

Date: 25/05/2024

To,
The Registrar
Daffodil International University
Daffodil Smart City (DSC)
Birulia, Savar, Dhaka – 1216

Through, Dean, FSIT
 Head, Department of CSE

Subject: Application for Late Degree Completion

Dear Sir,

I hope this letter finds you in good health and high spirits. I am writing to seek your help in late degree permission to continue and complete my remaining courses at Daffodil International University.

In 2017, my family faced a significant setback due to a substantial loss in my father's business. Until that point, my father was supporting my education financially. During this time, I was engaged in freelance work to cover my personal expenses. I continued my education until 2019 through my earnings and loans, but due to the ongoing financial instability in my family, I had to contribute financially to support them. This led me to the difficult decision to temporarily drop out of university.

Over the past five years, I have utilized the skills I acquired at the university and through self-development to establish myself and support my family. I have successfully started a digital agency and a restaurant, and I have been able to repay my father's debts. However, the COVID-19 pandemic and subsequent responsibilities in managing my job and business prevented me from resuming my studies.

In 2020, I secured a remote position as a Technical Operation Manager with a company in the USA. I am currently responsible for the company's entire virtual operations. Recently, my company has requested that I join them physically in the USA, and they have connected me with an immigration lawyer to facilitate this process. However, for the EB-3 visa file processing, my graduation is essential. Although I can submit my file with my HSC qualification, there is a significant risk of rejection. Given the substantial costs involved in processing the visa (approximately \$15K USD), my company prefers to proceed with my graduation credentials.

Company has given me 6 months of timeframe to let them know my final decision & start the file processing. This opportunity is a dream come true for me and a once-in-a-lifetime. Therefore, any effort on your part to help me achieve this dream career will be deeply appreciated and remembered throughout my life. I am respectfully requesting permission for a late degree to continue and complete my remaining courses. I am committed to dedicating myself fully to my studies to meet the requirements and achieve graduation promptly.

Sincerely,

Student Name: Abdullah Tarek

Student ID: 162-15-7730

Section: G

Cell Number: 01782024362