



Rajiv Gandhi University of Knowledge Technologies

Mylavaram Road, Nuzvid, Krishna (District)-Andhra Pradesh, India-521201

(Established under Act 18 of 2008, A.P)

Relieving Letter for Summer Internship Program

(Annexure-S4)

Relieving Letter No: /2018-19/RGUKT/Nuz/Acad/Dept. Date:

Subject: *Student's Relieving Letter to undertake the Summer Internship Program-Reg.,*

Reference: 1. Student's 'Request Letter (Annexure-1B), dated _____.

2. 'Offer Letter'/mail by the Company, Letter No._____,
dated_____

3. 'No Objection Certificate (Annexure-3B), dated_____.

4. 'Letter of Undertaking (Annexure-2B)' by the student and parent
dated _____.

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In accordance with the references cited, Mr./Ms._____ bearing
I.D.No. _____ is relieved from the regular academic course works in order to
undertake his/her Summer Internship Program from _____ to _____
i.e., for _____ months.

And he/she is relieved from the Campus on _____ subject to the
academic regulations of the University.

(This letter has been approved by the competent Authority)

Place: Nuzvid.

Assistant Registrar (Academic).

Copy to:

1. To the individual and the parent/guardian
2. The Director
3. The Administrative Officer
4. The Dean of Academics
5. The Faculty-in-Charge, CDPC.
6. The concerned HOD
7. The Chief Warden
8. The Public Relations Officer, RGUKT-Nuz.
9. To the Company concerned.