

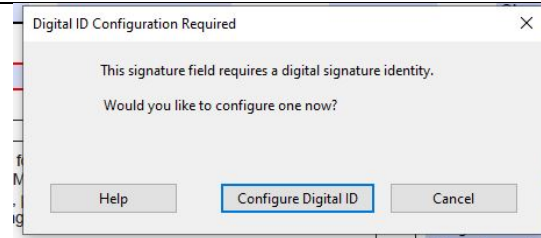
How to make a digital signature in PDF

When you receive a PDF document that you need to sign, click in the blue area to sign

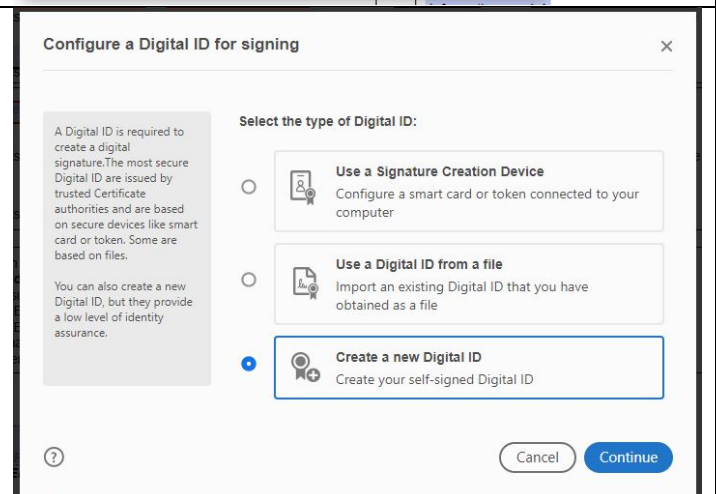
Examiners signature



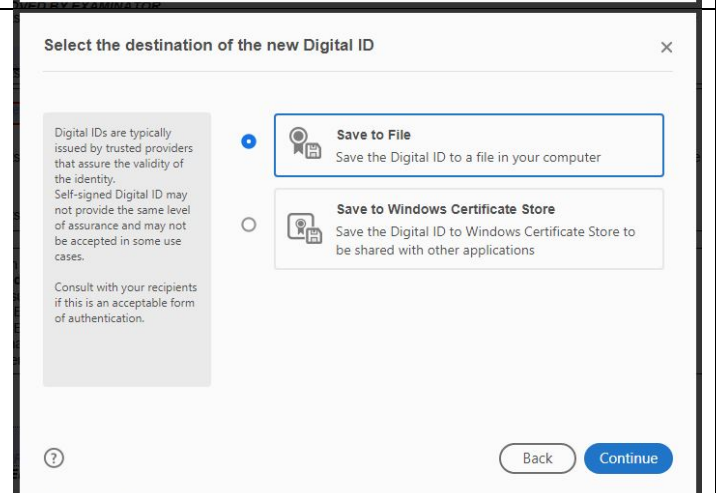
First time you sign a PDF document with digital ID you will be asked to configure a digital ID.
You click on "Configure Digital ID"



In the next step you choose to Create a new Digital ID.
Then click Continue.



Then choose to save to File.
Then click Continue.



Enter information about you;
In **Organizational Unit** you should enter your department and in **Organization Name** you should enter *Chalmers tekniska högskola* or *Chalmers University of Technology*.
Choose parameters according to the image to the right.
Then click Continue.

Create a self-signed Digital ID

Enter the identity information to be used for creating the self-signed Digital ID.

Digital IDs that are self-signed by individuals do not provide the assurance that the identity information is valid. For this reason they may not be accepted in some use cases.

Name	Mikael Bodell
Organizational Unit	Student and education office
Organization Name	Chalmers University of Technology
Email Address	mikael.bodell@chalmers.se
Country/Region	SE - SWEDEN
Key Algorithm	2048-bit RSA
Use Digital ID for	Digital Signatures and Data Encryption

[Back](#)[Continue](#)

Set a secure password to protect your digital ID
Then click Save.

Save the self-signed Digital ID to a file

Add a password to protect the private key of the Digital ID. You will need this password again to use the Digital ID for signing.

Save the Digital ID file in a known location so that you can copy or backup it.

Your Digital ID will be saved at the following location :

C:\Users\bodellm\AppData\Roaming\Adobe\Acrobat\

[Browse](#)

Apply a password to protect the Digital ID:

Confirm the password:

[Back](#)[Save](#)

In the next step you can choose the appearance of your sign in the document.
In the field Appearance you select; "Text", "Draw", "Image" or "Now".
To the right you see example of text and image.

When your ready to sign you enter your password and click "Sign".

You will also be asked to save the document after the signing.

Then your digital signature will appear in the document and you can send the document by email.

Sign as "Mikael Bodell"

Appearance Standard Text

[Create](#)

Mikael Bodell Digitally signed by Mikael Bodell
Date: 2019.11.14 10:20:53 +01'00'

[View Certificate Details](#)

Review document content that may affect signing


[Review](#)

[Back](#)[Sign](#)

Sign as "Mikael Bodell"

Appearance Created 2019.11.14 11:07:37 +01...

[Create](#)[Edit](#)

 Digitally signed by Mikael Bodell
Date: 2019.11.14 11:07:37 +01'00'

[View Certificate Details](#)

Review document content that may affect signing

[Review](#)

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