

## CURRICULUM VITA

**SAFIA AKHTER CHONDA**

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## CAREER OBJECTIVE

Highly motivated and eager recent graduate with a good educational background. Seeking an entry-level position where I can apply my knowledge and learn from experienced professionals to start my career. Committed to leveraging my educational foundation, adaptability, and eagerness to learn.

## EDUCATION QUALIFICATION

### 1. Bachelor of Laws (LL.B Hon's)

University : Daffodil International University  
Passing Year : 2023  
CGPA : 3.11

### 2. Higher Secondary Certificate (HSC)

Institute : Holy Cross College  
Passing Year : 2018  
Group : Humanities  
CGPA : 3.25

### 3. Secondary School Certificate (SSC)

Institute : Uttara High School & College  
Passing Year : 2016  
Group : Humanities  
CGPA : 3.72

## PERSONAL INFORMATION

Father's Name : Md. Modassar Nazar  
Mother's Name : Moursida Akter  
Permanent Address : 25 Tejkunipara, Famgate, Tejgaon, Dhaka-1215  
Date of Birth : 05 May 1999  
Nationality : Bangladeshi  
Religion : Islam  
Marital Status : Unmarried  
Sex : Female

## ADDITIONAL SKILLS

**Languages:** Bangla (Native), English (Fluent)

**Microsoft Office:** Proficient in Words & PowerPoint.

**Soft Skills:**

- Good work ethics
- Organized and well behaved
- Adaptability
- Satisfactory in Communication
- Proficient in team work and time management