IronGrid Security
Remote Office
hr@irongridsecurity.com • www.irongridsecurity.com

Date: 05/18/2023

Volunteer Offer Letter
To: Mahdi Ghaznawy
Remote
mahdighaznawy2004@gmail.com

Dear Mahdi,

We are pleased to officially extend this offer for you to serve as a **Technical Support & Security Analyst (Volunteer)** at **IronGrid Security**, effective **June 1, 2023**.

In this capacity, you will be contributing remotely to the design, support, and protection of internal lab environments and helping to strengthen our operational and cybersecurity posture. Your responsibilities will include:

- Providing technical support for Windows-based systems, Office 365, and network troubleshooting
- Assisting in user account management and Active Directory permissions
- Conducting vulnerability scans and documenting remediation recommendations
- Monitoring system logs and basic SIEM dashboards for anomalies
- Supporting the implementation of MFA, password policies, and user awareness initiatives
- Contributing to documentation including onboarding checklists, security reports, and patching guidelines
- Researching emerging threats and supporting policy development

This is an **unpaid volunteer position**, intended to provide mutual value: real-world experience for you and support for IronGrid's mission of promoting secure IT environments. While not an employment agreement, we acknowledge and appreciate your time, skills, and commitment.

We ask that you conduct yourself professionally and adhere to the company's internal policies regarding confidentiality, data protection, and ethical practices.

Please sign below to acknowledge your acceptance of this offer. We're excited to have you contribute to our efforts.

Sincerely,
Hiring Manager
IronGrid Security
hr@irongridsecurity.com
www.irongridsecurity.com

Acknowledgment and Acceptance

I, Mahdi Ghaznawy, accept the volunteer offer for the role of Technical Support & Security Analyst as outlined above.

Signature: _Mahdi Ghaznawy_

Date: 05/18/2023