

## Lesson 04 Demo 01

### Creating a New User in Jenkins

**Objective:** To create a new user in Jenkins for managing access and permissions within the Jenkins environment

**Tools required:** Jenkins

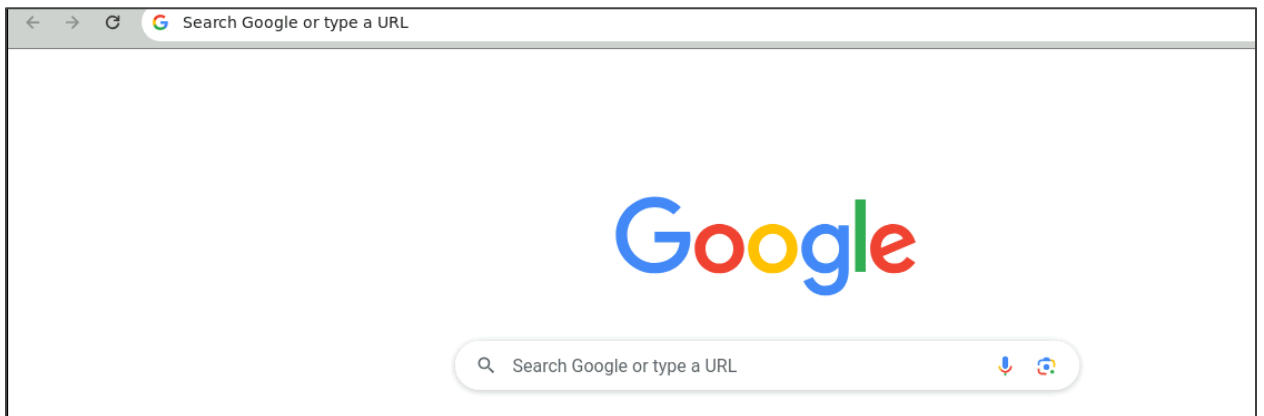
**Prerequisites:** Jenkins must be operational

Steps to be followed:

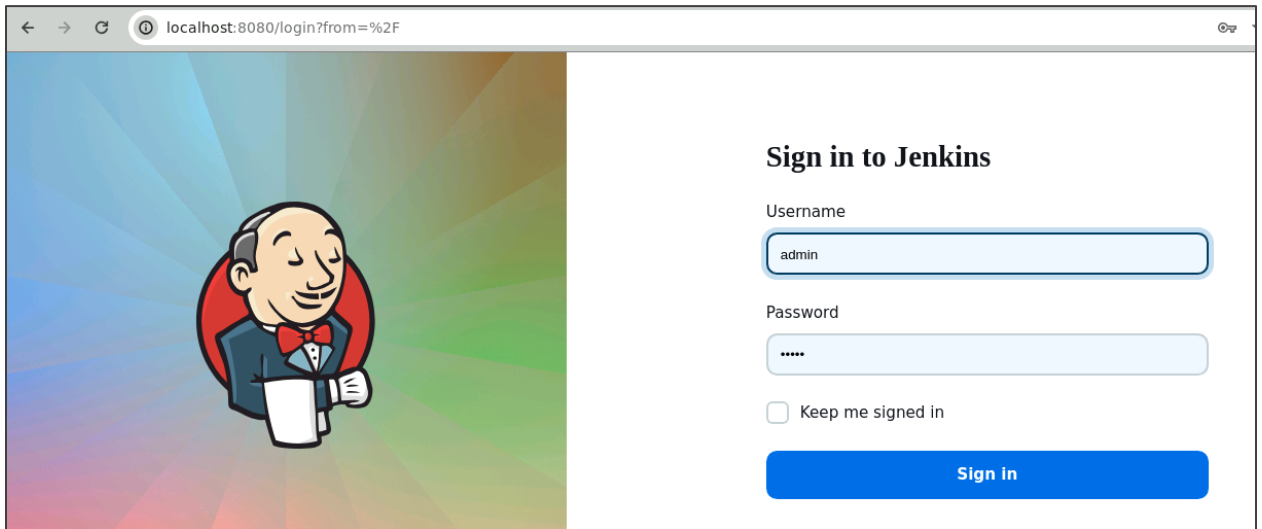
1. Log in to the Jenkins CI tool
2. Access the user management section to manage users

#### Step 1: Log in to the Jenkins CI Tool

##### 1.1 Go to Google Chrome



1.2 Go to Jenkins by typing **localhost:8080** and sign in using your credentials



localhost:8080/login?from=%2F

### Sign in to Jenkins

Username  
admin

Password  
.....

