VASIREDDY VENKATADRI INSTITUTE OF TECHNOLOGY

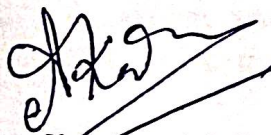## ACADEMIC AUDIT CIRCULAR

Dt: 29/08/2022

ACADEMIC AUDIT FOR THE ACADEMIC YEAR 2021-22

All the faculty are here by informed that Internal and External Academic Audit will be held on the following dates for each department. The following members were appointed to audit the departments. All the department faculty are requested to keep all the documents ready for the inspection

S.No	Department	Name of the Internal Auditor/ External Auditor	Date of Internal & External Audit
1	Civil	Internal Audit Members: 1. Dr. B. Sai Jyothi , Professor, IT 2. Dr. K.Soma Sekhar, Professor, ME External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC, 2. Dr. T. Jaya Lakshmi, SRM University	1st Sep 2022
2	CSE	Internal Audit Members: 1. Dr. N. Kumara Swamy, Dean Of Academics 2. Dr. M. Kedar Mallik External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	1st Sep 2022
3	ECE	Internal Audit Members: 1. Dr. D. Sri Latha, Professor, EEE 2. Dr. P. Ratna Prasad, Professor, CE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	1st Sep 2022
4	EEE	Internal Audit Members: 1. Dr. P.L. K.K. Reddy. Professor, IT 2. Dr. T. Kameswar Rao, Professor, CSE External Audit Members: 3. Dr P. Ratna Babu, Professor, MIC, 4. Dr. T. Jaya Lakshmi, SRM University	2nd Sep 2022
5	IT	1. Dr. T. Sudheer Professor, CSE 2. Dr. M.Y. Bhanu Murthy, Professor, ECE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	2nd Sep 2022
6	ME	Internal Audit Members:	

		1. Dr. T. Vijaya Krishna, Professor, S&H 2. Dr. Ch.V. Suresh, Professor, EEE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	2nd Sep 2022
7	S&H	Internal Audit Members: 1. Dr.V. Ramachandran , Professor, IT 2. A.V. Naresh Babu, Professor, EEE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC 2. Dr. T. Jaya Lakshmi, SRM University	3rd Sep 2022
8	Examination cell	Internal Audit Members: 1. Dr. Bh. Rajya Lakshmi 2. Dr. G. Sanjay Gandhi External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC 2. Dr. T. Jaya Lakshmi, SRM University	3rd Sep 2022

All members are requested to kindly make it convenient to attend the said meeting.

Coordinator, AAC
Convenor IQAC
dy Venkatadri Institute of Technology
UR (V), Pedakakani (Mdl.) - 522 508.

Chairman, AAC

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www.vvitguntur.com**
DEPARTMENT OF INFORMATION TECHNOLOGY

ACADEMIC AUDIT FOR THE YEAR : 2021-22

1. Faculty Details:

1.1. Number of Teaching Staff (Cadre-wise) : 37

Professors	3
Associate Professors	5
Assistant Professors	28

1.2. Number of Non-teaching and Technical Staff :

Non-teaching Staff	1
Technical Staff	3

1.3. Number of faculty Registered PhD and Completed PhD :

Registered	01
Completed	01

2. Curricular Aspects:

2.1. Programs offered :

UG	1
PG	—

2.2. Add-On courses : 6

2.3. Lesson plan : Yes
2.4. Coverage of Syllabus : 100%

3. Admission:

3.1. Number of students admitted

Year	UG	PG
21-22	184	—

4. Attendance:

4.1. Is the record of attendance maintained for all the courses offered by the department? : Yes
4.2. Number of students who lacked the required percentage of attendance : 5

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5. Teaching & Learning

5.1.	Lecture Notes	: ~~Yes~~/No
5.2.	Use of supplementary teaching tools and application of ICT	: PPTs
5.3.	E – Learning modules	: NPTEL, Coursera
5.4.	Student seminars	: Yes (Foreach sem)
5.5.	Students Tutorials	: Yes (Tutorial hrs)
5.6.	Student support – Remedial coaching	: Yes (Remedial Classes)
5.7.	Feedback from students (analysis done or not)	: Yes (Each sem 2 feedbacks)
5.8.	Feedback from parents (analysis done or not)	: Yes (Collected)

6. Timetable and Workload

6.1.	Are copies of the timetable for all courses offered by the department for the last three years maintained?	: ~~Yes~~/No Copies maintained
6.2.	Total number of teaching hours of the Faculty/Department/Centre	:

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practical/Lab hours
	Odd	24/fac	12	12
	Even	24/fac	12	12

6.4.	Average no. of contact hours/week/faculty member	: 24hr/ week / fac
6.5.	Average no. of hours devoted for research including project guidance/week/faculty member	: 8hrs
6.6.	Number of hours devoted for Extension Activities in a week (Industrial visits, training programs, etc)	: 15hr/month

7. Evaluation & Results

7.1.	Conduct of internal examinations	: ✓Yes/No
7.2.	Maintenance of Marks register/File	: Maintained

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7.3 Analysis of Results (pass percentage)   :

Year	CAYSem1	CAYSem II
II B.Tech	76.07	70.19
III B.Tech	81.7	79.2
IV B.Tech	84.43	80.00

(handwritten left margin: 2082, 1982, 1862)

8. **Department Committee report**

8.1. Dates of the meeting of the departmental Academic Committee : 25/6/21, 21/9/21, 11/11/21, 7/1/22, 2/2/22, 26/3/22, 22/5/22, 21/6/22

8.2. Are the minutes of the meeting of the Departmental Committee maintained? : Yes

9. **Learning Resources**

9.1. Library

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	170	850	10	1000	180	9000
Reference Books			10			
e-books						
Journals						
e-Journals						
Digital Database						
CD & video						
Others						

9.2. Laboratories

Name of the laboratory	Existing cost of equipment	Cost of Newly added equipment	Total cost of equipment
Computing labs	12.96		12.96

:

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9.3. e – class rooms : 3

9.4. Computer and Internet : 300mbps

10. **Department Activities**

10.2. Guest Lectures conducted : 4

10.3. Conference/Seminar/Workshop conducted

	National	International
Conducted	Student-2, Faculty-2	Faculty Conf-1
Attended	Faculty-29 (Internal +External)	

10.4. Number of papers presented in the above seminars/conferences
National : –
International : 13

10.4. Interaction with Industries/Research Centers : Infosys, Wipro, TCS, EPAM

10.5. Newsletters/Magazine : 1, News Letters -2

10.6. Placement

No. of Organizations Visited	No. of Students Participated	No. of students Placed
27	165	129

11. **Publications**

11.1. Number of Publications

National Journals :	–
International Journals :	06

12. **Others**

12.1. Details of awards/recognition won by the staff in the last three years : Virtusa, Aws, WiproTNP

Signatures of Academic Audit Committee

1.

2.

External Member:
1. Janya
2. Rachubw

Coordinator, IQAC

Convenor, IQAC

HOD, IT

Chairman, IQAC

...prove the publications.