

Open Entry Online Course Approval Form

UNB **full-time undergraduate students** are required to have written approval from their Academic Advisor to register in an *open entry* online course during the Fall and Winter terms. Summer term requirements vary depending on your academic program.

UNB **graduate students** are required to have written approval from their Academic Advisor to register in a *open entry* online course for Fall, Winter, and Summer Terms.

Registration Deadlines for Full-Time Students: Fall Term is October 1st and Winter Term is February 1st

There is a \$150 non-refundable/non-transferable online fee per course **in addition to** applicable tuition & fees.

Note: UNB Saint John students, please complete the [Saint John Open Entry Online Course Approval Form](#).

Steps for Approval:

1. Complete and submit the online application for a [Open Entry Online Course](#).
2. Complete this form and obtain approval from your Academic Advisor.
3. The approved form must be emailed to extend@unb.ca by the student or advisor.

Term: Fall ☐ Winter ☐ Summer ☐ Graduate Programs ONLY: Research Based ☐ Course Based ☐

Course Number: (ie. BIOL 2222) _____ Course Title: _____

Last Name: _____ First Name: _____ Initial: _____

UNB Student #: _____

Degree Program: _____

Email Address: _____

Student Signature: _____

Date: _____

APPROVAL

Faculty: _____

Advisor Name (print): _____

Advisor Signature:  _____

Advisor Email: _____

Date: _____

The approved form must be emailed to extend@unb.ca