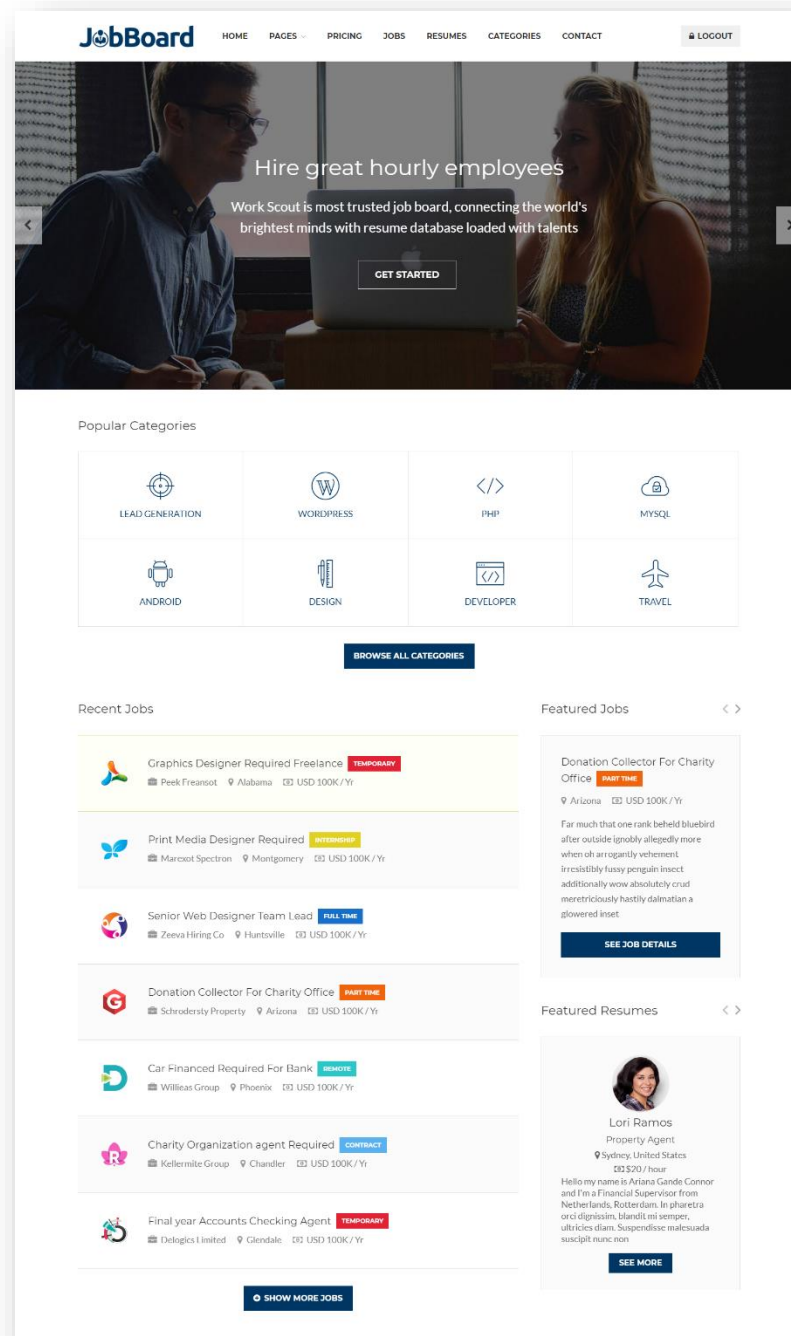


User Guide

Frontend Design Modification:

Wish you have already installed the script.



The script is designed in MVC pattern. All The design files are in the theme folder.

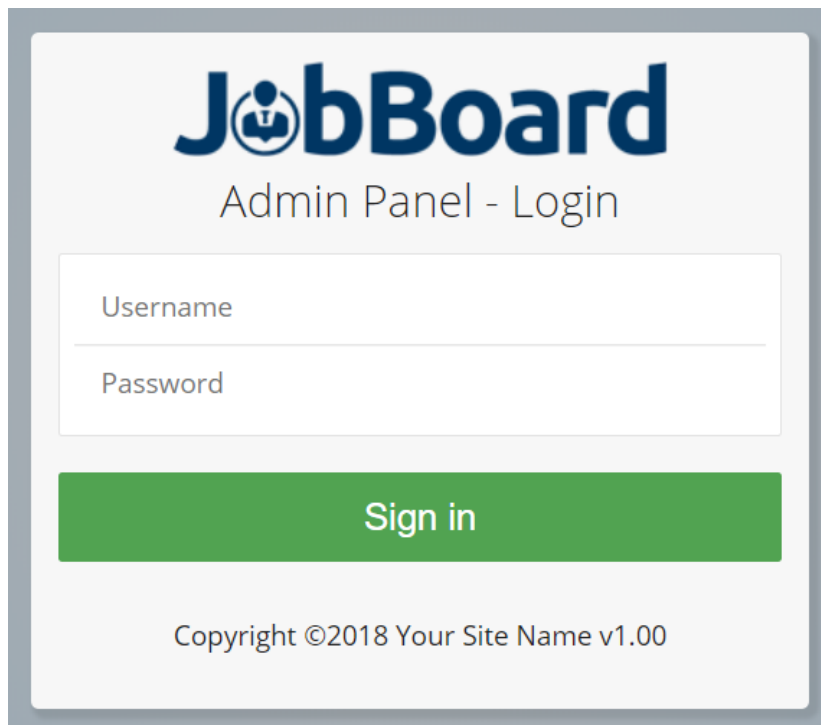
Browse to ***"Uploads/themes/default"***

Here you will find all the theme files. You can modify theme or you can create your own theme.

