1. Admission.nauss.edu.sa **(1 – 21 June 2020 )**
   1. Initial Requirements
      1. Wordpress site which will have information about university programs and registration process
   2. Tasks

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Create and Configure new WordPress site | 100% | 1 June – 4 June 2020 |
| Create design for the WordPress website to have data which need to be shown | 100% | 4 June – 18 June 2020 |
| Enter data provided to the WordPress site | 100% | 18 June – 21 June 2020 |

* 1. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Update Site Plugins and Themes | 100% | 19 June |
| Show advertise on the university site home to redirect to this page | 100% | 21 June |
| Changing academic programs more than one time | 100% | 21 June – 22 June 2020 |
| Create down timer to be started with the starting of the admission | 100% | 21 June – 22 June 2020 |
| Change contact info more than one time | 100% | 21 June – 22 June 2020 |
| Allow applicants to view guide of programs as pdf view | 100% | 22 June – 23 June 2020 |

* 1. Current Tasks for the week
     1. No tasks until now
  2. Upcoming Task
     1. Not assigned until now but may be creating this site with English Version
  3. Issues
     1. No Issues
  4. Risks
     1. Changing while its public to candidates may cause problems with them
  5. Duration
     1. Its Finished until now

1. Apply.nauss.edu.sa **(20 May – In Progress )**
   1. Initial Requirements (For this year)

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Removing free text in reasons of rejection and replace it with previously defined menu | 100% | 20 May – 21 May |
| Add interview page so that manager of the committee can enter to the site and evaluate students | 100% | 21 May – 1 June 2020 |
| Add interviews data in database with its type if with English subject or not | 100% | 1 June – 3 June 2020 |

* 1. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Create role for manager of committee to evaluate his own program only | 100% | 3 June – 5 June 2020 |
| Create role for secretary to print/view applicant’s data | 100% | 5 June – 6 June |
| Add role for secretary to reschedule interview date | 100% | 6 June – 7 June 2020 |
| Add feature for admission employees to send applicants request profile to the committee to review his profile | 100% | 7 June – 8 June |
| Add feature for admission employees to reschedule the interviews | 100% | 6 June – 7 June 2020 |
| Add feature for admission employees to have daily report of applicants | 100% | 7 June – 8 June |
| Add feature for admission employees to notify them if day is full of employees | 100% | 7 June - 8 June |
| Notify interviewer if the candidate passes the interview while he give him his mark | 100% | 8 June – 9 June |
| Update full system messages | 100% | 9 June – 10 June |
| Allow admission employee to change desire program for candidate | 100% | 11 June |
| Make video demos for Dr.Tarik Alrayes and Dr.Hussien Mansour about admission system | 100% | 11 June |

* 1. Upcoming Task

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Following up of the system and creating daily updates and enhancements | 100% | 21 June – 19 July |
| Allow admission employee to reinitialize candidate profile to the first state | 100% | 25 June – 2 July 2020 |
| Speed up system processes | 100% | 25 June – 19 July |
| Generating Reports For Admission deanship and Academic Affairs | 100% | 23 June – 30 August |
| Allow Committee Managers to view Deferred Requests which have interview date | 100% | 14-July |

* 1. Issues
     1. Some issues related to candidates information as sometimes candidate register with wrong way so we have to help them
  2. Risks
     1. We have a big database of candidates data which should be secure and should be backup every day
  3. Duration
     1. Daily tasks should finish day by day and it will finished when all candidates approved and migrated to university SIS (AllSys)

1. Emp. Info. Form **(1 June – 24 June )**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Creating Responsive design for collecting employees addresses , social status and cars information | 100% | 1 June – 6 June |
| Creating and  Structuring database | 100% | 6 June – 12 June 2020 |
| Development and hosting system on the web | 100% | 12 June – 24 June |

* 1. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Create Form Validation and solve some issues related to the form | 100% | 1 July – 2 July |

* 1. Upcoming Task
     1. Publish the system and request public domain for it
  2. Issues
     1. Not yet
  3. Risks
     1. It will be big database of all employees information and should be safe and secure

1. Professors Evaluation **(20 June – 22 June )**
   1. Initial Requirements
      1. Prepare System for new evaluation for this year and give Dr.Tarik Alrayes permission to be supervisor of the system
   2. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Allow Professors to change their profile and educational data | 100% | 20 June – 22 June |

* 1. Upcoming Task
     1. finished
  2. Issues
     1. Not yet
  3. Risks
     1. Some professors find mistakes with their information so we have to manually remove it from old database of last year
  4. Duration
     1. Finished

1. Alumni register form **(12 June – In Progress )**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Create Responsive design for collecting Alumni Registeration Data | 100% | 12 June – 18 June |
| Development of the Alumni website | 100 % | 18 June – 1 July |

