

R/C MERT E-BOARD AGENDA: August 27, 2013

Operations:

- Adam has finished editing the Operations SOPs. They will be voted on and put into action in a few weeks.
- EBoard is considering putting out a New Member Manual. It will act as a supplement to NMOP, containing contact information and an outline of various MERT operations.
- The bunk space is up and running! It is in the first floor of Sue B and is two rooms. The vehicle will be parked in library lot during night shifts.
- MERT's disciplinary actions will be fine tuned this semester.
- Adam is waiting on room confirmation for the first GMM. More information to come regarding GMM times and places for the semester.
- The MERT CPU Box has been set up for the semester and it is the same as in the past.
- All crews will be responding to calls on foot until further notice. The 801 motor vehicle records have not been approved yet. Greta is updating the Vehicle SOPs.
- Greta and Hannah are working on a statistics report for all of MERTs calls.

Training:

- CEVO (Certified Emergency Vehicle Operator) classes will be held by the training department. The course is 8 hours long, one day, through rural metro.
- The MCI will be held on September 14.
 - All 3 medical bags and backboards will be in service. Triage tags will be on site.
 - The training department hopes to have a smaller training before the MCI to work on the logistics of an MCI. It will be held sometime during orientation week. A doodle will be sent out to confirm the date.
 - Information sessions will be held between the first GMM and the MCI. They will be during the week and timing will be flexible. Members are expected to attend any meetings they are available for.
 - The training department will need 6 evaluators.
 - PR is looking for a photographer for the event.
 - The order for the shirts have been placed.
- Training SOPs are being updated by Zach.

- CPR cards are still not available for the CPR class from the fall.
- The CPR class will be scheduled for sometime early in the semester.
- The EMT class is on Tuesday and Thursday nights and some Saturdays. The refresher exam is on January 16th, and the first time EMTs will be taking the exam in March.
- The in-services will be planned out in the beginning of the semester and organized ahead of time. They will consist of an hour of lecture every month and an hour of practical every month as opposed to strictly lectures.

Secretary:

- The MERT application is finished.
 - Application dates/rooms are being finalized.
 - Applicants will be expected to attend a Meet and Greet (different from the past).
 - The online application project will be postponed until after this application cycle.
- Marie is looking for volunteers for the Activities fair on September 8th. This should be a mix of EBoard and general members.
- All general membership information will be updated within the week.

Equipment:

- MERT is moved in to the new bunkroom.
- New sheets for the new bunkroom will be purchased sometime soon.
- All of the medications are up to date.
- Joe will be doing an inventory once everything is moved into the new bunkroom.
- Supplies (ice packs, ace bandages, penlights, seals, etc.) will be arriving throughout the week.

PR:

- Sara is creating an alumni email list. She is working with the Alumni office to gain contact information.
- MERT is cosponsoring an event during UR Healthy with the Health Promotions Office. During the month of September there will be many healthy events throughout the campus. MERT will be cosponsoring *Be the Change* day. MERT is expected to table with the health promotions office to talk to children about what it means to work in EMS.

- The 803 Preceptor program is going very well. New 802s will be expected to take on NMOPers as the form of a preceptor.
- PR will be utilizing the Weekly Buzz to get information out to the campus community.
- Sara will be meeting with the UHS Health Promotion Office and MERT will be working closely with them this semester.

Webmaster/Scheduler:

- The website is close to being finished!
- Every EBoard member is expected to help with content editing within the website.

QA/QI:

- Hannah has created an emsCharts PowerPoint. It will be shown in a workshop that will be open to the membership.
- There will be chart review sessions every other Saturday.