

To order staff for financial bonuses

Staff bonuses are accessed in the P-Portal.

If an individual is tasked to order staff for the bonuses queue then they must identify which column of first names the four names are in, they must then pick out each name that appears first from top to bottom. Any other input that is not up to code will be penalised.

Timothy
Lisa
Chris
Henry
Kevin
Mark
Marc
Juliet

Kevin
Hannah
Ryan
Sarah
Lily
Brenda
Amelia
Edgar

Lilly
Louie
Henry
Romeo
Ryen
Owen
Oliver
Una

Oonagh
Tim
Sharah
Marc
Luke
Louis
Hanna
Riley