Test plan :-Teams meet

Test plan identifier=Tm-TeamsMeetCheck-001

Introduction=validating ongoing or live meeting functionalities.

Test items= Audio(mic),Video filters and background options, Screen sharing and device settings, File sharing and downloads, Meeting duration and participant limits.

Features to be tested= mic ,video, background options, Screen sharing, hand raise, chat, able to share, leave button

Features not to be tested=Recording time, participant names, encryption status.

Approach=manual testing(black box testing(functional testing))

Item pass/fail criteria=

Suspension criteria and resumption requirements=5/8/2025 suspension

Test deliveries

Test cases Documents

Test Reports

Test plan

Test summary report

Test bug report

Test Analysis report

Review Documents

Bug Analysis report etc

Environmental needs=windows 11pc/mobile/tablet, excel, browser(chrome or Firefox) , network

Responsibilities=Mahender reddy(Prepare test cases and test analysis reports)

Staffing and training needs=selenium web driver(testers name)

Schedule=5/8/2025

Risks and contingencies=no risk

Approvals=Vaishali Sonanis.