

# Gugu Ntini

A young and passionate BSC in Computer Science student who enjoys learning and improving her skills. Gugu Ntini is an asset and excellent to work with. Gugu enjoys learning about Tech and is excited to start her journey in the Tech industry.

Rzeszow, Poland  
(+48) 515 855 843  
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## EXPERIENCE

### Tsebo Catering Solution at Anglo American

Rosebank, South Africa

#### Administrative Clerk Assitant

February 2022 - August 2022

Answered phone calls and emails, developed and maintained a filing system for Health and Safety, bookkeeping, receiving stock, assist in the canteen during lunchtime, creating menus and stickers for the kitchen staff and helping seniors with any admin needed.

### The University of Information Technology and Management

Rzeszow, Poland

BSC in Computer Science

October 2022 - PRESENT

### Curro Thatchfield High School

Pretoria, South Africa

January 2019 - November 2021

I consent to the processing of my personal data for the purpose of the recruitment process in accordance with Regulation (EU) 2016/679 of European Parliament and the Council of 27 April 2016 on the protection of individuals with regards to the processing of personal data and the free movement of such data and repealing Directive 95/46 EC (GDPR)

## SKILLS

Leadership skills  
Good Communication Skills  
Computer Proficiency  
People Skills  
Problem-solving ability  
Basic Python Language

## Achievements

Student Representative  
Council 2020/2021 under the  
Spirt Portfolio

## LANGUAGES

English - Native Language/C2