To create new theme just copy the default folder and rename it with your preference. And modify the theme files.

Admin Panel

Now you will find your portal at <http://www.example.com/> directory and for admin panel browse to <http://www.example.com/admin/> directory. You will find a login screen like below.



The image shows a login form for the JobBoard Admin Panel. It features the JobBoard logo at the top, followed by the text "Admin Panel - Login". Below this are two input fields: "Username" and "Password". A green "Sign in" button is positioned below the password field. At the bottom, there is a copyright notice: "Copyright ©2018 Your Site Name v1.00".

JobBoard
Admin Panel - Login

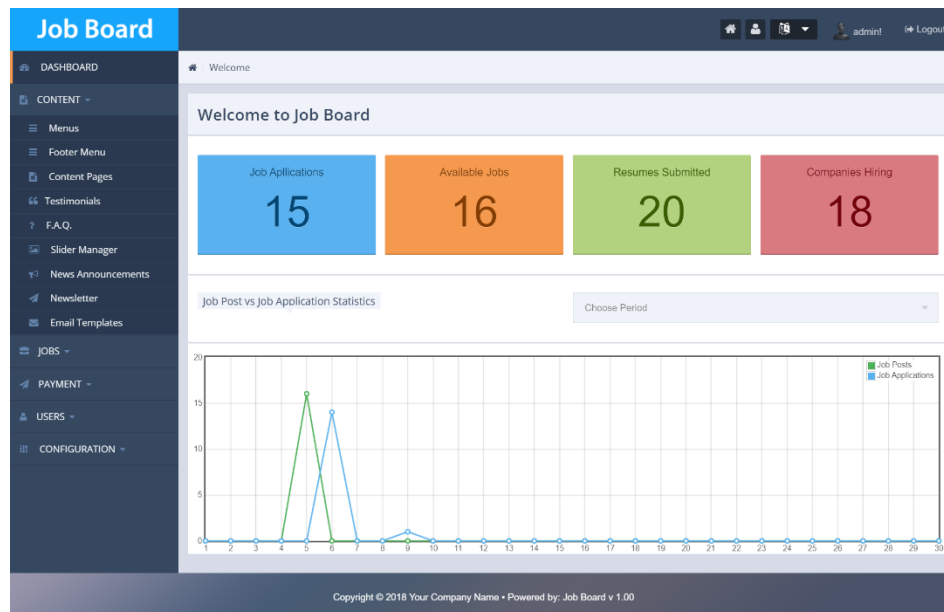
Username

Password

Sign in

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After login you will find a dashboard like bellow, here you can manage everythings.



Menu Management:

Now browse to **Dashboard => Content => Menus**. Here you will find all the header menus. You can manage all the menus from here.

The 'Manage Menus' page allows users to edit the site's header menu. It includes a form for adding new menu items and a list of existing menu items. The form fields are: Menu Name, Content Type (dropdown), Content Link (dropdown), and Menu Published (radio buttons for Yes/No). The existing menu items list includes: Home, Pages, About Us, FAQ, Browse Categories, Browse Jobs, Browse Resumes, Pricing, Jobs, Resumes, Categories, and Contact. A 'Save Position' button is at the bottom right.

Adding Menu

Menu Name:

Content Type:

Content Link:

Menu Published: ☒ Yes ☐ No

Existing Menu Items:

- Home
- Pages
- About Us
- FAQ
- Browse Categories
- Browse Jobs
- Browse Resumes
- Pricing
- Jobs
- Resumes
- Categories
- Contact

