

Rakibul Islam Joy

Present Address : Daffodil smart city, Ashulia, Dhaka
Contact No : 01920027686
Email Address : rakibulislamjoy.bd@gmail.com
LinkedIn Profile : <https://www.linkedin.com/in/rakibul-islam-joy>
Google Site Link : https://sites.google.com/d/1ec64jFnE7oWLHlx/p/1B_a4jSHNHTg5RIR081XIPsyUev3VQ_Rb/edit



CAREER OBJECTIVES:

EDUCATION:

I am a dedicated person, Hard worker and also a good Leader. I am always expert and effective in my field. As a Human I would like to help people.

Bachelor's Degree

Institute Name : Daffodil International University (DIU), Dhaka Bangladesh
Department : Business Administration
Subject : HRM
CGPA : 3.63 (Out of 4)
Passing Year : 2019-2023

Higher Secondary Certificate (HSC)

Institute Name : Abdul kadir Mollah City Collage, Narshingdi
Subject : Business
CGPA : 4.33 (Out of 5)
Passing Year : 2018

Secondary School Certificate (SSC)

Institute Name : PDB High School, Ghorashal
Subject : Business
CGPA : 4.06 (Out of 5)
Passing Year : 2016

EXTRACURRICULAR ACTIVITIES:

Project work

- A project work in under graduate research program as a Deputy Secretary of Administration at Daffodil International University
- A project work in club carnival 2022 at Daffodil International University

Research Work

- Start a new group research about Foreign Product using in Bangladesh

Clubbing

Connected with

- DIU Business and Education Club
- DIU HR Club

- DIU Belt and Road Research Club
- DIU Marketing Club
- DIU Film and Society Club

ACHIVEMENTS:

Inter School Champion 2014

Inter School Champion 2015

Inter School Runer up (District Volleyball) 2015

Successful Leader also CR From Varsity's Start to end

KEY SKILLS:

Language Proficiency:

<i>Language</i>	<i>Speaking</i>	<i>Listening</i>	<i>Reading</i>	<i>Writing</i>
<i>Bangla</i>	<i>Mother Tongue</i>			
<i>English</i>	<i>Very good</i>	<i>Excellent</i>	<i>Very Good</i>	<i>Excellent</i>
<i>Hindi</i>	<i>Very good</i>	<i>Excellent</i>	<i>Below Average</i>	<i>No</i>

Computer Literacy:

- Graphical Software:
Adobe Photoshop, Canva
- MS Office:
MS Word, MS PowerPoint, Excel, Access, Outlook, One Drive
- Others: Filmorago, Capcut, Inshot, Kine master

PERSONAL INFORMATION:

Name : Rakibul Islam Joy
Fathers Name : MD Monir Hossain
Mothers Name : Rahima Khatun
Nationality : Bangladeshi
Date of Birth : 10 September 2001
Marital Status : Unmarried

REFERENCES:

Mr. Tanvir Abir PhD Position: Associate Professor and Director CDC Organization Name: Daffodil International University Contact: 01972520034 Email: Tanvir.ba02876.c@diu.edu.bd	Mr. Harun or Rashid Position: ZM Organization Name: Sharif Melamine PVT.LTD. Contact: 01321173966 Organization Address: 27/1 Mitford Road (2 nd floor) Dhaka 1000, Bangladesh
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I, the undersigned, certify that, to the best of my knowledge and belief, this resume correctly describes my qualifications and me. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if employed.

Rakibul Islam Joy