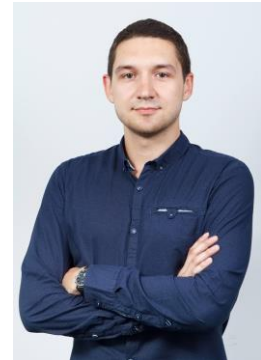# Maciej Litwiniec

Age: 27
Address: Górczewska 200B/249, 01- 460 Warsaw, Poland
Mobile: +48 501 770 106
E-mail: litwiniec.maciej@gmail.com
Web: https://www.linkedin.com/in/litwiniecm/
http://www.goldenline.pl/maciej-litwiniec/

Key Skills and Achievements

- 5+ years of commercial experience in Software Quality Assurance
- 3+ years of hands-on experience with GSM/UMTS/LTE RAN technologies (EU, US, Japan)
- 2+ years of experience in data analysis (SPSS/Excel)
- Experience with managing local, moderate size teams and offshore members
- Experience with bug-tracking tools like HP AML, IBM ClearQuest and Mantis
- Experience in summarizing data and official reporting
- Experience with use of English language on daily basis
- Experience with multi-cultural environments
- Advanced in MS PowerPoint & Excel (Pivot tables, VLOOKUPs, VBA)
- Familiarity of Agile, Waterfall and V-model methodologies
- Basic knowledge of Java, UML and relational databases

Samsung's award: Top Contributor 2013, Mobile SW Development
ISTQB Foundation Level Certificate, GASQ - Global Association for Software Quality
SPSS IBM Technology Junior Expert, IBM Poland

Employment History

Sub Project Leader
LG Electronics Polska Sp. z o.o.
(November 2015 – Present)

Responsibilities:

- Project management for flagship (LG G4 M-OS, wearable) and mid-end (TBA) projects
- Managing day-to-day test activities including test monitoring and status reporting for local team and 12 offshore Test Managers around UE
- Technical support for project stakeholders
- Test resources allocation, deciding on testing scope and depth to match desired coverage
- Ensuring that all encountered defects are assigned, worked, resolved and re-tested. Tracking and reporting defect status
- Escalation and communication of risks and issues to project stakeholders
- Daily/Weekly reporting of test progress
- Preparing and submitting final test reports to the SW Manager (HQ)
- Conducting weekly team meetings and presentations

- Preparing workload estimations and team performance statistics
- Hands-on when needed in test analysis, test design (creating scenarios/test cases), test execution
- Preparing lessons-learnt and competitor reports
- Design, development and maintenance of excel workbooks (Pivot tables, VLOOKUPs, VBA)
- Supervision for automation, power consumption and bluetooth carkit tests
- Mentoring for newcomers
- Sample management

Test Leader
LG Electronics Polska Sp. z o.o.
(June 2015 – October 2015)

Responsibilities:

- Managing day-to-day test activities including test monitoring and status reporting
- Test resources allocation, deciding on testing scope and depth to match desired coverage
- Ensuring that all encountered defects are assigned, worked, resolved and re-tested. Tracking and reporting defect status
- Escalation and communication of risks and issues
- Daily reporting of test progress
- Preparing and submitting final test reports to the Project Manager
- Conducting weekly team meetings and presentations
- Hands-on when needed in test analysis, test design (creating scenarios/test cases), test execution
- Preparing competitor reports
- Design, development and maintenance of excel workbooks (Pivot tables, VLOOKUPs, VBA)
- Mentoring for newcomers
- Sample management

Junior Protocol Engineer
Samsung Electronics Polska Sp. z o.o.
(May 2013 – May 2015)

Responsibilities:

- On-site analysis of 2G/3G/LTE radio communication protocols in Poland, US and Scandinavia
- IOT/IODT test sessions of 3G/LTE protocol stack with NTT DoCoMo (Japan), H3G (Italy), Ericsson (Canada) and Alcatel-Lucent (France)
- Performing tests of modems in smartphones according to 3GPP specifications
- Detailed reporting from performed analysis (ClearQuest, official daily reporting)
- Creation of tools (VBA, Web DB applications) to support the process of data analysis
- Preparation of training materials for other engineers and software testers
- Development of knowledge-exchange, wiki-based web platform
- Cooperation with other R&D centres in the world (US, South Korea, India)
- Mentoring for newcomers

Software Tester
Samsung Electronics Polska Sp. z o.o.
(September 2011 – April 2013)

Responsibilities:

- Conducting field tests with newest Samsung's modem chipsets
- Preparation of reports (Excel) based on the results of carried out tests
- Creation of tools (VBA, Web DB applications) to support the process of data analysis
- Preparation of training materials for other engineers and software testers
- Cooperation with other R&D centres in the world (US, South Korea, India)

Data Analyst
ACNielsen
(October 2010 – September 2011)

Responsibilities:

- Managing a team of 12 data coders - recruitment, training and schedule
- Technical support for Eye Tracking projects which includes: device preparation, calibration, data extraction and conversion for further formats
- On-site customer research in Russia and Saudi Arabia
- Data correction and validation via SPSS/Excel tools
- Ensuring proper documentation for identified data defects
- Preparation of statistical reports for Research team

Quality Assurance Tester / Localisation Tester
Porting House Sp. z o.o.
(June 2007 – April 2010)

Responsibilities:

- Functionality and linguistic testing of computer games from international, worldwide known developers (CD Projekt RED, Epic Games, Disney Interactive Studios, THQ, Ubisoft, Codemasters)
- Reporting bugs with bug-tracking software like Test Track Pro, Mantis Bug Tracker
- Identifying and reporting product defects using varying methodologies like functional, stress, usability and regression testing
- Ensuring proper documentation of defects/reporting of defects, tools in use and methodologies for identifying defects
- Ensuring that products meet or exceeds defined quality goals in accordance to project production guidelines

Education

Warsaw School of Economics
Postgraduate, Project Management,
(October 2015 – June 2016 (expected))

Polish-Japanese Institute of Information Technology
Computer Science
(October 2012 – September 2013)

Cardinal Stefan Wyszynski University in Warsaw
MA, Sociology, Research of public opinion, politics and market
Thesis: "Agile project management methodologies as a tool of information society. Analysis of knowledge management on example of Samsung Electronics Poland."
(October 2010 – June 2015)

Cardinal Stefan Wyszynski University in Warsaw
BA, Sociology
Thesis: "Social attitudes against media piracy on the basis of sociological research carried out at CD Projekt"
(October 2007 – September 2010)

Hobbies & Interests

New technologies, traveling (Asia), bike trips, books written by Terry Pratchett