

SSNMUN 2022
GENERAL INFORMATION

With a lot of consideration, the SSNMUN OC has settled on using **Zoom** as the platform to host the conference this year.

The Logistics Team will be at hand to help with any queries raised during the session. Each committee will have several Liaison Officers (LOs) who will be happy to help in case of any Logistics-related issues.

The LOs and the EB will co-host the session.

In case of any doubts or difficulties, an LO can be contacted by the delegates using Zoom chat messaging. Delegates cannot message each other on the Zoom chat.

Delegates are requested to keep their microphones muted unless they are giving a speech. Methods of raising placards, chit passing etc are covered in this document and delegates are urged to follow the same.

This document is applicable to all committees with the exception of International Press (IP). IP meetings will take place via scheduled Zoom calls. The links will be sent to the reporters' email IDs.

ROLL CALL

The session is started with a roll call. **Delegates can choose to vote 'present' or 'present and voting', considering their stance by filling out a Google form.**

Delegates must select their country names from the form's drop down menu and thereby select their stance. Please note that each delegate can fill the form only once, and that the roll call will be cross-checked by the LO. The link for the form will be posted on the Zoom chat once the session starts.

We are using google forms for roll call, and your stance can be marked on the form. The link for the same will be provided via the zoom chat once the session starts. The roll call will be cross-checked by an LO.

GSL - RAISING PLACARDS

Delegates can raise their placards to be recognised in committee to raise motions and points, if they wish to speak, etc. In order to facilitate this virtually, we have devised a system where the **Delegates can send the first few letters of their country name in a message TO EVERYONE in the Zoom chat.**

For example, Germany could type "GER", Djibouti could type "DJIB", etc.

Note: ORF Delegates should type the first names of their respective characters.

Unless otherwise directly specified, Zoom private messages will **not** be accepted. The final decision of who will be recognized will be done by the Executive Board (EB).

GSL - ADDING NAMES

Committee will then proceed into the General Speakers' List (GSL), wherein delegates can deliver their stances on the agenda. The countries will be recognised by the method of 'raising placards' mentioned above. The final recognition of countries will be at the discretion of the EB.

Once your country is recognized, we will add the name onto a google sheet/document showing the order of countries recognised to speak. The LOs will share the screen, displaying the google doc during the session.

TIMER

In order to facilitate timing for the speakers comfortably, the Logistics team has decided to use **'BlueSky Timer', an external bot** that will be present during the committee session.

The timer will be running on screen for the delegates' reference. Delegates are welcome to request for time warnings from the LOs if they require the same.

Speeches for the GSL take 1 minute. Moderated caucus speech lengths are defined when the motion is raised. For a moderated caucus, both total speakers time and individual speakers time will be displayed.

The speeches will be timed according to the allotted time, with a timer running on screen for each delegate.

CHIT-PASSING

The SSNMUN OC has worked together to create an e-chit system, a web-based application where delegates can send in their chits. Provisions have been made to send chits via the EB, to send directives, etc.

Delegates will be required to log in with their unique Registration ID and password sent to their registered email ID, so they are requested to ensure that they have access to their inbox during the session. The Logistics team will be on hand to clarify any doubts and assist with difficulties.

UNMODERATED CAUCUS

During the Unmoderated Caucus, the delegates split into blocks to discuss Working Papers and anything else the committee feels is pertinent.

Delegates of different blocks will be provided with the option to move into **breakout rooms** where individual blocks can discuss the Working/drafting of paper or use it to discuss further into sub-agendas, moderated caucus topics, etc. The LOs will oversee the process and be present in all rooms as well as the main meeting for any assistance the delegates may require.

Further, delegates may switch between rooms if they wish to do so, but this needs to be done in an orderly manner, by contacting the LOs separately.

RESOLUTION DISCUSSION

The resolution will be screen-shared by the LO's and the points are to be explained by the main signatories. Delegates can seek recognition for speeches similar to the moderated caucus/GSL. For and against speeches will be made by recognized delegates.

AMENDMENTS

Amendments to the resolution can be proposed and sent in using the **e-chit system** in the form of a message to the EB.

VOTING

Voting on the resolution will be carried out using **Google Forms**. Similar to roll call, the link will be shared on the Zoom chat and delegates can choose their votes. Delegates may only submit the forms once.

Voting on all other motions will be carried out using Zoom Polls, which will be automatically displayed on the candidates' screens when it's time to do so.

PROCEDURAL SUMMARY

Procedure	Means
Roll Call	Google Form
Raising Placard	Zoom Chat (Everyone)
Timing for Speeches	Shared Screen
Chit Passing	E-Chit System (web based)
Voting on Motions	Zoom Poll
Moderated Caucus	Same as GSL
Unmoderated Caucus	Breakout Rooms
Working Paper Discussion	Screen Sharing
Amendments	E-Chit System
Voting on Resolutions	Google Form

OVERVIEW OF COMMITTEE PROCEEDINGS

