

## **MERT E-BOARD AGENDA: February 21, 2013**

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### **Operations:**

- Conference – Conference will be this weekend. If anybody is interested, there is one more spot! It costs \$125, cash (must be brought to the conference). Vinny, Jared, Tocha, Catie, Matt, Vicky, Charles, Inga, Adam, and Greta will be representing MERT and they will be back in time for the in-service.
- MOM calendar – There are enough people for the calendar. Spencer & Samantha Freeman are in charge of the photo shoots.
- New Eboard and general members please sign up for Relay for Life.

### **Training:**

- CPR Instructor Course: Birx and Alex are currently working out the finer details. Younger members will be contacted and interest will be gauged.
- CPR Dummies: Birx is working on it with the help of Bradley. Everything will be purchased through Phillips.
- EMT practical review- Sunday. EMT students can email crew chiefs to gain access to equipment on their own time.
- NMOP – First NMOP meeting is at 7pm this Sunday. Any new members are also welcome to attend the in-service.
- In-service – This Sunday at 6pm Alex will be running an in-service on allergies and asthma.
- BP Screening this Monday at 6pm in the GAC during Paws for Stress Relief.
- Training is working on crew chief embroidery and the EMT patches for crew chief shirts.

### **Secretary:**

- Applications: Jared will be bringing the remaining paper applications to Adam.
- Certifications from new members: Marie will send emails to NMOPers whom haven't sent in their certs.
- Transition: Adam is in the process of transitioning Marie into the secretary position.

### **Equipment:**

- AED PADS are on Backorder so use the public defibrillator in Wilson Commons for the next month.
- Expired Saline and Other Drugs were removed this week from UHS.
- Please notify Tocha via Email if you put bodily fluids in the biohazard bin during a shift so I can take them to Strong ASAP
- Joe went to Strong there are still no spider straps.
- Penlights are in the Med Box
- All of the uniforms have been distributed

**P.R:**

- Transition manual – Sara received a transition manual from James as part of her transition.

**Webmaster/ Scheduler:**

- New Website Design - Greta will help with the new website design

**QA/QI:**

- 801s please continue QA Charting
- Greta is working on the stats report & will have an update soon.