Berkeley Engineering

Simultaneous Degrees Application Packet

Engineering Student Services - College of Engineering - 230 Bechtel Engineering Center

Requirements

Your application for a simultaneous degree will be considered only when ALL of the following requirements have been met:

- At least two semesters have been completed at UC Berkeley.
- Your overall and technical GPA is a 3.0 or higher.
- If you are currently in another school or college other than Engineering:
 - o You must have been admitted to UCB as a freshman.
 - o You must meet all Change of College application criteria.
 - o You must submit your application by no later than the end of your sophomore year.
- If you are currently in the College of Engineering:
 - If you started at UCB as a freshman, you must submit by the end of your sixth semester of enrollment.
 - o If you were admitted to UCB as a transfer student in COE, you must submit by the end of your second semester of enrollment at UCB.
- Your program includes no more than two upper division courses (used to satisfy major requirements)
 which overlap. Note: There is no limit on the number of courses used to satisfy breadth or humanities
 requirements that may overlap.
- Your program must include a minimum of five upper division courses distinct to each set of major requirements (5 classes beyond any that overlap).
- If a ninth semester (fifth semester for transfer students) is necessary to complete your simultaneous degree program, the request MUST be made at the time of application. You must indicate that by listing the courses you would enroll in during that additional semester on your planned program. The request for an additional semester will be reviewed as a part of your simultaneous degree application.

Instructions

Print and complete the following pages, obtaining signatures as required:

- 1. Personal Statement
- 2. The Petition to Declare Simultaneous Degrees
- 3. The Course Requirement Form, signed by Major Adviser #1 (your non-Engineering major)
- 4. The Program Planning Form, signed by Major Adviser #1 (your non-Engineering Major)
- 5. The <u>Degree Worksheet</u> for your Engineering major

If you are currently in the College of Engineering:

- Meet with the adviser for your non-Engineering major to verify that your proposed program satisfies all
 major requirements and conforms to anticipated department course offerings. Obtain the major adviser's
 signature on the Program Planning Form and the Course Requirement Form.
- Meet with your Engineering Student Services (ESS) adviser in the College of Engineering to review your
 planned program. You may submit your completed application during the <u>appointment</u> with your ESS
 adviser in 230 Bechtel Hall. Once the College of Engineering has approved your application you will
 submit your materials to the second college. Note: Additional forms may be required by other colleges;
 check with the second college.

If you are currently in another school or college:

- Submit your application (items 1-5 above) to the major/college adviser for your non-Engineering major. Your Petition to Declare a Simultaneous Degree must be approved and signed by the major adviser in your current college BEFORE you submit it to the College of Engineering.
- Once your non-Engineering major adviser has signed off, submit the simultaneous degree application during the change of college application periods. If you are accepted, we will forward the application to the Dean of your current college for review/approval.
- College of Engineering <u>Peer Advisers</u> are available throughout the school year to assist you with the change of college application process.



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Simultaneous Degrees Application Packet

Engineering Student Services • College of Engineering • 230 Bechtel Hall

Personal Statement

NAME	SID#				
All applicants must submit a personal statement (typed) discussing their interest, motivation and preparation for pursing their intended majors.					



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Petition to Declare Simultaneous Degrees

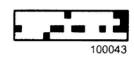
Instructions (to be completed in the following order)*:

- 1. Consult with home college for appropriate forms, procedures and deadlines.
- 2. Obtain approval and signatures from each major department.
- 3. Obtain signature from the Dean's Office of your home school/college on this form.
- 4. Obtain signature from the Dean's Office of your second school/college on this form.
- 5. Within four to six weeks, check BearFacts to be sure that your application has been approved.*

	s somewhat for the College of Engir	reering.			
Student name		Student ID n	Student ID number		
Mailing address					
Email address			Phone numbe	r	
l am requesting	Simultaneous Degrees in:				
Home College		— Majo	or		
Second College		 Majo	or		
changes to my cl	awal deadlines, readmission criter ass schedule require approval fro l (four signatures total).	m 1) both of my majo	ar advisers, and 2) the Dear	derstand that all	
	F	For Office Use Only -			
Home College:	Signature of Dean or Dean's Represer	ntative Date	College Code		
	Signature of Dean of Dean's Represer	native Date	conege code	Major Code	
Second College:	Signature of Dean or Dean's Represen		College Code	Major Code Major Code	
		ntative Date		***************************************	
	Signature of Dean or Dean's Represent	ntative Date	College Code Spring Year:	*	
	Signature of Dean or Dean's Represent proved for (determined by second composed for formula for the Formula formula for the Formula formula for the Formula formula for the Fo	ntative Date ollege):	College Code Spring Year:	****	
	Signature of Dean or Dean's Represent	ntative Date ollege):	College Code Spring Year:	*	

Course Requirement Form

University of California, Berkeley



Student name (please print) Email address			Student ID number Phone number			
Major #1:			Major #2:			
Lower division courses: (list all courses for the major and those yet to be complet		currently enrolled in,	Lower division courses: (list all courses for the maj and those yet to be comple		d, currently enrolled in	
Dept & course no.	When completed	Where completed	Dept & course no.	When completed	Where completed	
Upper division courses: (list all courses for the majo and those yet to be complete		currently enrolled in,	Upper division courses: (list all courses for the major and those yet to be completed)		, currently enrolled in	
Dept & course no.	When completed	Where completed	Dept & course no.	When completed	Where completed	
st upper division courses w	hich overlap to compl	lete requirements in bot	h majors. Programs with more	than two overlapping	g courses will be denie	
			2			
REQUIRED SIGNATI						
Not Required for E	ngineering					
lajor #1 adviser		Date	Major #2 adviser (* exce	pt for Engineering) Date	
Completed by			Date			

PROGRAM PLANNING FORM Name: SID: Last Middle First Beginning with the current term indicate all courses you plan to take, including those needed to complete major(s), college, and University requirements (see the COE Guide to Undergraduate Study for details). Units Spring ____ Units Summer Units Total Total Total Fall ____ Units Spring ____ Units Summer __ Units Total Total Total Fall Units Spring ____ Units Summer Units Total Total Total Fall Units Spring ____ Units Summer Units Total Total Total **Not Required for Engineering** Major Adviser #1 Major Adviser #2 The plan above is a contract with the College of Engineering and must be followed. Any changes to the plan must be reported to your student academic adviser in 230 Bechtel Hall. Note: Additional time to complete the degree is never granted to students who fail to follow their planned program. My signature acknowledges my understanding of, and agreement to, follow the above.

SIGNATURE

Date