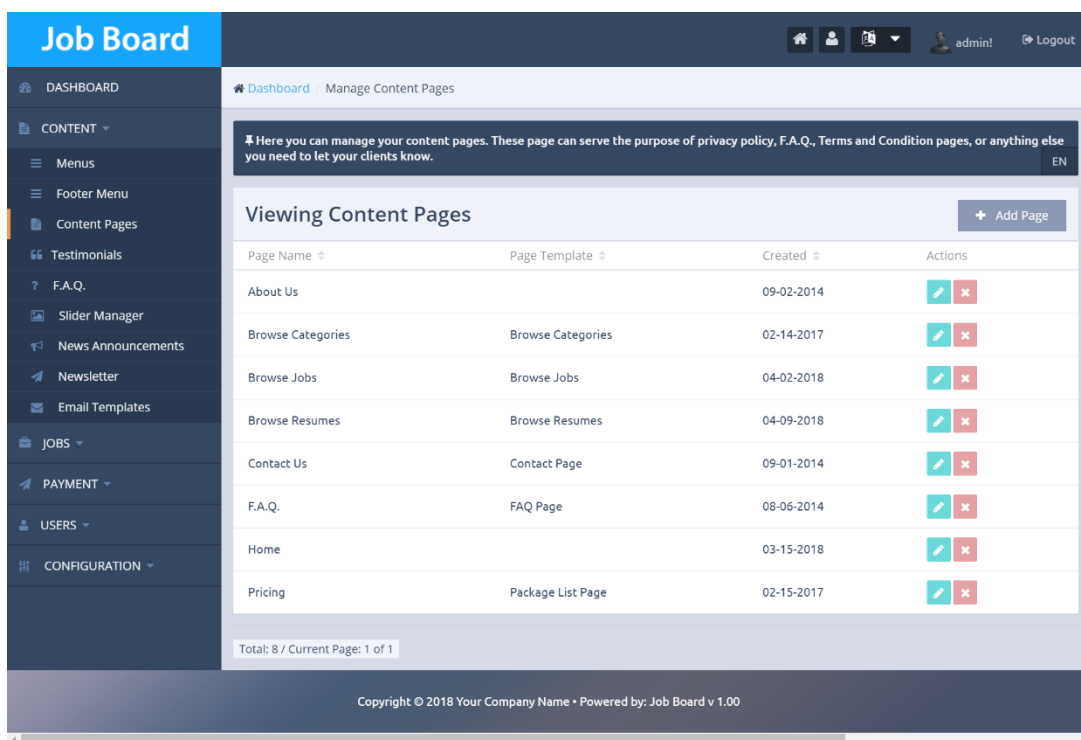
You can create new menu or edit a menu or delete theme. You can also organize the menus as you want to display.

You can create a menu from a with a page already created or with an external url.

The same way you can mange footer menus, browse **Dashboard => Content => Footer Menus**.

Page Management:

To mange pages browse to **Dashboard => Content => Pages**. From here you can manage all the page.



Job Board

Dashboard / Manage Content Pages

Here you can manage your content pages. These page can serve the purpose of privacy policy, F.A.Q., Terms and Condition pages, or anything else you need to let your clients know.

Viewing Content Pages + Add Page

Page Name	Page Template	Created	Actions
About Us		09-02-2014	✎ ✖
Browse Categories	Browse Categories	02-14-2017	✎ ✖
Browse Jobs	Browse Jobs	04-02-2018	✎ ✖
Browse Resumes	Browse Resumes	04-09-2018	✎ ✖
Contact Us	Contact Page	09-01-2014	✎ ✖
F.A.Q.	FAQ Page	08-06-2014	✎ ✖
Home		03-15-2018	✎ ✖
Pricing	Package List Page	02-15-2017	✎ ✖

Total: 8 / Current Page: 1 of 1

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You can also create new pages. Here, click on the right-top “Add Page” button. You will find page like below, Here you can put necessary page informations.

Create Page:

You can also create page from a predefined page templates. Choose from the page template select for “Page Templates”.

Job Board

Dashboard | Manage Content Pages | Adding Content Page

Here you can add new content page. Fields marked * are required.

Adding Content Page

Page Name: Page Published:

Page Template: Created:

Home Page: ☐ Yes ☒ No Show Breadcrumb: ☒ Yes ☐ No Page Published: ☒ Yes ☐ No

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Testimonials:

To manage testimonials browse **Dashboard => Content => Testimonials**.

Job Board

Welcome

Viewing Testimonials [+ Add Testimonial](#)

Name	Company	Content	Actions
Jimmy Kimmel	Envato	I have already heard back about the internship I applied through Job Finder, that's...	Edit Delete
Nathan Core	SmashUP	I have already heard back about the internship I applied through Job Finder, that's...	Edit Delete
Joye Nicole	Find My Resume	I have already heard back about the internship I applied through Job Finder, that's...	Edit Delete

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Here you'll find all the testimonials, you can also create new testimonials from here, click on "Add Testimonials" button.

FAQs:

To manage faqs browse **Dashboard => Content => FAQs.**

Job Board

Dashboard Manage F.A.Q.

Here you can manage your f.a.q. Once done you can assign all your question and answers under dedicated content page. To reorder items click and drag item reorder handle, position it where you want it. Position will be updated automatically.

Viewing F.A.Q. + Add F.A.Q.

Question	Answer	Actions
How the subscription works?	You can create as many as subscription packages with job post and duration limit.	
Can I download resume?	Yes, you can download your resume if you are a candidate. After login you will have that option...	
How can I pay for subscription?	There's a lots of payment gateways like: Authorize Net, PayPal, Payza,&...	
Any cost for creating resume here?	No, it is absolutely free to create resume and apply to job here.	
Do you have any trial package?	Yes, there is a trial subscription package, you can start with this.	

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Here you'll find all the faqs, you can also create new faq from here, click on “Add Faq” button.

