

## **R/C MERT E-BOARD AGENDA: 09/23/14**

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### **Operations:**

- Operations, Training, and Vehicle SOPs are in the process of being updated

### **Training:**

- GMM Training
  - We're going to start having training sessions immediately after GMM
- In-Service Signups
  - Training Department has a sign-up sheet for FTOs/801 in-services
  - Please pick a topic and suggest a presentation date to the Department
- 802 Applications – decisions come out tomorrow night!

### **Secretary:**

- New Member Applications – the Selection Committee is currently reviewing apps
- Recommendations – please keep sending in recommendations until 23:59 this Wednesday!

### **Public Relations:**

- Blood-Sugar-Sniffing Dog: Guest Speaker - 15:00-16:00 on Saturday, September 27<sup>th</sup> in Sloan Auditorium (Goergen Engineering Building)
- Member of the Month – remember to send in recommendations!
- New Member Get Together – new members (once accepted come October) will have a get-together before their first GMM this year so they aren't confused

### **Equipment:**

- Orange Bags – will be fixed soon, courtesy of Tomich's sewing skills
- Weather – carry the oxygen sleeve if it is **below freezing** (0°C/32°F); note that this is lower than the previously stated 50°F

### **Webmaster/Scheduler:**

- Shift Requirements – we're planning to make one weekend day shift a part of the monthly shift requirement

### **QA/QI:**

- SCAPE Report – we're planning on giving real statistics to SCAPE about alcohol use on campus so they can educate the campus accurately
- Release of Record Requests – patients are legally allowed to request charts from us; if a pt. ever asks you for his/her chart, forward the message to Greta/Marie