* 1. Updates and Enhancements / Changes
     1. They requested the system to be full system not just registeration form as they requested before, so we will handle meeting with them to collect more information about this system

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Create new WordPress site for Alumni | 100 % | 5 Aug – 25 Aug |
| Add Images Gallery for Students | 70 % | 12 Sept – 10 Oct |
| Modifications | 100% | 8 Sept – 30 Sept |

* 1. Upcoming Task

1. Meeting with the department to gather requirements “ Done “
   1. Issues
      1. Not yet
   2. Risks
      1. It will be a big database of university graduates which should be safe and secure and have daily backup
   3. Duration
      1. Will be finished by end of 28-06-2020
2. Database that include information of researchers in security studies **(10 June – In Progress )**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Creating UX Design For the requirements and implementing updates to the design as requests | 100% | 10 June – 23 June |
| Creating the design into HTML , CSS and JS files | 100 % | 30 June – 10 July |
| Development of the site | 100 % | 7 July – 20 Sept |

* 1. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| They requests to add landing page on university website to give presentation of the department | 100% | 7 July – 14 July |

* 1. Upcoming Task
     1. Not yet
  2. Issues
     1. Not yet
  3. Risks
     1. It will be a big database of researchers which should be safe and secure and have daily backup
  4. Duration
     1. Will be finished after the design is completely finished

1. Professors Data **(7 July – In Progress )**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Creating UX Design For the requirements and implementing updates to the design as requests | 100% | 7 July – 12 July |
| Creating the design into HTML , CSS and JS files | 100 % | 12 July – 15 July |
| Development of the site | 100 % | 15 July – 20 July |
|  |  |  |

* 1. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Some Changes on the delivered system | 100% | 21 Aug – 25 Aug |

* 1. Upcoming Task
     1. Not yet
  2. Issues
     1. Not yet
  3. Risks
     1. It will be a big database of professors which should be safe and secure and have daily backup
     2. Only Administration of institutional Research department will have admin access rights to this system

1. Portal of Arab refereed Journals **(17 August – In Progress )**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Design Enhancements | 100 % | 17 Aug – 5 Sept |

* 1. Updates and Enhancements / Changes
     1. Not yet
  2. Upcoming Task
     1. Not yet
  3. Issues
     1. Not yet
  4. Risks
     1. Its public website for all university journals so design should be responsive and follow design aspects

1. Traffic Safety Attendance **(11 August – In Progress )**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Analysis of project requirements | 100% | 11 Aug – 11 Aug |
| Creating UX Design For the requirements and implementing updates to the design as requests | 100 % | 12 Aug – 4 Sept |
| Creating the design into HTML , CSS and JS files | 100 % | 12 Aug – 4 Sept |
| Development of the site | 100 % | 12 Aug – 4 Sept |

* 1. Updates and Enhancements / Changes

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Allow admin to register the attendees | 0 % | Not start |
| Allow attendees to register by SMS | 0 % | Not start |
| Make search with name and date range | 0 % | Not start |

* 1. Upcoming Task
     1. Not yet
  2. Issues
     1. Not yet
  3. Risks
     1. It will be a big database of Attendance which should be safe and secure and have daily backup
     2. Only Admin from Traffic Safty department will have admin access rights to this system

1. Alternative Server for University Site **(18 August – 25 August)**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Create new infrastructure servers | 100% | 18 Aug – 20 Aug |
| Take Backups from current running servers in KACST | 100% | 21 Aug – 22 Aug |
| Restore Backups on the new sites | 100% | 22Aug – 25 Aug |
|  |  |  |

* 1. Updates and Enhancements / Changes
     1. Not yet
  2. Upcoming Task
     1. Not yet
  3. Issues
     1. Not yet
  4. Risks
     1. Not yet

1. Security Scan Fixes **(1 Sept – 5 Sept)**
   1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Security Scan vulnerabilities Issues | 0 % | 20 Sept – 10 Oct |

* 1. Updates and Enhancements / Changes
     1. Not yet
  2. Upcoming Task
     1. Not yet
  3. Issues
     1. Not yet
  4. Risks
     1. Not yet

1. Questionnaires system for Traffic Department **(1 Sept – 30 Sept)**

**“ Postponed as requested form Rashed ”**

* 1. Initial Requirements

|  |  |  |
| --- | --- | --- |
| Task Name | Completion | Due date |
| Analysis of system | 0 % | 4 Sept – 10 Sept |
| Design of the system | 0 % | 10 Sept – 15 Sept |
| Convert Design to HTML, CSS and Javascript | 0 % | 15 Sept – 20 Sept |
| Development of the system | 0 % | 20 Sept – 30 Sept |

* 1. Updates and Enhancements / Changes
     1. Not yet
  2. Upcoming Task
     1. Not yet
  3. Issues
     1. Not yet
  4. Risks
     1. Not yet