



# **Custom Order Number Extension for Magento 2.0 USER GUIDE**

**Magecan Inc.**

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# 1.Overview


The **Custom Order Number** extension for Magento allows merchants to personalize the format of order numbers by combining fixed strings with dynamic variables.


## Key Features:


- Customize order, invoice, credit memo, and shipment numbers.
- Create custom number formats using fixed strings and dynamic variables.
- Variables include: sequence number, store ID, year, month, and day.
- Configurable settings for:
  - Prefix
  - Sequence start value
  - Sequence step value
  - Suffix


# 2.Admin Configuration


To configure the extension, navigate to:  
**Stores > Configuration > Sales > Custom Order Number**


  
DASHBOARD


  
SALES


  
CATALOG


  
CUSTOMERS


  
MARKETING

  
CONTENT

  
REPORTS

  
STORES

  
SYSTEM

  
FIND PARTNERS & EXTENSIONS

## Configuration

Scope: Default Config ?

Save Config

GENERAL

SECURITY

CATALOG

CUSTOMERS

SALES

Order

Prefix

Type	Value	Action
Add Row		

Sequence Start Value

Sequence Step

Suffix

Type	Value	Action
Add Row		

Invoice

## 2.1 Configuring Order Numbers

The same configuration settings apply to order numbers, invoice numbers, credit memo numbers, and shipment numbers.

A customized order number consists of:

- An auto-incremented sequence number
- A prefix string
- A suffix string

Both the prefix and suffix can contain multiple components, such as a Fixed String, Year, Month, Day, and Store ID. These components are concatenated to form the complete order number.

Prefix [store view]	Type	Value	Action
	Fixed String ▼	ORD-	
	YYYY ▼		
<button>Add Row</button>			

Sequence Start Value [store view]	1000
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Sequence Step [store view]	1
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Suffix [store view]	Type	Value	Action
	Fixed String ▼	-	
	Store Id ▼		
<button>Add Row</button>			

### Configuration Options:

- **Prefix:** Click "Add Row" to add components. Available options include Fixed String, Year, Month, Day, and Store ID.
- **Sequence Start Value:** The initial number from which the sequence begins.
- **Sequence Step:** The increment applied for each new order.
- **Suffix:** Configured similarly to the prefix, appended after the sequence number.

**Prefix/Suffix Component Types:**

- **Fixed String:** A static string that remains unchanged.
- **Store ID:** Useful for multi-store setups to differentiate order numbers.
- **YYYY:** The year the order was placed.
- **MM:** The month the order was placed.
- **DD:** The day of the month the order was placed.

**Note:** (1)Only the Fixed String requires a manually set value;

(2)The Store ID appears as a 2-character value in the resulting custom order number.

**2.2 Configuring Invoice Numbers**

The configuration for invoice numbers follows the same process as for order numbers. Please refer to section 2.1 for details.

**2.3 Configuring Credit Memo Numbers**

The configuration for credit memo numbers follows the same process as for order numbers. Please refer to section 2.1 for details.

**2.4 Configuring Shipment Numbers**

The configuration for shipment numbers follows the same process as for order numbers. Please refer to section 2.1 for details.

### 3.Configuration Examples

For example, we will use the following configuration:

Prefix: (1)Fixed String: ORD-;(2)YYYY;(3)MM; (4)DD; (5)Fixed String: -

Sequence Start Value: 1000

Sequence Step: 1

Suffix: (1)Fixed String: -;(2)Store ID

Prefix  
[store view]

Type	Value	Action
Fixed String ▼	ORD-	
YYYY ▼		
MM ▼		
DD ▼		
Fixed String ▼	-	
<div>Add Row</div>		

Sequence Start Value  
[store view]

1000

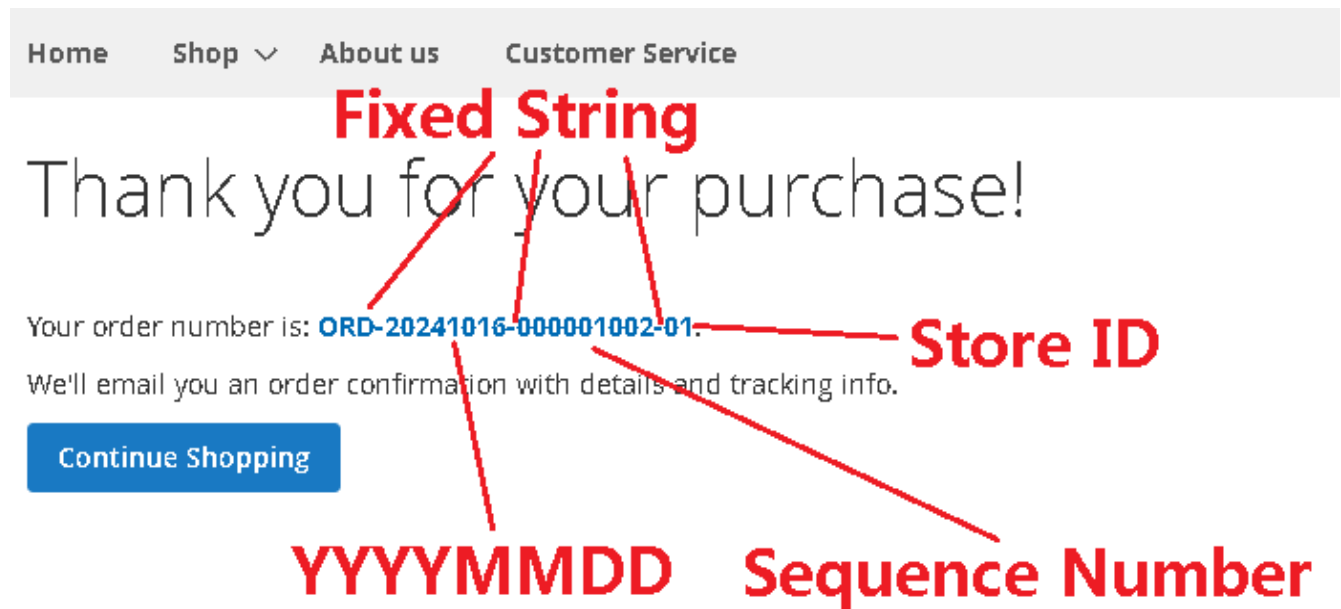
Sequence Step  
[store view]

1

Suffix  
[store view]

Type	Value	Action
Fixed String ▼	-	
Store Id ▼		
<div>Add Row</div>		

The resulting Success page displays:



The Order Details page in the backend displays:

