

Privacy Statement

- Privacy Statement

This Policy applies as between you, the User of this site (www.iets.co.uk), International Education and Training Solutions Ltd (hereafter known as IETS) the owner and provider of this site. The Policy applies to IETS' use of any and all Data collected by IETS in relation to your use of the site and any Services or Systems therein.

For the purpose of the Data Protection Laws, the Data Controller is IETS. Our nominated representative for the purpose of the Data Protection Laws is the Director.

Useful definitions

“Data” means collectively all information that you submit to the site.

“Data Protection Laws” means the GDPR and the Privacy and Electronic Communication Regulations 2003, any amendment, consolidation or re-enactment thereof, any legislation of equivalent purpose or effect enacted in the United Kingdom, or, where relevant, the European Union, and any orders, guidelines and instructions issued under any of the above by relevant national authorities, a judicial authority in England and Wales or, where relevant, a European Union judicial authority

“Service” means collectively any online facilities, services, tools or information IETS makes available through the site (now or in the future).

“System” means any online communication infrastructure that IETS makes available through the site (now or in the future). This includes, but is not limited to, web-based email, email links, live chat facilities and message boards.

“User/Users” means any third party that accesses the site and who is not employed by IETS and acting in the course of their employment.

Data collected

Without limitation, IETS may collect and process the following Data about you:

- The personal data that we collect includes your name, email address and telephone number. If you are a candidate we will also ask for details of the kind of work you are looking for and your preferred work location. You can also decide to upload a CV, cover letter, personal statement or other similar document or information. We will keep that information in line with our retention policy. The retention policy is available on request.

Document Security

At the point of registering interest on our website, uploading a document is an

important part of this process. It's important you provide enough information in your documents to enable recruiters to find the right job opportunities for you. However, in order to ensure your online security, you should not include any of the following information in the documents

- National Insurance number
- Driving license number
- Bank details
- Credit card details
- Passwords
- Date of birth
- IP addresses and cookies

For the same reason, IETS may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help IETS to improve this site and to deliver a better and more personalised service. They enable IETS:

- To estimate our audience size and usage pattern.
- To store information about your preferences, and so allow IETS customise its site according to your individual interests.
- To speed up your searches.
- To recognise you when you return to this Site.

All Cookies used by the site are in accordance with the provisions of the Privacy and Electronic Communications (EC Directive) Regulations 2003 as amended by the Privacy and Electronic Communications (EC Directive) (Amendment) Regulations 2011.

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If you wish to stop accepting cookies, you can do so through the Privacy Settings option in your browser. This may be done by activating the setting on your browser which allows you to refuse the setting of cookies. If you do not wish cookies to be stored on your browser follow these instructions:

- Internet Explorer: Open the Tools menu and click Internet Options. Choose the Privacy tab and move the slider to high level of privacy. Click on the Default button if you do not see the slider.
- Netscape: Open the Edit menu and choose Preferences. In the Advanced category, choose Cookies. Click the radio button Disable all cookies.
- Other browsers: Refer to the relevant help menu looking under cookies, privacy or security.

Our use and storage of data

Unfortunately the transmission of information via the internet can never be guaranteed as completely secure. IETS will always strive to protect your Data to the best of its abilities but any transmission is at your own risk. However,

once we have your Data it will be stored securely in accordance with the principles of the Data Protection Laws and we have put in place suitable physical, electronic and management procedures to safeguard and secure Data collected online.

You have the right to opt out of marketing information at any point. We provide the option on the website and on all relevant pieces of marketing communication sent.

We may disclose your Data to any member of our group as defined in section 1159 of the UK Companies Act 2006. For further information of how we may use your data please refer to our Privacy Policy [here](#).

External Links

Our site may, from time to time, include links to and from other websites. If you follow a link to these websites please note that they will have their own privacy policies and that we do not accept any responsibility or liability for these policies.

IETS cannot guarantee or verify the contents of any externally linked website and you should therefore only click on external links at your own risk and IETS cannot be held liable for any damages or implications caused by visiting any external links mentioned.

Social Media Platforms

Communication, engagement and actions taken through external social media platforms that this site and IETS participate on are custom to the terms and conditions as well as the privacy policies held with each social media platform respectively.

Users are advised to use social media platforms wisely and communicate / engage upon them with due care and caution in regard to their own privacy and personal details. This site, nor IETS, will never ask for personal or sensitive information through social media platforms and encourage Users wishing to discuss such information to contact them through primary communication channels such as by telephone or email.

This website may use social sharing buttons which help share web content directly from web pages to the social media platform in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note that the social media platform may track and save your request to share a web page respectively through your social media platform account.

Shortened Links in Social Media

This website and IETS, through their social media platform accounts, may share web links to relevant web pages. By default some social media platforms shorten lengthy URLs. Users are advised to take caution and good judgment

before clicking any shortened URLs published on social media platforms by this site. Despite IETS best efforts to ensure only genuine URLs are published, many social media platforms are prone to spam and hacking and therefore IETS cannot be held liable for any damages or implications caused by visiting any shortened links.

Changes to the Privacy Policy

We may alter this policy at any time. You should check this policy occasionally to ensure you are aware of the most recent version that will apply each time you access the website.

Last updated April 2022

Resources & Further Information

- Data Protection Act 1998
- GDPR Regulation 2018