

Ideation Phase

Brainstorm & Idea Prioritization Template

Date	19 February 2026
Team ID	LTVIP2026TMIDS24279
Project Name	FreelanceFinder: Discovering Opportunities, Unlocking Potential
Maximum Marks	4 Marks


Brainstorm & Idea Prioritization Template:

SB Works provides a transparent and efficient environment that encourages both clients and freelancers to participate in a dynamic project lifecycle. Prioritizing **collaboration over rigid structures**, creative and technical ideas are welcomed through an intuitive bidding system, where participants are encouraged to communicate directly, helping each other develop high-quality project outcomes.

Use this framework in your own freelancing journey so your team can manage workflows and start shaping successful collaborations even if you are working from different corners of the globe.

In the **ideation phase of the SB Works platform**, the team collaboratively identified the key problem statement: how to streamline the connection between diverse talent and project needs using a modern **MERN-based architecture**. During brainstorming, features were listed and grouped around core functionalities such as **AI-ready profile assessments, real-time chat systems, secure portfolio storage, and administrative oversight**. These components were then prioritized based on their impact on user trust and system performance. High-priority items included **RESTful API integration via Axios** for seamless communication and **MongoDB** for scalable storage of user-contributed images and locations. Features like **real-time notifications, Bootstrap-enhanced UI responsiveness, and automated revision workflows** were integrated to ensure a smooth, immersive experience. This process laid the foundation for building a modular, secure freelancing platform with high-value features prioritized for immediate professional growth.

Step-1: Team Gathering, Collaboration and Select the Problem Statement



Brainstorm & idea prioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

🕒 10 minutes to prepare
👥 1 hour to collaborate
👤 2-8 people recommended

➔

Before you collaborate

A little bit of preparation goes a long way with this session. Here's what you need to do to get going.

🕒 10 minutes

A **Team gathering**
Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

B **Set the goal**
Think about the problem you'll be focusing on solving in the brainstorming session.

C **Learn how to use the facilitation tools**
Use the Facilitation Superpowers to run a happy and productive session.

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Define your problem statement

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

🕒 5 minutes

PROBLEM

How might we [your problem statement]?



Key rules of brainstorming

To run a smooth and productive session

➔ Stay in topic.

💡 Encourage wild ideas.

➔ Defer judgment.

👂 Listen to others.

🗣️ Go for volume.

👁️ If possible, be visual.

Step-2: Brainstorm, Idea Listing and Grouping

2

Brainstorm

Write down any ideas that come to mind that address your problem statement.

10 minutes

TIP
You can select a sticky note and hit the pencil icon to switch to sketch mode to start drawing!

Amar	Yuktesh	Person 3	Person 4

Person 5	Person 6	Person 7	Person 8

3

Group ideas

Take turns sharing your ideas while clustering similar or related notes as you go. In the last 10 minutes, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you can break it up into smaller sub-groups.

20 minutes

Person 4

TIP
Add customizable tags to sticky notes to make it easier to find, browse, organize, and categorize important ideas as themes within your mural.

Step-3: Idea Prioritization

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Prioritize

Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.

20 minutes

