# **AgileMinds Sprint2 Minutes of Meeting – Week 3**

**Location**: Teams meeting

**Date**: 16-Jul-2023

**Time**: 1:00 – 2.00 PM

**Attendees**: Saurabh Sharma,

Madhava Sai Kumar Karnati,

Prashant Banavali,

Srikar Hasthi,

Papry Barua,

Venkata Srikar Vishnu Datta Akela

**Agenda:**

* Review of sprint 1 achievements and retrospective.
* Detailed discussion on the specific tasks required to achieve the objectives of Sprint 2.
* Tasks breakdown and assignment.
* Discussion on UI elements and layouts.
* Finalized the basic functionalities of each UI.
* Review of JSON data requirements for the job portal.
* Discussion on the JSON structure for admin, candidate and employers.
* Identification of additional JSON data entities (if applicable).
* Updating and finalizing the content of the readme file and the sprint2 document to be submitted.

**Summary:**

The meeting commenced with a review of the achievements and lessons learned from Sprint1**.** As part of this meeting, we focussed on the Sprint 2 objectives. We planned and agreed the UI layout and identified required functionalities and user interactions. Next we discussed about the flexibility of JSON files and decided the JSON structure for admin, candidate and employers to use discussing the requirements mentioned in the project requirement. We concluded by assigning tasks for each member with a reminder to adjust the development process for better communication and coordination, ensuring a successful Sprint 2.