**LTSP Server Tasks, Beginning of the Year -- please do tasks in this order**

**[Do not use this checklist for MacBook labs, it is only for LTSP labs]**

SCHOOL NAME: Kisaza SS DATE: 29/03/2024

1. Run reporter.py – **Done**
2. Execute any Runner files from Neal (see his readme notes) - **Done**
3. Run “Computer Information” app on the Dashboard and take a picture - **Done**
4. Run “System Check” app on the Dashboard and take picture of all output - **Done**
5. Run “Teacher File Size” app on Dashboard and take picture of all output - **Done**
6. Run “Student File Size” app on Dashboard and take picture of all output – **Done**
7. If there is a working Tigo modem, reconfigure for Reneal and disable “reset” [CONFIRM WITH DAVID]

*SCHOOL HAS INTERNET -* **No**

1. Run “Cleanup Student Files” app on Dashboard to look for student abuse – take a picture of the student names who are abusing the system and give the names to the SU – make sure abuse files are deleted - **Done**
2. Run “cleanTeacherDirectory” to clean up teacher abuse – make sure abuse files are deleted - **Done**
3. Run endOfYearCleanup - **Done**
4. Create new student list with SU – He will create later due to some reasons. I created sample for them.
5. Turn on each laptop and make sure it boots to the blue welcome screen – For Dell laptops, set an Administrator Password to lock BIOS. - **Done**
6. Do troubleshooting of problems shown by System Check and problems in the laptops – try to get the lab back to 100% working

COMMENTS:

None.

1. After Step 13, write down the number of laptops working 20. Number not working 0
2. If you are not able to repair the problem, write down the laptop number and what is happening

no [for far schools, mark with blue tape and bring back to Arusha RO for repair or replacement]

1. Write down anything else that is not working properly **none**. [for far schools, mark with blue tape and bring back to Arusha RO for repair or replacement]
2. Share Class Journal with SUs, to be used in their computer lab - **Done**
3. Give Dashboard training to new SUs – show them how to watch videos for help. Show Help App with System Manual, hyperlinks and view video buttons. -- **Done**
4. Give Teacher Orientation to new SUs - **Done**

Files to send:

* Copy of this completed form
* Files from reporter.py
* Pictures from Runner updates (see readme file)
* Picture of “Computer Information” output
* Picture of “System Check” output
* Picture of “Teacher File Size” output
* Picture of “Student File Size” output
* Picture of “Cleanup Student Files” output
* Picture of “cleanTeacherDirectory” output