

**HCL TECHNOLOGIES LTD.**

Corporate Identity Number: L74140DL1991PLC046369

A-9 Sector 3, Noida 201301, UP, India.

T: +91 120 4382800 F: +91 120 2445974

Registered Office: 806 Siddharth, 96, Nehru Place, New Delhi-110019, India

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**BY SPEED/REGISTERED POST**

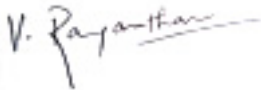
Apr 02, 2024

**Saniya Satish Jadhav [SAP ID. 52146804]  
FLAT 101, E WARD, EVERGREEN HOMES, FWING, NAGALA PARK  
Kolhapur, KARVIR Maharashtra - 416003**

Dear **Saniya Satish Jadhav**,

It has been observed that you have not been attending office with effect from Mar 14, 2024. Your unauthorized absence from office is hampering the smooth functioning of the organization. You are therefore, advised to report for duty immediately on receipt of this letter.

For HCL Technologies Limited



Authorized Signatory

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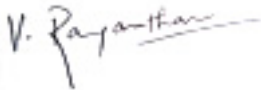
Apr 02, 2024

**Saniya Satish Jadhav [SAP ID. 52146804]  
1383, A WARD, RAJGHAT ROAD, SHIVAJI PETH  
Kolhapur, KARVIR Maharashtra - 416012**

Dear **Saniya Satish Jadhav**,

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For HCL Technologies Limited



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