

EMPLOYMENT OFFER LETTER

Dear Mr.Hikmat,

Date: July 24, 2023

Congratulations!

We are pleased to extend you the below employment offer letter at Nabatat Contracting Company:

Employee Name	:	Hikmat Khan						
Iqama No.	:	2548624697						
Nationality	:	Pakistani						
Job Title	:	Labour						
Basic Salary	:	SAR 700	Food Allowance	SAR 200	Housing	Provided	Transportation	Provided
Contract Period	:	2 years						
Contractual Status	:	Single						
Job Location	:	Nabatat Contracting Company						
Project Name	:	Maint. & Operation Services For The External Yards & Operation At KFI Airport						
Org. Unit Code	:	14000048						
Probation Period	:	90 Days						
Working Hours	:	48 Hours/ 6 days a week						
Air Ticket	:	One round trip economy class ticket on completion of two years						
Vacation Days	:	21 days per every one year plus public holidays.						
Medical	:	As per company's standard health insurance policy.						
Others	:	All other terms & condition will be in accordance with Saudi Labor law & Co. policy.						
Total Package	:	SAR 900						

*Note:

- Accepting this offer does not entail the creation of a contractual commitment, and a work contract will be signed between the two parties after expressing your approval on it.
- Validity of this offer one week from the above date.

Please write your name and sign below as a token of acceptance and return us with estimated joining date: _____

Name
Signature
Date





حکمت خان

Project/ Dept. Manager

Director, Human Resources

نموذج مباشرة عمل - Joining Form

Joining Type	New Joining - مباشرة عمل جديدة	نوع مباشرة العمل
Employee's Name	HIKMAT KHAN	الاسم الموظف
NBT_ID	0	رقم العمل
Iqama Number	2548624697	رقم الهوية / الاقامه
Job Title	Labor	المسمى الوظيفي
Nationality	PAKISTAN	الجنسية
Department		القسم
Cost Center	4012	مركز التكلفة
Joining Date	1/7/2023	تاريخ المباشرة
Employee Signature		إقرار الموظف
الرئيس المباشر - Project Manager		
Name	م. عبدالحكيم بن عمار الخالدي	الاسم
Job Title	مدير مشروع	المسمى الوظيفي
Signature		التوقيع
Remarks		ملاحظات

مدير إدارة الموارد البشرية والشؤون الإدارية

شركة نباتات للمقاولات