

Meeting Minutes:

Date/Location: 07-08-20, Slack (Channel: Meeting1)
Attendees: Mrityika Sarker (MS), Anika Tahasin Opsora (AT), Samiha Samsi (SS).
Start Time: [8:40pm]
End Time: [10:19pm]

Decisions

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- * Programming Language: Java
- * Essential Tools for Project: Android Studio(As IDE aka framework), Firebase(As database),Json, Material Edit Text, FBbutton, and some other libraries as well.

Actions

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1. Create Slack Channels
2. We need one team member to check coding standards. We should come up with atleast 2 coding standards
3. We'll need two team members to check documentation tool. He should come up with 1/2 tools for documentation of source code.
4. Create Meeting Agenda
5. Create Meeting Minutes

Action	Allocated team member(s)	deadline
Action-1	MS	08/08/20
Action-2	AT,SS	08/08/20
Action-3	MS	09/08/20
Action-4	AT,SS	08/08/20
Action-5	AT,SS,MS	09/08/20