

## EDUCATION

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**York University – Lassonde School of Engineering | Toronto, ON |**  
**B.S. in Earth and Atmospheric Science |**

**April 2025**

**Relevant Courses:** Computing for the Physical Sciences, Net-Centric: Introduction to Computing, Fortran and Scientific Computing, Intro to object-oriented programming, Intro to atmospheric science, The earth environment

## TECHNICAL SKILLS

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**Programming Languages:** Java (Beginner), Python (Intermediate), CSS (Advanced), Javascript (Intermediate), HTML (Advanced), React(Beginner)

**Certifications:** Introduction to Microsoft Excel ([Coursera Project Network](#) Jan 2024)

**Operating Systems:** MacOS Sonoma 14.4.1

**Other Skills:** Microsoft Office (Excel, PowerPoint, Word), Data Entry, Customer Service, Administrative and Organizational, Team Collaboration, Leadership, Attention to Detail, Time Management, Active Learning

## PROJECTS

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**To-do-List | CLASS PROJECT** (<https://github.com/MAHUMMANZAR/TO-DO-LIST.GIT>)

**February 2024**

- Developed a responsive To-Do List application using React, JavaScript, and CSS for efficient task management.
- Implemented features for adding, deleting, and marking tasks as completed.
- Demonstrated proficiency in front-end development and familiarity with React framework.

**Portfolio Website | PERSONAL PROJECT** (<https://github.com/MAHUMMANZAR/PERSONAL-WEBSITE.GIT>)

**December 2023**

- Designed personal portfolio website to showcase skills and projects.
- Utilized HTML, CSS, and JavaScript to structure, style, and add interactivity.

## NON-TECHNICAL EXPERIENCE

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**Ballot Officer | City of Toronto Election | Etobicoke, ON**

**June 2023**

- Assisted in the setup of the voting place to ensure it opened at 10:00 am
- Located voters on the voter's list and marked voters as they cast their ballots.
- Issued ballots and administered oaths as needed.
- Ensured accurate completion and signing of required forms.
- Worked with the team to ensure everything was done on time.

**Information Assistant | Election Ontario | Toronto, ON**

**June 2022**

- Greeted electors at the door and asked for to have their documentation ready.
- Managed and directed lineups at the voter location inside and outside the location.
- Assisted with accessibility (e.g. opening non-accessible doors)

## LEADERSHIP WORK EXPERIENCE

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**Admin Assistant | Rexdale Health Center | Toronto, ON**

**July 2019 – Aug 2019**

- Admin skills: Maintain appropriate records for students (e.g. attendance, health records, Rexdale nightingale)
- Rexdale Nightingale- Encounter Documents, Data Entry, scan, and fax files.
- Phone call coordination to make arrangements for various activities.

**Youth Camp Leader | TDSB Focus | Toronto, ON**

**July 2019 – Aug 2019**

- Working with children ages 6-12
- Responsible for planning activities for the children during the day
- Supervised, guided, and assisted students during crafts, art projects, games, and other activities to provide developmental stimulation.
- Led and guided children on buses around the city
- Clean and sanitize the play area following the health and safety guidelines.
- Observe and evaluate children's progress and behaviour, and report to the supervisor about children's development progress.
- Supervise children for safety and health.