

14-May-2025

To,
Madhumathi A
4/248-10 Rajarajan Nagar,
Kamban Veethi, Asesham,
Mannargudi-614001,
Tamil Nadu

Subject: Internship Offer Letter @ Roots Innovation Labs Private Limited (AIQoD), Pune

With reference to your request for completing an internship project with **Roots Innovation Labs Private Limited (AIQoD), Pune**, we are pleased to offer you an Internship with the **IT** department in Roots Innovation Labs Private Limited (AIQoD), Pune as a **"Software Developer - Intern"**, at our office at on the following terms and conditions:

1. The internship period will commence on 19-May-2025 and will end on 14-August-2025. This period may be reduced or extended at the discretion of Roots Innovation Labs Private Limited (AIQoD), Pune without assigning any reasons.
2. You will be paid a monthly fee i.e. stipend of Rs 5,000/- (Five Thousand Only) per month during this internship, which shall be subject to applicable taxes and statutory deductions, including TDS, in accordance with prevailing laws and regulations.
3. Working days will be Monday to Friday and office timings will be 9.30AM to 7.30PM (Full Time). You will get weekly off on Saturday and Sunday.
4. You will be based at the Pune office. However, it is going to be work from home (WFH) till further communication from HR to report to the office.
5. Your internship is liable to be terminated with 15 days notice without assigning any reasons thereof. In case you want to quit internship in between then you are entitled to leave, post completion of the internship period only.
6. Except on office holidays as from time to time notified by Roots Innovation Labs Private Limited (AIQoD), Pune, you shall attend the internship regularly and punctually and devote to your internship the whole of your time and shall not without the previous written consent of Roots Innovation Labs Private Limited (AIQoD), Pune be engaged either directly or indirectly in any trade, business or occupation whatsoever.
7. Your internship will be subject to your undertaking that you will treat the confidential and proprietary information of Roots Innovation Labs Private Limited (AIQoD), Pune as strictly confidential and will not disclose/ publish any article or statement, deliver any/ share at a lecture or broadcast or any communication to the press (including magazine publication) relating to Roots Innovation Labs Private Limited (AIQoD), Pune's products or to any matter with which Roots Innovation Labs Private Limited (AIQoD), Pune may be concerned, unless you have previously applied to and obtained written permission from Roots Innovation Labs Private Limited

(AIQoD),Pune .

8. Your internship does not confer on you any right for any appointment as a regular employee against any vacancy that may arise in the future.
9. Your internship is subject to your adherence of Roots Innovation Labs Private Limited (AIQoD),Pune policies and procedures as applicable, during the course of your internship, failing which Roots Innovation Labs Private Limited (AIQoD),Pune will be entitled to terminate the internship forthwith.

If the above terms and conditions are acceptable to you, please indicate your agreement by signing your name below in the attached copy of this letter and returning the copy to us.

Thanking You.

Yours Sincerely,
For Roots Innovation Labs Pvt. Ltd. (AIQoD),



Sachin V. Bhagat
Head-HR

Agreed and Accepted



Name Madhumathi A

Date: 16-05-2025

AIQOD
Empowering Enterprises