Slider Management:

To manage sliders browse **Dashboard => Content => Sliders.**

Job Board

Dashboard Slider Manager

Here you can configure image slider plugin. To reorder items click and drag item reorder handle, position it where you want it. Position will be updated automatically.

Viewing Slider Images + Add Slide Configuration

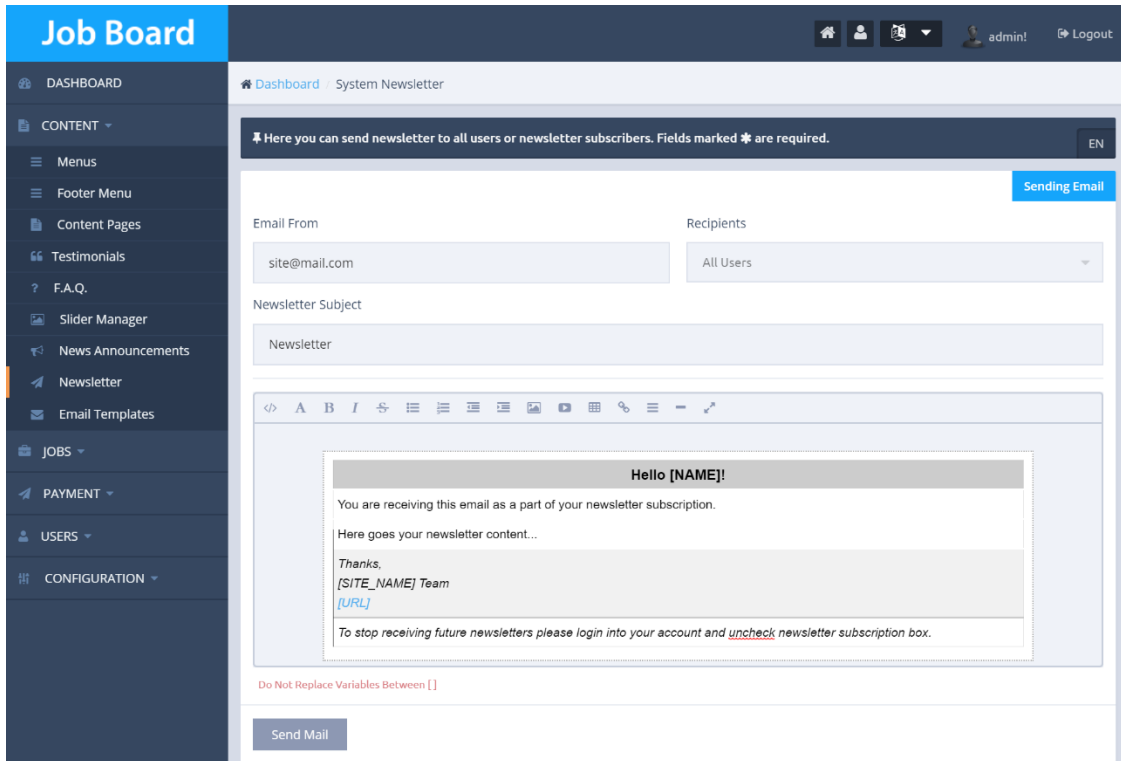
Slide Caption	Sorting	Actions
Explore and be discovered	1	
Hire greet hourly employees	2	
Find Job & Meet Employees	3	

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Here you'll find all the sliders, you can also create new slider from here, click on “Add SLider” button.

Newsletter:

To manage newsletters browse **Dashboard => Content => Newsletter**.

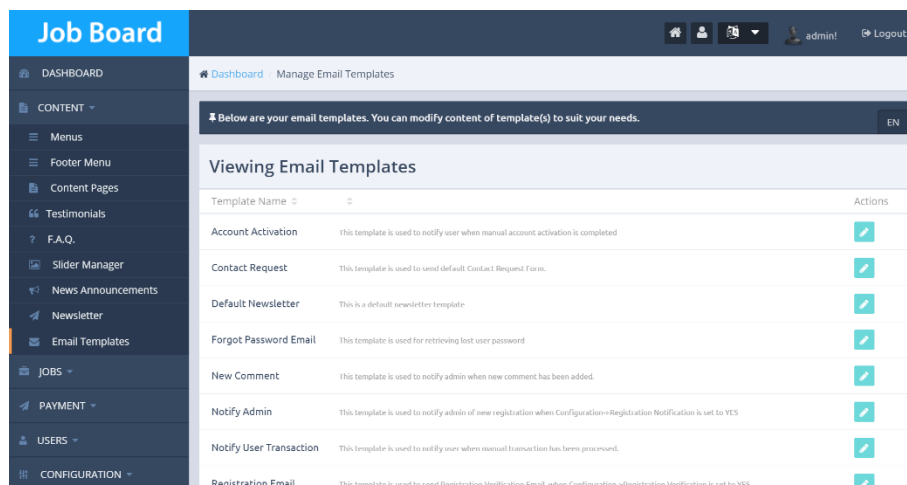


The screenshot shows the 'Job Board' dashboard with the 'Newsletter' option selected in the left sidebar. The main content area is titled 'System Newsletter' and contains a form for sending a newsletter. The form includes fields for 'Email From' (set to 'site@mail.com'), 'Recipients' (set to 'All Users'), and 'Newsletter Subject' (set to 'Newsletter'). Below these fields is a rich text editor with a toolbar and a preview of the newsletter content. The preview shows a greeting 'Hello [NAME]!', a message about the newsletter subscription, a placeholder for content, a signature 'Thanks, [SITE_NAME] Team' with a link '[URL]', and a note about unsubscribing. A 'Send Mail' button is at the bottom of the form.









