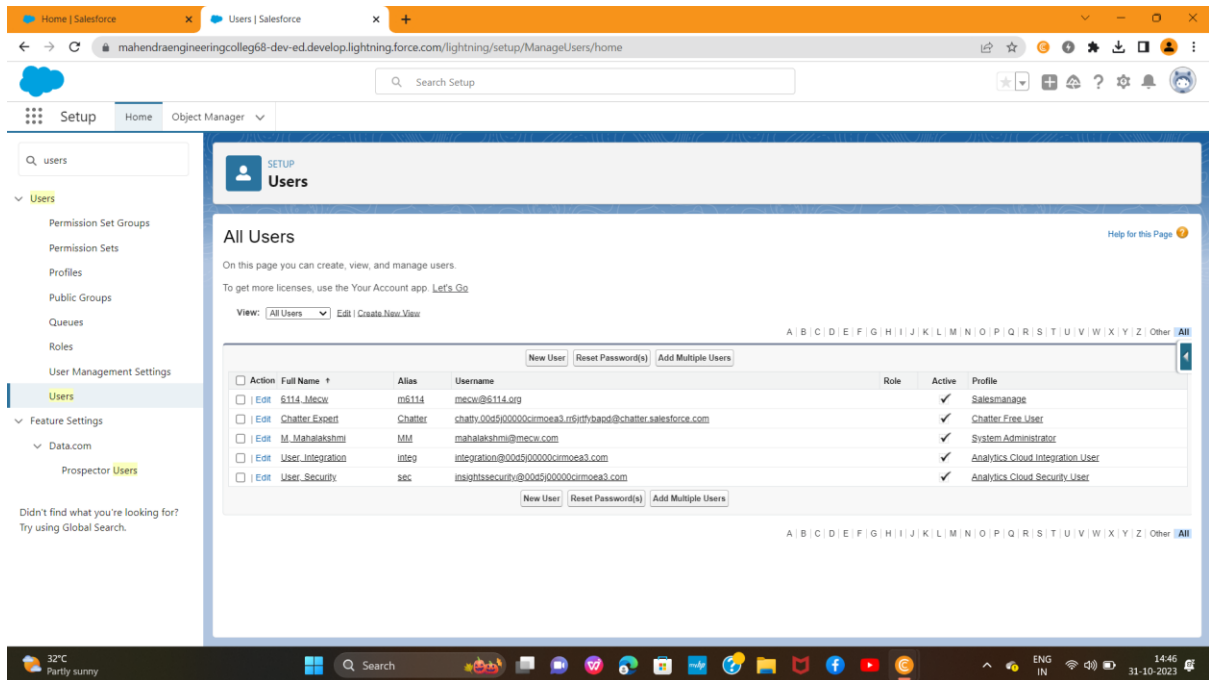


# Create User

1. Go to setup ? type users in quick find box ? select users ? click New user First.



1. First Name: Sunny
2. Last Name: Gupta
3. Alias: Sanj
4. Email: provide your personal email id for future reference
5. Username: sunnygupta@thesmartbridge.com
6. Nickname: Sunny
7. Role: leave it as default
8. User License: Salesforce
9. Profile: Sales Manager and Click Save Button.
10. Note: Assign Profile according to user requirement.

Home | Salesforce x Users | Salesforce x +

← → ↻ mahendraengineeringcolleg68-dev-ed.develop.lightning.force.com/lightning/setup/ManageUsers/page?address=%2F005%2F%3FretURL%3D%252F005%253FisUserEntityOv...

Search Setup

Setup Home Object Manager

users

Users

- Permission Set Groups
- Permission Sets
- Profiles
- Public Groups
- Queues
- Roles
- User Management Settings

Users

- Feature Settings
  - Data.com
  - Prospector Users

Didn't find what you're looking for? Try using Global Search.

## New User

Help for this Page

User Edit Save Save & New Cancel

General Information

First Name Sunny Last Name Gupta Alias Sanj Email naachiyaarvoida@gmail.com Username naachiyaarvoida@gmail.com Nickname Sunny Title Company Department Division

Role <None Specified> User License Salesforce Profile System Administrator

Active ☒ Marketing User ☐ Offline User ☐ Knowledge User ☐ Flow User ☐ Service Cloud User ☐ Site.com Contributor User ☐ Site.com Publisher User ☐ WDC User ☐ Data.com User Type --None-- Data.com Monthly Addition Limit Default Limit (300) Accessibility Mode (Classic Only) High-Contrast Palette on Charts

## 11. Create 3 more users with Profile Sales Executive, Sales Rep1 & Sales Rep2

Home | Salesforce x Users | Salesforce x +

← → ↻ mahendraengineeringcolleg68-dev-ed.develop.lightning.force.com/lightning/setup/ManageUsers/page?address=%2F005%2F%3FretURL%3D%252F005%253FisUserEntityOv...

Search Setup

Setup Home Object Manager

users

Users

- Permission Set Groups
- Permission Sets
- Profiles
- Public Groups
- Queues
- Roles
- User Management Settings

Users

- Feature Settings
  - Data.com
  - Prospector Users

Didn't find what you're looking for? Try using Global Search.

## User Edit Mecw 6114

Help for this Page

User Edit Save Save & New Cancel

General Information

First Name Mecw Last Name 6114 Alias m6114 Email mecw@6114.org Username mecw@6114.org Nickname User169756072086971529 Title Worker Company MEC books Department Sales Division

Role <None Specified> User License Salesforce Platform Profile Salesmanage

Active ☒ Marketing User ☐ Offline User ☐ Knowledge User ☐ Flow User ☐ Service Cloud User ☐ Site.com Contributor User ☐ Site.com Publisher User ☐ WDC User ☐ Data.com User Type --None-- Data.com Monthly Addition Limit 300 Accessibility Mode (Classic Only) High-Contrast Palette on Charts

Home | Salesforce

Users | Salesforce

Search Setup

Setup Home Object Manager

users

Users

Permission Set Groups

Permission Sets

Profiles

Public Groups

Queues

Roles

User Management Settings

Users

Feature Settings

Data.com

Prospector Users

Didn't find what you're looking for?  
Try using Global Search.

SETUP

Users

User Edit

Mahalakshmi M

Help for this Page

User Edit

Save Save & New Cancel

General Information

First Name

Mahalakshmi

Last Name

M

Alias

MM

Email

naachiyaarvoida@gmail.co

Username

mahalakshmi@meow.com

Nickname

User169268137727951293

Title

Company

Mahendra Engineering Coll

Department

Division

Role

<None Specified>

User License

Salesforce

Profile

System Administrator

Active

☒

Marketing User

☒

Offline User

☒

Knowledge User

☐

Flow User

☐

Service Cloud User

☒

Site.com Contributor User

☐

Site.com Publisher User

☐

WDC User

☐

Data.com User Type

--None--

Data.com Monthly Addition Limit

300

Accessibility Mode (Classic Only)

☐

High-Contrast Palette on Charts

☐

32°C

Partly sunny

Search

ENG IN

14:56

31-10-2023