|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Date raised** | **Risk description** | **Likelihood of the risk occurring** | **Impact if the risk occurs** | **Severity** *Rating based on impact & likelihood.* | **Owner** *Person who will manage the risk.* | **Mitigating action** *Actions to mitigate the risk e.g. reduce the likelihood.* | **Status** | **Useful resources** |
| 1 | [03-06-2021] | Project purpose and need is not well-defined. | Medium | High | High | Yifan Dongr | Complete a business case if not already provided and ensure purpose is well defined on Project Charter and PID. | Open | [**https://www.stakeholdermap.com/project-templates/business-case-template.html**](https://www.stakeholdermap.com/project-templates/business-case-template.html) |
| 2 | [26-10-2021] | User interface is not friendly | Medium | Low | Medium | Ye Fang | Contact professional workers to solve this problem | open |  |
| 3 | [9-12-2021] | Background data cannot be updated in time | Medium | High | Medium | Bo Feng | Check the data on time | open |  |
| 4 | [11-12-2021] | Server incompatible | low | Medium | Medium | Yifan Dong | compatible the serve | open |  |
| 5 | [3-10-2021] | User Information Disclosure | low | high | low | Bo Feng | Streghten the website security | open |  |
| 6 | [16-12-2021] | The system server capacity is small | low | medium | medium | Ye Fang | Exaggerated capacity | open |  |

**Note: please make sure you fill all information related to your project below and convert everything to Wiki page (GitHub)**

Table 1: Risk register Sample

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.