

# Personal resume

## Basic Information

Name: HengMa

Tel: 647-395-6597

Mailbox: mahengopq123@gmail.com

Degree: Undergraduate

Date of Birth: 2000.1.15

Status: student

Graduated University: university of Toronto



## Education Information

2017.9-2021.6	Twenty-four High School of Zhengzhou City	High School
2021.9-2024.6	university of Toronto	Associate degree

## Individual Profile

### 2019.8-Present      TuoFeike Global Trade Company

During my time at Global Trade Connections, an esteemed export-import intermediary, I served as a Trade Specialist where I played a pivotal role in facilitating international transactions between manufacturers and buyers across different countries. My responsibilities ranged from conducting thorough market research, ensuring supplier compliance with international standards, to negotiating beneficial terms. A crucial aspect of my job involved navigating the complexities of international trade laws and managing logistics, including customs clearance. Notably, I led a significant project that involved arranging a deal for renewable energy equipment between a local manufacturer and a foreign government, overcoming logistical hurdles and adhering to various standards. This experience sharpened my negotiation, project management, and cross-cultural communication skills, teaching me the value of meticulous attention to detail and adaptability in the face of

## Skills Certification

- Language: CET 4, mandarin B;
- Software: computer of second class, good command of office software, such as: Word, Excel and PowerPoint;
- Interest: oral English, reading, travel and swimming

## Self-Assessment

- Cheerful, active thinking and studious;
- Sincerely, responsive and easygoing;
- Passionate about work, hardworking;
- Rational, dare to pick heavy responsibility, strong team spirit and coordination ability