



# VASIREDDY VENKATADRI INSTITUTE OF TECHNOLOGY

## ACADEMIC AUDIT CIRCULAR


Dt: 4/10/2021

### ACADEMIC AUDIT FOR THE ACADEMIC YEAR 2020-2021


All the faculty are here by informed that Internal and External Academic Audit will be held on the following dates for each department. The following members were appointed to audit the departments. All the department faculty are requested to keep all the documents ready for the inspection

S.No	Department	Name-of the Internal Auditor/ External Auditor	Date of Internal & External Audit
1	Civil	Internal Audit Members: 1. Dr. P.L. K.K. Reddy, Professor, IT 2. Dr. T. Kameswar Rao, Professor, CSE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC, 2. Dr. T. Jaya Lakshmi, SRM University	7 <sup>th</sup> Oct 2021
2	CSE	Internal Audit Members: 1. Dr. N. Kumara Swamy, Dean of Academics 2. Dr. M. Kedar Mallik External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	7 <sup>th</sup> Oct 2021
3	ECE	Internal Audit Members: 1. Dr.V. Ramachandran , Professor, IT 2. A.V. Naresh Babu, Professor, EEE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	7 <sup>th</sup> Oct 2021
4	EEE	Internal Audit Members: 1. Dr. B. Sai Jyothi , Professor, IT 2. Dr. K.Soma Sekhar, Professor, ME External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC, 2. Dr. T. Jaya Lakshmi, SRM University	8 <sup>th</sup> Oct 2021
5	IT	Internal Audit Members: 1. Dr. D. Sri Latha, Professor, EEE 2. Dr. R. Ratna Prasad, Professor, CE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	8 <sup>th</sup> Oct 2021
6	ME	Internal Auditors: 1. Dr. Bh. Rajya Lakshmi, Professor, S&H	




		2. Dr. G. Sanjay Gandhi, Professor, CSE  External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC. 2. Dr. T. Jaya Lakshmi, SRM University	8 <sup>th</sup> Oct 2021
7	S&H	Internal Auditors: 1. Dr. T. Sudheer Professor, CSE 2. Dr. M.Y. Bhanu Murthy, Professor, ECE External Audit Members: 1. Dr P. Ratna Babu, Professor, MIC 2. Dr. T. Jaya Lakshmi, SRM University	9 <sup>th</sup> Oct 2021
8	Examination cell	Internal Audit Members: 1. Dr. T. Srinivasa Rao, Professor, ME. 2. Dr. K. Suresh Babu, Professor, S&H External Audit Members: 3. Dr P. Ratna Babu, Professor, MIC 4. Dr. T. Jaya Lakshmi, SRM University	9 <sup>th</sup> Oct 2021

All members are requested to kindly make it convenient to attend the said meeting.

  
Coordinator, AAC  
Convenor IQAC

ireddy Venkatadri Institute of Technology  
AMBUR (V), Pedakakani (Mdl.) - 522 508.

  
Chairman, AAC



**VASIREDDY VENKATADRI INSTITUTE OF TECHNOLOGY  
(AUTONOMOUS)**

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Nambur (V), Pedakakani (M), Guntur (Dt.), Andhra Pradesh – 522 508,  
www.vvitguntur.com

**DEPARTMENT OF INFORMATION TECHNOLOGY**

**ACADEMIC AUDIT FOR THE YEAR : 2020-21**

**1. Faculty Details:**

1.1. Number of Teaching Staff (Cadre-wise)

: 34

Professors	4
Associate Professors	5
Assistant Professors	25

1.2. Number of Non-teaching and Technical Staff

:

Non-teaching Staff	1
Technical Staff	3

1.3. Number of faculty Registered PhD and Completed PhD

:

Registered	01
Completed	0

**2. Curricular Aspects:**

2.1. Programs offered

:

UG	1
PG	—

2.2. Add-On courses

:

5

2.3. Lesson plan

:

Yes

2.4. Coverage of Syllabus

:

100%

**3. Admission:**

3.1. Number of students admitted

Year	UG	PG
18-20-21	189	—

**4. Attendance:**

4.1. Is the record of attendance maintained for all the courses offered by the department?

:

Yes

4.2. Number of students who lacked the required percentage of attendance

:

6





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## DEPARTMENT OF INFORMATION TECHNOLOGY

### 5. Teaching & Learning

- 5.1. Lecture Notes : ☒ Yes/No
- 5.2. Use of supplementary teaching tools and application of ICT : PPTs
- 5.3. E – Learning modules : NPTEL, Coursera
- 5.4. Student seminars : Yes (For each Sem)
- 5.5. Students Tutorials : Yes (Tutorial hr)
- 5.6. Student support – Remedial coaching : Yes (Remedial classes)
- 5.7. Feedback from students (analysis done or not) : Yes (Each Sem 2 feedbacks)
- 5.8. Feedback from parents (analysis done or not) : Yes (Collected from parents)

### 6. Timetable and Workload

- 6.1. Are copies of the timetable for all courses offered by the department for the last three years maintained? : ☒ Yes/No Copies maintained
- 6.2. Total number of teaching hours of the Faculty/Department/Centre :

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practical/Lab hours
	Odd	24/fac	12	12
	Even	24/fac		

- 6.4. Average no. of contact hours/week/faculty member : 24/fac/week
- 6.5. Average no. of hours devoted for research including project guidance/week/faculty member : 18hrs
- 6.6. Number of hours devoted for Extension Activities in a week ( Industrial visits, training programs, etc) : 15hrs/month

### 7. Evaluation & Results

- 7.1. Conduct of internal examinations : ☒ Yes/No
- 7.2. Maintenance of Marks register/File : maintained



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**DEPARTMENT OF INFORMATION TECHNOLOGY**

9.3. e - class rooms

9.4. Computer and Internet

3  
300 Mbps

**10. Department Activities**

10.2. Guest Lectures conducted

: 4

10.3. Conference/Seminar/Workshop conducted

	National	International
Conducted	Students - 1, Faculty - 1	Faculty Conf - 1
Attended	Faculty - 24 (Internal + External)	

10.4. Number of papers presented in the above seminars/conferences

National : -  
International : 10

10.4. Interaction with Industries/Research Centers

: Infosys, Wipro, TCS,

10.5. Newsletters/Magazine

: 1, Newsletter - 2

10.6. Placement

No. of Organizations Visited	No. of Students Participated	No. of students Placed
27	165	95

**11. Publications**

11.1. Number of Publications

National Journals :	-
International Journals :	13

**12. Others**

12.1. Details of awards/recognition won by the staff in the last three years

: AWS Cloud Certification, Wipro TNP

**Signatures of Academic Audit Committee**

1.

2.

External Member: 1. Jaya

2. Kalubaru

HOD, IT

Chairman, IQAC

Coordinator, IQAC  
Vasireddy Venkatadri Institute of Technology  
NAMBUR (V), Pedakakani (Mdl.) - 522 508.

Need to improve R&D publications.