



## **Recommendation Letter**

### **TO WHOM IT MAY CONCERN**

I would like to take this opportunity to offer my strong endorsement for Xuming Huang. During this project, he worked as a project part-time assistant in my team and I had the pleasure to supervise and work with Xuming Huang. In this period of time, I noticed that Xuming Huang is a passionate and intelligent young student who possesses key attributes that would help him shine, namely being a hard worker that solves problems with a great attitude.

In the whole process of his work, Xuming Huang demonstrated strong ability to learn and comprehend. He could often capture the key elements of work in a short time and was capable to work independently, which enabled him to complete all kinds of tasks with great efficiency. At the same time, he is a person full of passion and vitality, who is able to encourage everyone around him and constantly bring motivations to the whole project team.

When facing complex tasks, he had shown great patience and attentiveness which enabled him to discover problems from time to time. He also fully exhibited the ability to solve complex problems in case of emergency. Most important of all, Xuming Huang is a good team player who is capable of working collaboratively with his team members and as a result was highly recognized by them.

With extremely strong learning ability, passionate work attitude and good team spirit, Xuming Huang will surely adapt himself well to the program in your esteemed college and make his contributions. I am very pleased to recommend Xuming Huang to you. If you have any inquiries, please feel free to contact me.

Sincerely,

Name: Xingying Zhou

Title: Manager

Tel: 14743587449

Email: xingyingzhou@microsoft.com

Company: Microsoft (China) Co., Ltd.

Address: No.5 Danling Street, Haidian District, Beijing

A handwritten signature in cursive script that reads "Xingying Zhou".