

Daffodil International University (DIU)

102, Shukrabad, Mirpur Road, Dhanmondi, Dhaka-1207

Memorandum

Date : 14 March 2019

From : Registrar

To : All Deans

All Heads

All Teachers of DIU

All Directors

Subject: 'Teaching Excellence Award'

Description:

The decisions of 79th meeting of Deans' Committee (held on February 16, 2019) is forwarded for your kind information and necessary action:

1) The 'Teaching Excellence Award' might be awarded in following four (4) categories:

Name of Award	Category of the Award	Number of Award(s)	Award value
Chairman, BoT Award	Best teacher of DIU	1	A crest, a certificate and Tk 40,000
Vice Chancellor Award	2 nd best teacher of DIU	1	A certificate and Tk 30,000
Deans' Award	Best teacher in the faculty	5	A certificate and Tk 20,000
Head of the Department Award	Best teacher in the department	23	A certificate and Tk 15,000

2) The winners will be evaluated on the basis of the following criteria:

- Documentation of teaching materials,
- Usages of newest technology for teaching (blended learning) and
- Helping other colleagues in using newest tools and techniques.

3) The evaluation will be carried out annually, for the period of January-December. The awards of

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each year will be handed to the Award Winners on the Founding Anniversary Program of the following year. The evaluation will start from the year 2019, and the awards will be awarded on the Founding Anniversary Program of 2020.

4) An Evaluation Committee (formed with selected SAC members of IQAC) will work under the Vice Chancellor to find the best teaching practices and selecting the winners for the awards.

CC:

Honorable Chairman, BoT

Honorable Vice Chancellor

Honorable Pro-Vice Chancellor

Honorable Treasurer

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