

# Md Abdul Gaffar

## WORK EXPERIENCE



### WordPress Web Master

*Xponent Ltd / Sep-Dec 2020*

- Web Design with WordPress & Elementor
- WordPress Post Drafting & Publishing
- Blog Post Images Editing



### Press Secretary & Creative Designer

*DIU Voluntary Service Club / March 2021-December 2022*

- Social Media Design, Poster Design, Banner Design, ID Card Design, Video Editing.



### WordPress Tutorial Content Writer (Remote)

*WPCity.com / March-May 2020*

- Writing tutorial contents on WordPress, Elementor & WooCommerce
- Creating WordPress Resource Pages



### Content Writer (Remote)

*Shaperk / Feb- March 2020*

- Writing all of thier service page contents (20+)

## EDUCATIONAL QUALIFICATION



### BA(Hons) in English Language & Literature

Daffodil International University  
Class of 2020- 2023



### Higher Secondary Certificate(H.S.C)

Chittagong Port College  
Class of 2018 | Science Group




### Secondary School Certificate(S.S.C)

B.N School & College, Chittagong  
Class of 2016 | Science Group



## CONTACT DETAILS

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 +8801780346592

 Daffodil University Hall, Ashulia, Savar, Dhaka

 [linkedin.com/in/md-abdul-gaffar/](https://www.linkedin.com/in/md-abdul-gaffar/)

## LANGUAGE SKILL

- English
- Bangla
- Hindi

## SOFTWARE SKILL

- Photoshop
- Illustrator
- Premier Pro
- Camtasia
- WordPress
- MS Office

## PORTFOLIO

[behance.net/mdabdulgaffar1](https://www.behance.net/mdabdulgaffar1)

## SKILL & ABILITIES

- Creativity
- Problem-Solving
- Team Work
- Hard Working
- Management
- Punctuality

## PERSONAL DETAILS

Date of Birth : 16 July, 1998  
Height : 5 feet 8 inch  
Weight : 72 kg  
Blood Group : O+(Ve)

## OTHERS INFORMATION

Father's Name : Md Abdul Ghani  
Mother's Name : Samsun Nahar  
Religion : Islam  
Nationality : Bangladeshi  
Marital Status : Unmarried  
Gender : Male  
Home District : Brahmanbaria  
Grew Up : Chattogram

## REFERENCE

Career Development Center (CDC)  
Daffodil International University,  
Daffodil Smart City, Ashulia, Dhaka.  
Phone: 88-02-8310864, Ext. 65571  
Cell: 8801847334707  
Email: [cdc@daffodilvarsity.edu.bd](mailto:cdc@daffodilvarsity.edu.bd)

## COURSES & TRAINING



### Graphics Design (Instructory)

-**Illustrator** (Brand Identity Design, Flyer Design, Post Card, Brochure, & Logo Design)

-**Photoshop** (Photo Retouch, GIF Animation, Social Media, Effects & Photo Manipulation)



### Modern Trendy Logo Design

Deo Studio (Kamruzzaman Shishir & Md Riduwan Molla)

Logo (Gradient, Isometric, Blending)



### Email Template Design

Instructory (Mailchimp, Klaviyo, MailerLite, Visual Elements, Mockup Design, HTML & CSS. )



### Creative Shape Making Tricks

Dipu Biswas



### Video Editing (GrowBig)

Basic Video Editing with Premier Pro & Camtasia

## EXTRACURRICULAR ACTIVITIES

- **Bangladesh National Cadet Corps**  
Cadet Corporal (June 2020-June 2023)
- **DIU Voluntary Service Club**  
Vice President (January 2023- Dec 2023)
- **DIU Voluntary Service Club**  
Press Secretary & Creative Designer  
(January 2022-December 2022)
- **DIU Career Development Center**  
Student Ambassador  
(June 2023- Present)