

**EMPLOYMENT OFFER LETTER**

Dear Mr.Abdur,

Date: July 24, 2023

Congratulations!

We are pleased to extend you the below employment offer letter at Nabatat Contracting Company:

Employee Name	: Abdur Raziq						
Iqama No.	: 2547866422						
Nationality	: Pakistani						
Job Title	: Labour						
Basic Salary	: SAR 700	Food Allowance	: SAR 200	Housing	: Provided	Transportation	: Provided
Contract Period	: 2 years						
Contractual Status	: Single						
Job Location	: Nabatat Contracting Company						
Project Name	: Maint. & Operation Services For The External Yards & Operation At KFI Airport						
Org. Unit Code	: 14000048						
Probation Period	: 90 Days						
Working Hours	: 48 Hours/ 6 days a week						
Air Ticket	: One round trip economy class ticket on completion of two years						
Vacation Days	: 21 days per every one year plus public holidays.						
Medical	: As per company's standard health insurance policy.						
Others	: All other terms & condition will be in accordance with Saudi Labor law & Co. policy.						
Total Package	: SAR 900						

\*Note:

- Accepting this offer does not entail the creation of a contractual commitment, and a work contract will be signed between the two parties after expressing your approval on it.
- Validity of this offer one week from the above date.

Please write your name and sign below as a token of acceptance and return us with estimated joining date: \_\_\_\_\_

Name : عبدالرازق

Signature :

Date :



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Project/ Dept. Manager

Director, Human Resources



## نموذج مباشرة عمل - Joining Form

Joining Type	New Joining - مباشرة عمل جديدة	نوع مباشرة العمل
Employee's Name	ABDUR RAZIQ	الاسم الموظف
NBT_ID	0	رقم العمل
Iqama Number	2547866422	رقم الهوية / الاقامه
Job Title	LABOR	المسمى الوظيفي
Nationality	PAKISTANY	الجنسية
Department		القسم
Cost Center	4012	مركز التكلفة
Joining Date	1/7/2023	تاريخ المباشرة
Employee Signature	عبدالرازق	إقرار الموظف

## الرئيس المباشر - Project Manager

Name	عبد الحكيم عمار الخالدي	الاسم
Job Title	مدير مشروع	المسمى الوظيفي
Signature		التوقيع
Remarks		ملاحظات

مدير ادارة الموارد البشرية والشئون الادارية

شركة النباتات للمقاولات