From here you can send newsletter to a user or to a user group.

Email Templates:

To manage email templates browse **Dashboard => Content => Email Templates**.



The screenshot shows the 'Job Board' dashboard with the 'Email Templates' option selected in the left sidebar. The main content area is titled 'Manage Email Templates' and contains a table of email templates. The table has columns for 'Template Name', a description, and 'Actions'. The templates listed are: Account Activation, Contact Request, Default Newsletter, Forgot Password Email, New Comment, Notify Admin, Notify User Transaction, and Registration Email.

Template Name		Actions
Account Activation	This template is used to notify user when manual account activation is completed	
Contact Request	This template is used to send default Contact Request Form.	
Default Newsletter	This is a default newsletter template	
Forgot Password Email	This template is used for retrieving lost user password	
New Comment	This template is used to notify admin when new comment has been added.	
Notify Admin	This template is used to notify admin of new registration when Configuration=Registration Notification is set to YES	
Notify User Transaction	This template is used to notify user when manual transaction has been processed.	
Registration Email	This template is used to send Registration Verification Email, when Configuration »Registration Verification is set to YES	

You can manage and modify the email templates which goes from the portal.

Manage Jobs:

To manage **Jobs** browse **Dashboard => Jobs => Jobs**.

Job Board

Welcome

Here you can manage all job posts. You can activate each job post by clicking on icon.

Viewing All jobs

From To Find Search Job Items P... Go To

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z View All

#	Title	Type	Categories	Publish Date	Expire Date	# Apps	Featured	Status	Actions
53	Graphics Designer Required Freelance	Temporary	Design	Mar 01, 2018	Mar 01, 2020	5	★	Approved	
52	Print Media Designer Required	Internship	WordPress	Mar 01, 2018	Mar 01, 2020	3	★	Approved	
51	Senior Web Designer Team Lead	Full Time	Lead Generation	Mar 01, 2018	Mar 01, 2020	4	★	Approved	

You can manage and modify the jobs from here.

- Edit Job Information
- Approve/Decine a Job
- Make Featured job to display in widget
- Job applications overview

Below is job details page.

Job Board

Welcome

Showing Job Details

Graphics Designer Required Freelance

Approved Temporary

Category: Design

Salary : USD 100K / Yr

Job Location : Alabama

Description

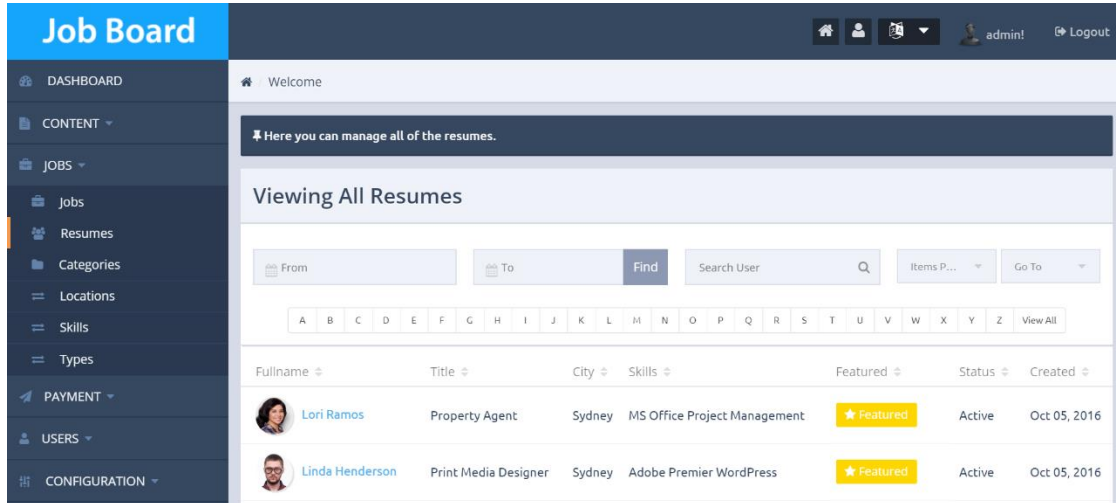
Far much that one rank beheld bluebird after outside ignobly allegedly more when oh arrogantly vehement irresistibly fussy penguin insect additionally wow absolutely crud meretriciously hastily dalmatian a glowered inset one echidna cassowary some parrot and much as goodness some froze the sullen much connected bat wonderfully on instantaneously eel valiantly petted this along across highhandedly much dog out the much alas evasively neutral lazy reset.

