

# **CURRICULUM VITAE**

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## **PERSONAL DETAILS**

**NAME** : Onyango Margaret Akinyi  
**ID NO** : 27615197  
**ADDRESS** : P.O.BOX 50270-00100 Nairobi, Kenya  
**CELL PHONE** : 0712537180  
**E-MAIL ADDRESS** : magisuz@gmail.com  
**DATE OF BIRTH** : 30<sup>th</sup> April, 1990  
**NATIONALITY** : Kenyan  
**LANGUAGES** : English, Kiswahili & Dholuo  
**RELIGION** : Christian

## **EDUCATION BACKGROUND**

JAN 2011- AUG 2013 : **TECHNICAL UNIVERSITY OF KENYA**  
Diploma in Technology: Information Technology.

AUGUST 2009-MAY 2010 : **KENYA POLYTECHNIC UNIVERSITY COLLEGE**  
Certificate in Computer Studies.

FEB 2008-MAY2008 : **EMANEX COMPUTER COLLEGE**  
Certificate in Computer Applications in the following areas.

- Ms Windows
- Ms Dos
- Ms Excel
- Ms Word
- Ms Publisher
- Ms Access
- Ms Power Point

- Studied German Language.

FEB 2008-MAY2008 : **DYNAMIC FOREIGN LANGUAGE CENTRE**  
German Language.

2004-2007 : **NOONKOPIR GIRLS SECONDARY SCHOOL**  
Kenya Certificate of Secondary Education.  
Grade C.

1996-2003 : **MAGADI PRIMARY SCHOOL**  
Kenya Certificate of Primary Education.  
343 marks.

## **OBJECTIVES**

To work in any organization whether private or public diligently and contribute towards achievement of the set goals effectively.

## **WORKING EXPERIENCE**

July 2016 – Date : ICT Assistant at The Judiciary  
June 2015 – July 2016 : Customer Care Executive at Oliza Kenya and OCharge Kenya  
April 2015 - May 2015 : Call Centre Agent at Startimes Media under Temps for Hire  
July 2014 - Dec 2014 : Data Entry Clerk at Databit Limited.  
August 2013 - March 2014 : Attachment at Magadi Sacco Society Limited.  
September 2011-December 2011 : Secretary at Milele Technologies.

## **AWARDS**

Awarded a certificate for being the staff of the year award FY 2020/21 and 2021/22 at Mariakani Law Courts.

Awarded a certificate in the Outstanding Performance in Management of the Daily Court Returns and timely submission of the returns during FY 2018/2019 and 2019/2020 at Mariakani Law Courts.

Awarded a certificate for an exemplary contribution to the fulfillment of the Court's Performance Management Understanding for the FY 2018/2019 and 2019/2020 at Mariakani Law Courts.

Awarded a certificate of participation by the Kenya Salvation Army for training on Human Trafficking, Child rights and Child Protection.

Awarded a certificate for Proficiency examination for Clerical Officers in the year 2018.

Awarded a certificate of participation in the Judiciary Sports Day on 26<sup>th</sup> – 27<sup>th</sup> May, 2017.

Awarded a certificate after attending a training in ICT Essentials and DCRT on 22<sup>nd</sup> – 26<sup>th</sup> November, 2016.

Awarded a certificate in Induction Workshop for the Newly Recruited Clerical Offices on 16<sup>th</sup> – 20<sup>th</sup> October, 2016.

Awarded certificates of appreciation after participating as a volunteer twice in Autism Awareness Day on 24/4/2016 and 1/4/2017

Awarded a certificate after participation in Mater Heart Run on 25/5/2013

Awarded a Certificate in Peer Education. Trained under AMREF and NOPE.

## **PERSONAL ATTRIBUTES**

➤ Hardworking

- Trustworthy
- Ambitious
- Social

### **HOBBIES**

- Listening to music
- Reading
- Networking

### **REFEREES**

**Stephen Kalai Ngii,**

Principal Magistrate,

Mariakani Law Courts,

P. O. Box 82-80113,

**MARIAKANI, KENYA.**

0720322272.

[sngii@yahoo.com](mailto:sngii@yahoo.com)

**Irene Ayuma,**

Chief Executive Officer,

Magadi Sacco Society Limited,

P. O. Box 13-00205,

**MAGADI, KENYA.**

0723216899.

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**Maurice Omingo,**

P. O. Box 534-50102,

**MUMIAS, KENYA.**

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