

JASON PETERSON

POST-PRODUCTION COORDINATOR & CREATIVE

310.437.3771
JASONAPETERSON@GMAIL.COM

PROGRAMS

Asana
Davinci Resolve
Frame IO
Media Shuttle
Media Encoder
Monday
Photoshop
Premiere Pro
Sharepoint
Slack
SyncSketch
Teamwork
Google Suite
Microsoft Suite

SKILL SETS

Client Experience
Creative Direction
Team Leadership
Project Management
Team Coordination
Scheduling & Budgets
Workflow Creation
Pipeline optimization
Problem-solving
Quality Control
File Delivery
Editing

EDUCATION

Video Production
Associates Degree

Art Institute of California
Santa Monica, CA

HAMMER CREATIVE

Post Production Manager

Jan 2023 - Feb 2025

- Leading and curation of coordination team, finishing editors and AEs.
- Creation of processes & documentation for team's workflow and optimization per job scope and client needs
- Maintenance and oversight of scheduling, including freelancers.
- Final delivery of finished projects in all formats and specifications with direct to client communication
- Consistent quality control and assurance check over all assets and exports sent to client.

GNET AGENCY

Post Production Manager

July 2021 - Dec 2022

- Team lead of 20+ coordinators, finishing editors, AEs and PAs.
- Oversight of 15-25 projects at a time, worked within scopes of client's budget and completed on-time deliveries

GNET AGENCY

Post Production Coordinator

August 2019 - July 2021

- Total reconstruction of the finishing workflow process for quality optimization and efficiency
- Delivery and oversight of hundreds of files in multiple sizes and conforms, variations, and formats per client's request on a daily basis

GNET AGENCY

Editor

May 2016 - August 2019

- Short-form editing and curation of video assets for client
- Management of files, and minor creative in cuts and exports
- Final delivery of files, always hitting milestones and client deadlines

JWT INSIDE

Editor

April 2013 - Nov 2015

- Short-form editing and creation of exports and video assets such as motion graphics
- Creation of exports, organization and management of imported files
- Transcoding of various video footage

[LINKEDIN.COM/IN/JASONAPETERSON](https://www.linkedin.com/in/jasonapeterson)