# MAHEEN KHALID

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## EDUCATION

**Bachelor of Science, Computer Engineering**                         Jan 2015 - Dec 2018

Sir Syed University of Engineering and Technology, Karachi

## WORK EXPERIENCE

**IT/Software Analyst, Blackmore Partners Inc**                         Jul 2022 - Current

- Redesign and develop the company's existing website
- Have worked with web debugging tools
- Assist team with testing code in multiple browsers
- Manage technical integration with third party services.

**Shift supervisor, CVS Pharmacy**                         Mar 2021 - Jun 2022

- Receiving payment by cash, credit cards, vouchers, or automatic debits.
- Assisting customers by providing information and resolving their complaints.
- Counting money in cash drawers at the beginning and end of shifts.
- Answering customer's questions and providing information on procedure and policies.
- Operating telephone switchboard to answer, screen, or forward calls.
- Greeted and assisted customers with identifying prices of goods and services.
- Reporting sales to managers
- Assigns tasks and responsibilities to staff members
- Enforces company policy and procedures
- Supervises employees and provides guidance
- Responsible for ensuring that all employees adhere to company standards of conduct and ethics
- Performs other duties as assigned.

**Middleware Engineer, Sapphire Consulting Services**                         Feb 2019 - Dec 2020

- Worked with an agile team to develop, test and maintain web-based business applications.
- Application of C/ java programming and computer architecture to enhance business efficiency and insights.
- Worked on Oracle JDeveloper 12c to build service-oriented applications.
- Developed enterprise applications using Oracle Application Development Framework.

**Intern, Pak Qatar Takaful**                         Nov 2018 - Jan 2019

- Managed all administrative work for the office
- Managed office functions, including records, reports, filing, and invoices
- Creating Presentations and marketing material for clients
- Managed reports and created worksheets in Excel

## PROJECTS

**Project: Computer Engineering Department**                    Apr 2018 - Nov 2018

Designed and established responsive and user-friendly website using HTML, CSS, JavaScript, Bootstrap and PHP.

## SKILLS

Python, SQL, MATLAB, HTML/CSS, PHP, Tableau, JavaScript, Excel/Google sheets