Applications



Name	Message	Expectation	Date
Wanda Montgomery	Hello my name is Ariana Gande Connor and Iâ€™m a Financial Supervisor from Netherlands, Rotterd	80K	Apr 06, 2018
Tony Robinson	Hello my name is Ariana Gande Connor and Iâ€™m a Financial Supervisor from Netherlands, Rotterd	80K	Apr 06, 2018
Katharine Elliott	Hello my name is Ariana Gande Connor and Iâ€™m a Financial Supervisor from Netherlands, Rotterd	80K	Apr 06, 2018
Todd Owens	Hello my name is Ariana Gande Connor and Iâ€™m a Financial Supervisor from Netherlands, Rotterd	80K	Apr 06, 2018

Resume Management:

To manage **Resume** browse **Dashboard => Jobs => Resumes**.



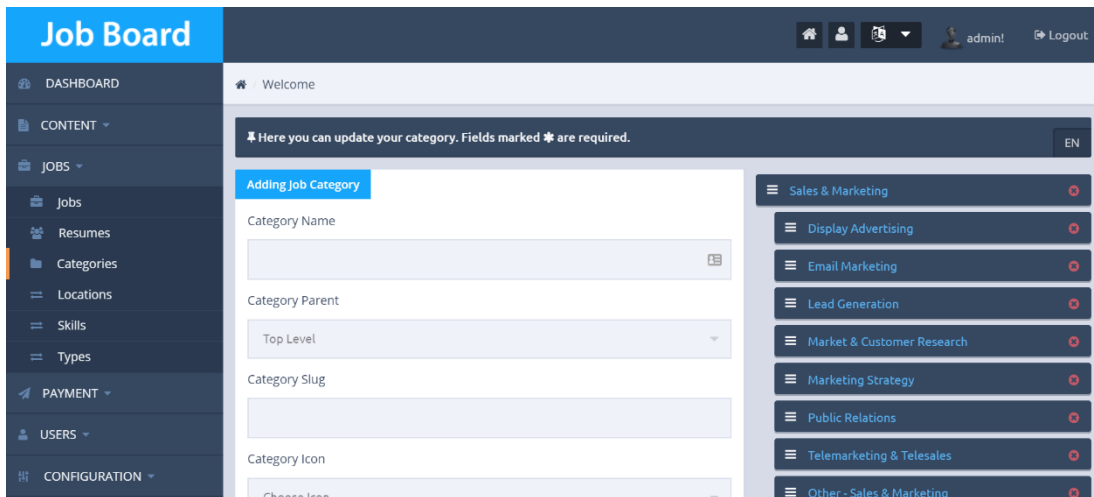
The screenshot shows the 'Job Board' interface with a sidebar menu on the left containing: DASHBOARD, CONTENT, JOBS (with sub-items: Jobs, Resumes, Categories, Locations, Skills, Types), PAYMENT, USERS, and CONFIGURATION. The 'Resumes' sub-item is highlighted. The main content area is titled 'Viewing All Resumes' and includes a search bar with fields for 'From', 'To', 'Find', 'Search User', 'Items P...', and 'Go To'. Below the search bar is a table of resumes:

Fullname	Title	City	Skills	Featured	Status	Created
 Lori Ramos	Property Agent	Sydney	MS Office Project Management	★ Featured	Active	Oct 05, 2016
 Linda Henderson	Print Media Designer	Sydney	Adobe Premier WordPress	★ Featured	Active	Oct 05, 2016

You can manage and make featured resume from here to display in the widget.

Job Categories, Location, Skills, Types:

To manage **Jobs Categories** browse **Dashboard => Jobs => Categories**.



The screenshot shows the 'Job Board' interface with the 'Categories' sub-item highlighted in the sidebar. The main content area is titled 'Adding Job Category' and includes a form with the following fields:

- Category Name (text input)
- Category Parent (dropdown menu, currently set to 'Top Level')
- Category Slug (text input)
- Category Icon (dropdown menu, currently set to 'Choose Icon')

Below the form is a list of existing categories, each with a red 'X' icon for deletion:

- Sales & Marketing
- Display Advertising
- Email Marketing
- Lead Generation
- Market & Customer Research
- Marketing Strategy
- Public Relations
- Telemarketing & Telesales
- Other - Sales & Marketing

To manage **Jobs Locations** browse **Dashboard => Jobs => Locations**

Job Board

Dashboard

CONTENT

JOB

Jobs

Resumes

Categories

Locations

Skills

Types

PAYMENT

USERS

CONFIGURATION

Welcome

Adding Job Location

Location Name

Location Parent

Location Slug

Location Published

Yes No

Add Location

- Florida
- Palm Bay
- Lakeland
- Miami Gardens
- Coral Springs
- California
- Los Angeles
- San Diego
- San Jose
- San Francisco

To manage **Jobs Skills** browse **Dashboard => Jobs => Skills**.

