning Platform

May 2024

May 2024

TECHNICAL SKILLS

- Analytics & Programming: Python (Pandas, NumPy, Matplotlib, Seaborn), JavaScript, SQL, Excel
- Visualization & BI Tools: Power BI, Tableau, Looker Studio, PowerPoint
- Databases & Workflow: MySQL, Jira, MS Office
- · Additional: HTML, CSS, Bootstrap, WordPress

SOFT SKILLS

- Teamwork & Collaboration
- · Problem-Solving & Analytical Thinking
- Communication (Verbal & Written)
- Adaptability & Quick Learning
- Time Management & Attention to Detail