${exchangeRateDate}

**${bankName}**

${branchName}

Attention: ${attention}

RE : **${subject}**

Sir / Madame:

This is to authorize BDO to debit **${companyName}**. PHP Account Number **${accountNoPHP}** for the amount of **${amountInPeso}** and Credit to Account No.**${accountNoUSD}** as payment for the purchase of **USD ${amountInDollar}** at the exchange rate of **${exchangeRate}.**

Thank you.

Very truly yours.

**JOSEPH O. YAO/ AZUCENA YAO/ ANNIKA Y. YAO/ JANDRICK YAO/ JOHAN YAO**