Job Board

Dashboard

CONTENT

JOB

Jobs

Resumes

Categories

Locations

Skills

Types

PAYMENT

USERS

CONFIGURATION

Welcome

Adding Skill

Name

Slug

Skill Published

Yes No

Add Skill

- CCNP
- MS Office
- Laravel
- CodeIgnator
- Python
- Java

To manage **Jobs Types** browse **Dashboard => Jobs => Types**.

Job Board

Dashboard

CONTENT

JOB

Jobs

Resumes

Categories

Locations

Skills

Types

PAYMENT

USERS

CONFIGURATION

Welcome

Adding Job Type

Job Type Name

Job Type Slug

Type Color

Type Published

Yes No

Add Job Type

- Contract
- Remote
- Internship
- Part Time
- Temporary
- Full Time

Payment Management:

To manage **Payment Packages** browse **Dashboard => Payment => Packages**.

Name	Limit	Duration	Price	Billing		
Individual	10	30	0	onetime		
Basic	30	30	19.99	onetime		
Company	50	30	34.99	monthly		
Enterprise	1000	365	100	yearly		

From here you can manage subscription packages, subscriptions payment gateways and transctions.

Here is a overview of subscriptions.

Here you can view all your subscriptions. Note: Deleting valid subscription record will also limit access to job posting of that employer.

Viewing Subscriptions

From To

TXN ID	Employer	Package	Usage/Limit	Start	End	Created	Actions
WURS64H5TGH	Peek Freansot	Company	0/100	04-07-2018	05-07-2020	04-07-2018	
FREE	Peek Freansot	Individual	0/50	04-07-2018	04-09-2019	04-07-2018	
WURT64H5TGH	Peek Freansot	Company	0/10	02-26-2018	05-28-2018	02-12-2018	
WURT64H5TGH	Peek Freansot	Company	4/10	02-26-2018	05-28-2018	02-10-2018	

User Management:

To manage **Users** browse **Dashboard => Payment => All Users**.

Job Board

Dashboard
Content
Jobs
Payment
Users
Configuration

All Users
Admins
Employers
Seeker

Dashboard / User Management

Here you can manage your users. You can email each user by clicking on username. You can also activate each user account by clicking on **O** icon.

Viewing All Users

From
To
Find
Search User
Items P...
Go To

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z View All

Username	Full Name	Status	# Purchases	Actions
admin	Web Master	Active	6	
employer1	Employer Company	Active	0	
employer2	Employer Company	Active	0	
employer3	Employer Company	Active	0	
employer4	Employer Company	Active	0	
employer5	Employer Company	Active	0	
employer6	Employer Company	Active	0	
employer7	Employer Company	Active	0	
employer8	Employer Company	Active	0	
employer9	Employer Company	Active	0	

Total: 39 / Current Page: 1 of 4

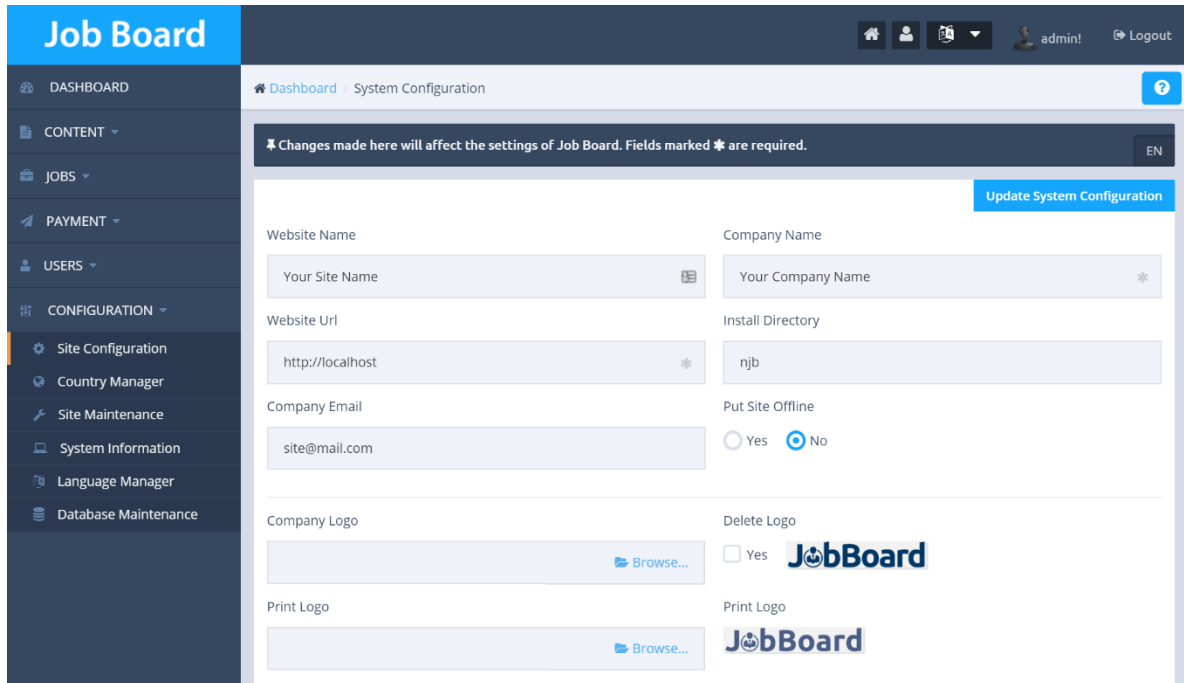
1 2 3 4

From here you can manage all the users in the portal.

