**R/C MERT E-BOARD AGENDA: October 22, 2013**

**Operations:**

* The New Member Manual will be put on the website this week and all NMOPers will be emailed with their copy.
* The SOPs will also be put on the website.
* All 801s have been UHS supercoded.
* A texting dispatch system is in the process of being implemented.
* The new 802s have been added on emsCharts.
* The vehicle is getting inspected before November (when the inspection goes up.)
* Greta is looking into getting a new graphic design sticker on Vehicle 800. If there are any suggestions for what the new design should look like, please email Greta.
* Matt Lovell is now the Vehicle Officer under Greta. This is a new position that Greta has created to improve MERT’s vehicle training.
* Greta and Matt are working on creating a written exam, comprehensive practical exam, training guidelines for driving in unsafe conditions, and more for comprehensive vehicle training.

**Training:**

* The EMT Class has started! There were 22 people that signed up for the class. There are potentially 2 more spots but those individuals would be required to make up
* The new 802s are Sam Freeman, Sarah Jensen, Sanuja Bose, Emily Fitzgerald and Mary O’Hehir. Congratulations everyone!
* 802 and 803 in-services will be this week. There will be more information to come.

**Secretary:**

* Marie will be looking into online applications again. She is hoping to get this done by the time the next Secretary is elected.
* Everybody please keep sending Marie your certifications. Anyone who does not
* MERT is looking into creating new committees or subcommittees. The membership will be contacted on the specifics of this. We are looking for ideas so please send us your opinions!

**Equipment:**

* All of the shirts are coming back sometime this week.
* Albuterol is here.
* Penlights should be in by tomorrow**. DO NOT STEAL THE PENLIGHTS!!!**

**PR:**

* November 4th- November 8th is Phi Kappa Tau’s self defense week. November 5th at 7:30PM, MERT will be cosponsoring a CPR certification class in the UHS classroom.
* MERT dinners are Saturday at 6PM in Danforth.
* All members should send Sara designs for MERT T-shirts!
* There is a possible MERT bonding video.
* Sara will be meeting with NMOPers to find their preceptor.

**Webmaster/Scheduler:**

* MERT is going to enter in the 5K Challenge. Our proposal will be to certify the campus in CPR.
* Abhishek and Rachael have been working with Devin on the MERT video. Filming will be Friday at 11AM, and again at Friday at 6:30PM. On Sunday night more filming will be done.
* There will be a web design meeting Thursday at 6PM in the MERT office.

**QA/QI:**

* Hannah is assigning new charts to 801s.