

EMPLOYMENT OFFER LETTER

Dear Mr.Nauman,

Date: July 24, 2023

Congratulations!

We are pleased to extend you the below employment offer letter at Nabatat Contracting Company:

| | | | | | | | | |
|--------------------|---|--|----------------|---------|---------|----------|----------------|----------|
| Employee Name | : | Nauman Khan Sher Ali Khan | | | | | | |
| Iqama No. | : | 2547865630 | | | | | | |
| Nationality | : | Pakistani | | | | | | |
| Job Title | : | Labour | | | | | | |
| Basic Salary | : | SAR 700 | Food Allowance | SAR 200 | Housing | Provided | Transportation | Provided |
| Contract Period | : | 2 years | | | | | | |
| Contractual Status | : | Single | | | | | | |
| Job Location | : | Nabatat Contracting Company | | | | | | |
| Project Name | : | Maint. & Operation Services For The External Yards & Operation At KFI Airport | | | | | | |
| Org. Unit Code | : | 14000048 | | | | | | |
| Probation Period | : | 90 Days | | | | | | |
| Working Hours | : | 48 Hours/ 6 days a week | | | | | | |
| Air Ticket | : | One round trip economy class ticket on completion of two years | | | | | | |
| Vacation Days | : | 21 days per every one year plus public holidays. | | | | | | |
| Medical | : | As per company's standard health insurance policy. | | | | | | |
| Others | : | All other terms & condition will be in accordance with Saudi Labor law & Co. policy. | | | | | | |
| Total Package | : | SAR 900 | | | | | | |

*Note:

- Accepting this offer does not entail the creation of a contractual commitment, and a work contract will be signed between the two parties after expressing your approval on it.
- Validity of this offer one week from the above date.

Please write your name and sign below as a token of acceptance and return us with estimated joining date: _____


Name :
Signature : 
Date :



Project/ Dept. Manager

Director, Human Resources

نموذج مباشره عمل - Joining Form

| Joining Type | مباشرة عمل جديدة - New Joining | نوع مباشره العمل |
|--------------------|--|----------------------|
| Employee's Name | NAUMAN KHAN | الاسم الموظف |
| NBT_ID | 0 | رقم العمل |
| Iqama Number | 2547865630 | رقم الهوية / الاقامه |
| Job Title | LABOR | المسمى الوظيفي |
| Nationality | PAKISTANY | الجنسية |
| Department | | القسم |
| Cost Center | 4012 | مركز التكلفة |
| Joining Date | 1/7/2023 | تاريخ المباشرة |
| Employee Signature |  | إقرار الموظف |

الرئيس المباشر - Project Manager

| | | |
|-----------|---|----------------|
| Name | عبد الحكيم عمار الخالدي | الاسم |
| Job Title | مدير مشروع | المسمى الوظيفي |
| Signature |  | التوقيع |
| Remarks | | ملاحظات |
| | | |

مدير ادارة الموارد البشرية والشئون الادارية

شركة النباتات للمقاولات