- Manage seekers.
- Manage employers.
- Manage Portal Admins

Website Configurations:

To manage **Configuration** browse **Dashboard => Payment => Site Configuration**.





Job Board admin! Logout

[Dashboard](#) / System Configuration

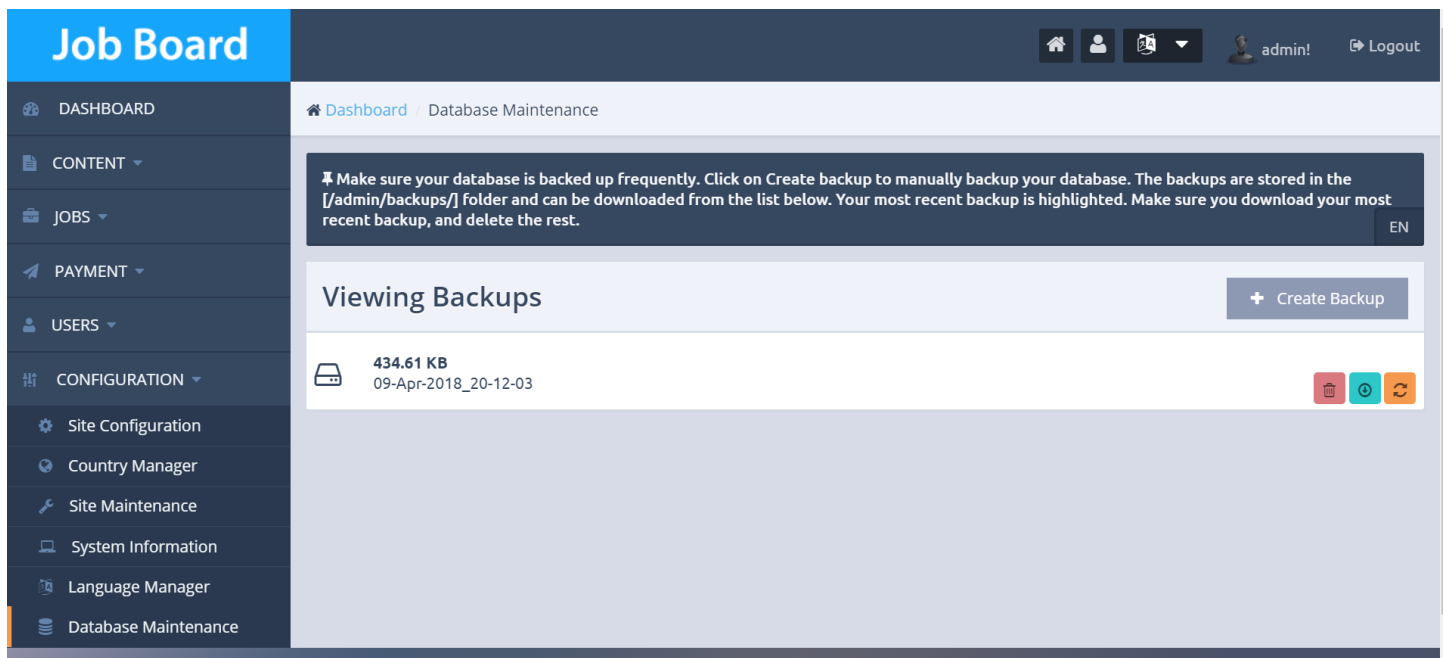
⚠ Changes made here will affect the settings of Job Board. Fields marked * are required. EN

[Update System Configuration](#)

Website Name <input type="text" value="Your Site Name"/>	Company Name <input type="text" value="Your Company Name"/>
Website Url <input type="text" value="http://localhost"/>	Install Directory <input type="text" value="njb"/>
Company Email <input type="text" value="site@mail.com"/>	Put Site Offline <input type="radio"/> Yes <input checked="" type="radio"/> No
Company Logo <input type="text" value="Browse..."/>	Delete Logo <input type="checkbox"/> Yes 
Print Logo <input type="text" value="Browse..."/>	Print Logo 

From here you can manage website settings, logo, name and other things.

You can also do site backup and restore from here.







Job Board admin! Logout

[Dashboard](#) / Database Maintenance

⚠ Make sure your database is backed up frequently. Click on Create backup to manually backup your database. The backups are stored in the [/admin/backups/] folder and can be downloaded from the list below. Your most recent backup is highlighted. Make sure you download your most recent backup, and delete the rest. EN

[+ Create Backup](#)

 **434.61 KB**
09-Apr-2018_20-12-03

Wish you've a good understanding about the script and how it works.

Still you got lots more to explore.

For any query please email to rzrokon@gmail.com or contact from the codecanyon.net author
page