



# Rajiv Gandhi University of Knowledge Technologies

Mylavaram Road, Nuzvid, Krishna (District)-Andhra Pradesh, India-521201

(Established under Act 18 of 2008, A.P)

## Application for Summer Internship

(Annexure Form-S1)

To

Date:

The Head, Department of -----,  
RGUKT-Nuzvid campus,  
Nuzvid, Krishna (Dist)-521201.  
Andhra Pradesh.  
Sir/Madam,

Sub: Request for the approval to undertake the **Summer Internship Program** at  
\_\_\_\_\_ in \_\_\_\_\_.

- Ref: 1. Advertisement/Notification in the Department Notice Board/CDPC/Job Portal  
dated -----.
2. Authenticated Offer Letter, dated: ----- -against the advertisement/notification  
in the reference 1.

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As per the above references cited, I would like to bring to your kind notice and consideration that as a part of my academics, I am very much interested to undertake the 'summer internship program' in the above mentioned company. I strongly believe that this opportunity will have significant impact on my career prospects.

Further, I solemnly assure you that I would abide by academic and internship guidelines, rules and regulations of RGUKT-Nuzvid. If given an opportunity, I firmly assure you that I will complete my internship program with utmost discipline and dedication and uplift the glory of our University. Hence, I humbly request you to issue the '**No Objection Certificate**' and the '**Relieving Letter**'. to me for undertaking the Summer Internship Program. Herewith I attach the photo copies of the references cited and the '*Letter of Undertaking*'. I would be thankful for your kind act. Looking forward to hearing from you sir.

The following details are furnished for your kind information and consideration.

Name:

ID No:

Mobile No. of the Student:

Mail Id of the student:

Mobile No. of the Parent/Guardian:

Name of the Project Guide/Supervisor with Designation:

Mail Id of the Parent/Guardian:

Yours Sincerely,

Signature of the Student