

ALISHA AFRIN

Graduate

Present Address: House#95, Road#15, Sector#11, Uttara,
Dhaka-1230, Bangladesh

Contact: 01844255749

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LinkedIn Profile: *Linkedin.com/bd/alishaafirin*



EXPERIENCE

Internship

Organization: Social Islami Bank Limited

Designation: Internee

Duration: July 2022 – October 2022

Location: Uttara, Dhaka-1230

Major responsibilities

- Assist in Account Opening
- Data Entry
- Customer Service
- Installing Mobile App
- Update Account Forms

EDUCATION

Bachelor of Arts (B.A Hons)

Institute Name : Daffodil International University (DIU)

Subject : English (Language and Literature)

CGPA : 3.60 (Out of 4)

Passing Year : 2022

Higher Secondary Certificate (HSC)

Institute Name : Bangladesh Navy College Dhaka

Subject : Business Studies

CGPA : 4.17 (Out of 5)

Passing Year : 2018

Secondary School Certificate (SSC)

Institute Name : Mirpur Girls' Ideal Laboratory Institute

Subject : Science

CGPA : 4.61 (Out of 5)

Passing Year : 2016

PROJECT

Project title: Internship Report On "Internship Experience at Social Islami Bank Limited.

Worked on:

- Use of English language in banking sector
- Banking jargons
- Banking discourse

LANGUAGE PROFICIENCY

Bangla (Native): Excellent Command in reading, writing and speaking.

English : Excellent Command in reading, writing and speaking.

KEY SKILLS

Computer Literacy

MS Office: MS Word, MS PowerPoint, Excel.

SOFT SKILLS

- Patience
- Punctual
- Pronunciation skills
- Decision-making abilities
- Work under pressure
- Responsible
- Quick Learner
- Leadership quality
- Good at using many online tools and Android applications
- Edit photos and videos

PERSONAL INFORMATION

Name : Alisha Afrin
Fathers Name : Mohammad Ashraf Hussain
Mothers Name : Asma Afrin Hussain
Nationality : Bangladeshi
Date of Birth : 04 January 2000
Marital Status : Unmarried

REFERENCES

Name : Dr. Abbas Uddin	Name : Tahsina Yasmin
Organization: Abbas Specialized hospital Ltd	Organization: Daffodil International University
Designation : MBBS, MCPS (ENT), DLO (DU)	Designation: Associate Professor and Senior News Presenter at SATV
Address : Savar, Dhaka, Bangladesh	Address : Savar, Ashulia, Bangladesh
Contact : 01780094990	Contact : 01847140171
Email : abbasuddin95@gmail.com	Email : tahsina.eng@daffodilvarsity.edu.bd
Relation : Relative (Paternal uncle)	Relation : Professional

SIGNATURE

