

#### RC MERT Secretary Platform:

Hey everyone! My name is Prince Abraham and I would like to announce my candidacy for Secretary of MERT. I am currently a freshman who is majoring in Cell and Developmental Biology. I am also currently enrolled in the EMT class and hope to become an 802 in the upcoming months. I may be a new member of MERT, but I am a dedicated and active member of this organization.

While I have not been a part of MERT for very long, I am incredibly passionate about this organization. I will dedicate my time to work on becoming the very best Secretary I can ever be. I feel that my time in leadership positions, both in high school and during my short time in college, have provided me with the skills necessary to excel in this role. In high school, I was the Secretary of our National Honor Society. The duties of this position are actually quite similar to that of being the Secretary for MERT. I was in charge of writing down the minutes, ensuring that all of the attendance policies were followed and leading the selection committee.

I have spoken to our current Secretary, Sanuja Bose, as well as different members of our current E-Board about the varying responsibilities that correspond with the position of being Secretary. The biggest responsibility of the Secretary is to run the application process during the fall semester. This process primarily includes creating the application and interview questions that will ultimately lead to the selection of new members. It is also the responsibility of the Secretary to organize any Meet and Greets, to lead the weekly E-Board meetings, and to write up the minutes of every meeting.

If elected, I will work with the Equipment Manager to make sure that everyone is updated on any changes with the equipment before anyone's shift. I will work closely with the Webmaster, especially during selection season due to our digital application, to make sure our selection process runs as smoothly and as effectively as it can. Finally, I will work with the Public Relations officer to try to create an official calendar that will include all the events both related to the selection process and other outreach programs our organization is scheduled to attend.

Even though I am new to MERT, I have taken every opportunity possible to be an active member. I am extremely proud of this organization and of what we do. I am reliable and caring but also able to make hard choices. I feel that my prior experiences being secretaries for other organizations, my determination to take care of all of my responsibilities and my passion for MERT will allow me to best serve you as Secretary. Thank you for your time and consideration.