

R/C MERT E-BOARD AGENDA: 09/23/14

Operations:

- All SOPs are in the process of being updated

Training:

- GMM Training
 - We're going to start having training sessions immediately after GMM
- In-Service Signups
 - Training Department has a sign-up sheet for FTOs/801 in-services
 - Please pick a topic and suggest a presentation date to the Department
- 802 Applications – decisions come out tomorrow night!

Secretary:

- New Member Applications – the Selection Committee is currently reviewing apps
- Recommendations – please keep sending in recommendations until 23:59 this Wednesday!

Public Relations:

- Blood-Sugar-Sniffing Dog: Guest Speaker - 15:00-16:00 on Saturday, September 27th in Sloan Auditorium (Goergen Engineering Building)
- Member of the Month – remember to send in recommendations!
- New Member Get Together – new members (once accepted come October) will have a get-together before their first GMM this year so they aren't confused

Equipment:

- Orange Bags – will be fixed soon, courtesy of Tomich's sewing skills
- Weather – carry the oxygen sleeve if it is **below freezing** (0°C/32°F); note that this is lower than the previously stated 50°F

Webmaster/Scheduler:

- Shift Requirements – we're planning to make one weekend day shift a part of the monthly shift requirement

QA/QI:

- SCAPE Report – we're planning on giving real statistics to SCAPE about alcohol use on campus so they can educate the campus accurately
- Release of Record Requests – patients are legally allowed to request charts from us; if a pt. ever asks you for his/her chart, forward the message to Greta/Marie