

## Meeting Minutes – Meeting # 7


Date : 10/26/2025

Attendees : Magnus, Ahmed, Joas, Matei, Alexandre, Sabine, Derek, Fiacre.

### Meeting Agenda:

- Review coding progress for the student portal & the admin portal.
- Review sprint 3 requirements and deliverables.

### Discussion Points:

- Coding Progress:
  - o Review of PRs on Github.
  - o Task completion overview.
  - o Status of remaining open tasks.
- Tasks review and assignment:
  - o Sprint 3 tasks → All tasks were assigned in the previous meeting for sprint 3
  - o Permanent subgroups have been assigned with the following roles: Joas, Fiacre, and Alex on frontend; Magnus, Ahmed, and Matei on backend; and Derek, Matt, and Sabine on testing.
- Sprint 3 Requirement Review:
  - o Sprint 3 grading criteria:  Grading for sprint 3.xlsx
  - o Sprint 3 requirements → Significant progress has been made on the student portal, which is now 95% complete, with only minor bugs and issues remaining. The login functionality has been successfully implemented and is error-free. Work on the admin portal is also underway: approximately half of the frontend tasks have been completed, and the backend team is now set to continue their development.
- Sprint Tasks & Planning:
  - o Sprint 1 tasks → Done.
  - o Sprint 2 tasks → Done.
  - o Sprint 3 tasks → Lots of work done on the student portal during reading week. Significant progress made on the admin portal.

### To Do:

- Complete fixes for student portal tasks and complete the admin portal tasks.
- Writing tests must start as it is highly crucial for this sprint.