Meeting Minutes – Meeting # 8

Date : 11/02/2025
Attendees : Magnus, Ahmed, Joas, Matei, Alexandre, Sabine, Derek, Mateo, Fiacre.

Meeting Agenda:
- Review coding progress for the student portal & the admin portal.
- Review sprint 3 requirements and deliverables.

Discussion Points:

- *Coding Progress:*
  - Review of PRs on Github.
  - Task completion overview.
  - Status of remaining open tasks.

- *Tasks review and assignment:*
  - Sprint 4 tasks were written. We will assign them during the week.

- *Sprint 3 Requirement Review:*
  - Sprint 3 grading criteria: ☒ Grading for sprint 3.xlsx
  - Sprint 3 requirements →
    - **Sprint 4 milestone:** Completed.
    - **Architecture:** Completed.
    - **Student Portal:** Completed.
    - **Admin Portal:** Almost done. Backend and Frontend is being completed.
    - **Testing:** Currently facing several issues, but they're being addressed. The team is still figuring out some parts of the process.

- *Sprint Tasks & Planning:*
  - Sprint 1 tasks → Done.
  - Sprint 2 tasks → Done.
  - Sprint 3 tasks → Almost done.

To Do:
- Complete Frontend and Backend for Admin Portal.
- Finish testing.
- Assign tasks for Sprint 4 during the week.