

Application for special examination conditions

Apply for special examination conditions if you are in a condition, in which you cannot do an exam on equal terms as other students. This can be language problems or physical or mental disabilities. [Read more about special examination conditions in the Study Guide.](#)

Applicant	
Name	
Date of birth	
ITU email	
Phone number	
Name of ITU Study Programme	

I am applying for special examination conditions for:

Course code	Course name	Exam date or term

Your documentation must cover all the exams you are applying for.

Why are you applying for special examination conditions?

Please specify what special examination conditions you would like to achieve, e.g. extra time, a private room, breaks during the exam, etc.:

Documentation

Relevant and appropriate documentation (e.g. medical certificate, education psychology report), stating the nature and need of a special conditions at the exam(s), must be submitted with the application. If you suffer from a chronic condition (e.g. dyslexia), the documentation does not have to be from the current semester. For other diseases, the documentation must apply to and cover the semester in question.

Please email your application with attachments to sap@itu.dk and write your Study Programme (e.g. DDK) as well as "special examination condition" in the subject field. We reply to your ITU-mail.

We take up to four weeks to process your application. July is excluded due to summer holidays.