

# MUHAMMAD UMER

## WEB DEVELOPER

Karachi, Pakistan | 0311-2459845 | muhammadumer.web@gmail.com

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### SUMMARY

Motivated and detail-oriented Web Developer seeking a challenging role in a dynamic organization. Eager to leverage my skills and abilities to contribute effectively to team goals, while continuing to grow professionally.

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### TECHNICAL SKILLS

Languages & Frameworks: HTML, CSS, JavaScript, Bootstrap, PHP, Laravel

Databases & Tools: MySQL, JSON

Software: Word, Excel, Canva, Discord

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### PROFESSIONAL EXPERIENCE

#### Virtual Assistant – Amazon (1 year Of Experience)

- Maintained product listings and optimized for customer engagement..
- Handled customer inquiries and resolved issues promptly and efficiently.

#### Administrator – TCS (6 Months Of Experience)

- Maintained office records and ensured proper filing and documentation.
- Supported resource management and team coordination.

#### Owner – Book Shop (6 Years Of Experience)

- Managed all aspects of business operations, including inventory, sales, and customer service.
- Provided personalized recommendations to customers based on their interests.

#### Home Tutor (5 Years Of Experience)

- Assisted students in preparing for exams and improving their academic performance.
- Built strong relationships with students and parents to monitor progress and provide feedback.

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### EDUCATION

#### Diploma In Software Engineering Aptech | January 2024 – Present

- Focused on developing skills in software development, web technologies, and programming.

#### Intermediate

- Pre-Engineering – Karachi Board

#### High School

- Matriculation (Computer Science) – Karachi Board

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### ADDITIONAL INFORMATION

- Languages: English, Urdu
- Certifications: Game Development, Full Stack Development