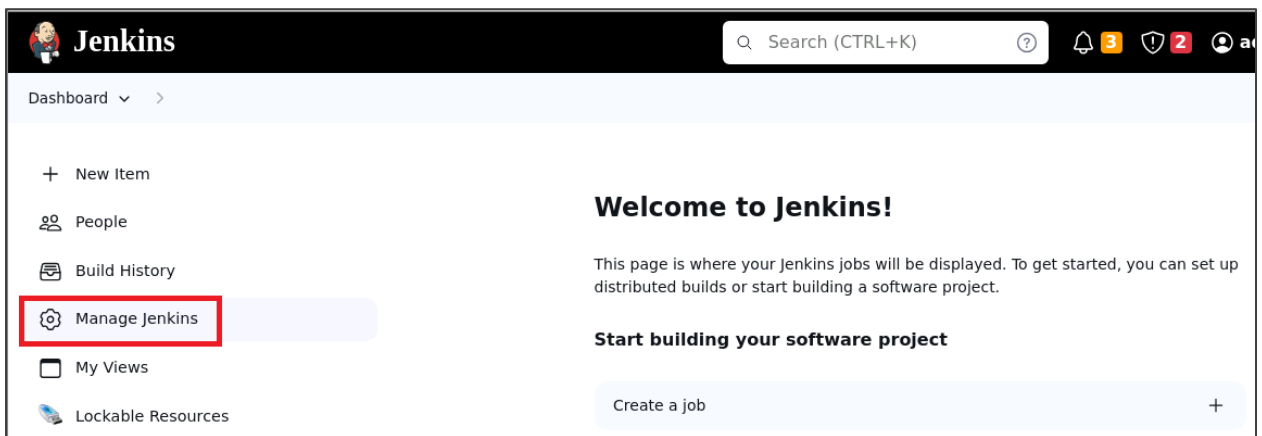
☐ Keep me signed in

**Sign in**

**Note:** The credentials for accessing Jenkins in the lab are Username: **admin** and Password: **admin**.

## Step 2: Access the user management section to manage users

2.1 Click on **Manage Jenkins**



Jenkins

Search (CTRL+K)

Dashboard ▾ >

- + New Item
- People
- Build History
- Manage Jenkins**
- My Views
- Lockable Resources

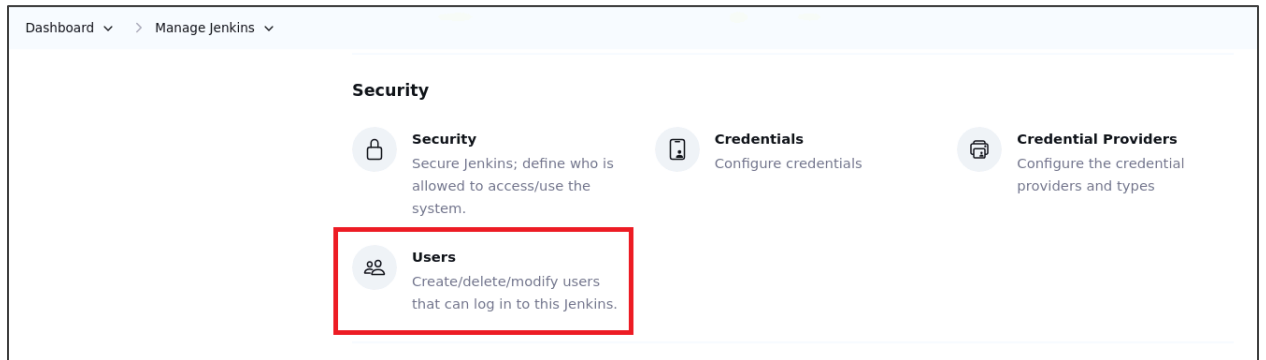
### Welcome to Jenkins!

This page is where your Jenkins jobs will be displayed. To get started, you can set up distributed builds or start building a software project.

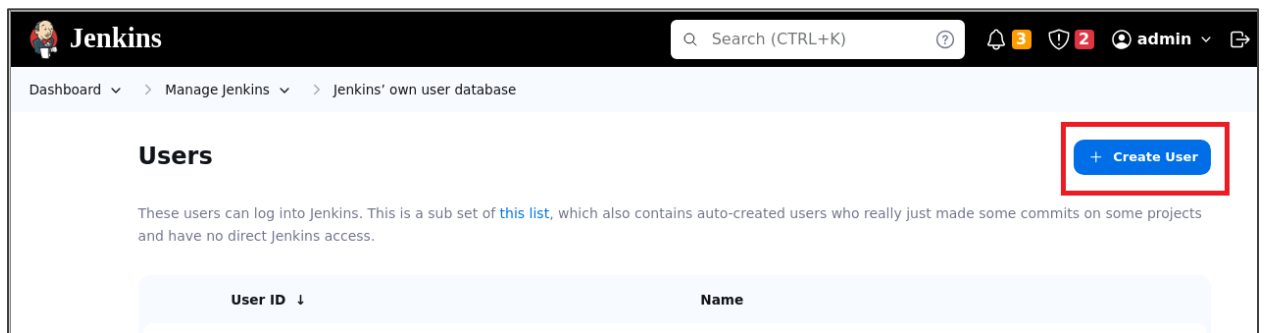
#### Start building your software project

Create a job +

## 2.2 Click on **Users** under the **Security** section



## 2.3 Now, click on **Create User**








## 2.4 Provide the basic user details, including username, password, and email ID, and click on **Create User**

The screenshot shows the Jenkins 'Create User' form. It contains three input fields: 'Username' (with the value 'User'), 'Password' (with masked characters '.....'), and 'Confirm password' (with masked characters '.....'). A blue button labeled 'Create User' is highlighted with a red rectangular box.

## Users

These users can log into Jenkins. This is a sub set of [this list](#), which also contains auto-created users who really just made some commits on some projects and have no direct Jenkins access.

User ID ↓		Name	
 <a href="#">admin</a> ▼		admin	
 <a href="#">User</a> ▼		User	 

Once the user is created, you can use these credentials to access the Jenkins application.

By following these steps, you have successfully created a new user in Jenkins for managing access and permissions within the Jenkins environment.