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| **Inspection Started: Introduction** |



Hello. I’m from Maincom Services, builders for your insurance company.

I’m here to inspect the damage to your property.

The inspection will take approximately half an hour.

During this time I’ll be taking measurements and photographs of the damage so I can confirm and report the items to be repaired.

Site Inspected: Click here to enter a date. Time: Choose an item.

Inspected With: Choose an item.

Name of Representative **(if not insured):** 

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| **Property Information** |



Before we start with the damages, could you please answer a few questions:

Age of building: 

Square Meters: 

Building Type: Choose an item.

Design Type: Choose an item.

Construction Type: Choose an item.

Roof Type: Choose an item.

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| **Property Out Buildings** |



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| **Details and Circumstances**  **(Client Discussion)** |



**Damage Occurred On:** Click here to enter a date. **As a result of:** Choose an item.

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| **Comments:** | |
| EVENT | TYPICAL COMMENTS |
| GENERAL | Choose an item. |
| STORM | Choose an item. |
| ESCAPE OF LIQUID | Choose an item. |
| BREAK AND ENTER | Choose an item. |
| HAIL STORM | Choose an item. |
| IMPACT BY VEHICLE | Choose an item. |
| IMPACT BY FALLING TREE | Choose an item. |
| FLOOD | Choose an item. |
| FIRE | Choose an item. |
| MALICIOUS DAMAGE | Choose an item. |
| ACCIDENTAL DAMAGE | Choose an item. |
| CYCLONE | Choose an item. |
| TORNADO | Choose an item. |
| EARTHQUAKE | Choose an item. |

Client Story:



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| **Content Involved?** |



Were there Contents involved in the claim: Choose an item.

Damaged Content Items (if any): Choose an item.

Specific Damaged Items:



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| **Quote Items** |



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| **ROOM** | Room Size & Ceiling Height | **Trade** | **Scope item** | **Quantity** | **Unit** |
| **Choose Room** |  | Choose Trade |  |  | Choose an item. |
| **Choose Room** |  | Choose Trade |  |  | Choose an item. |
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| **Choose Room** |  | Choose Trade |  |  | Choose an item. |

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| **Drawing / Notes Pad** |



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| **Drawing / Notes Pad** |



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| **Damage – Assessor Comments - 1** |



Damaged Area(s):



Damage consistent with insured explanation: Choose an item.

Structural Repairs required: Choose an item.

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| **Damage – Assessor Comments - 2** |



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| **Comments:** | |
| EVENT | TYPICAL COMMENTS |
| GENERAL | Choose an item. |
| STORM | Choose an item. |
| ESCAPE OF LIQUID | Choose an item. |
| BREAK AND ENTER | Choose an item. |
| HAIL STORM | Choose an item. |
| IMPACT BY VEHICLE | Choose an item. |
| IMPACT BY FALLING TREE | Choose an item. |
| FLOOD | Choose an item. |
| FIRE | Choose an item. |
| MALICIOUS DAMAGE | Choose an item. |
| ACCIDENTAL DAMAGE | Choose an item. |
| CYCLONE | Choose an item. |
| TORNADO | Choose an item. |
| EARTHQUAKE | Choose an item. |

Supervisor Comments:



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| **Maintenance /Defects Prior to Damage - 1** |



Maintenance issues noted: Choose an item.

Insured advised about maintenance issues: Choose an item.

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| **Maintenance /Defects Prior to Damage - 2** |



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| **Comments:** | |
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| BREAK AND ENTER | Choose an item. |
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| FIRE | Choose an item. |
| MALICIOUS DAMAGE | Choose an item. |
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| TORNADO | Choose an item. |
| EARTHQUAKE | Choose an item. |

Supervisor comments (if there are maintenance issues contributing to the claim):

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| **Finalise** |



Home Habitable: **Choose an item.** Does Contain Asbestos**Choose an item.** Vacate Days: 

Incident Confirmed: **Choose an item.**

Sum Insured Adequate: **Choose an item.**

Insured been advised of the next process step: **Choose an item.**

Insured is aware of repairs they are responsible for: **Choose an item.**

Client is willing to proceed: **Choose an item.**

Risk Assessment by Insurer is required: **Choose an item.**

Make Safe: **Choose an item.**

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| **Conclusion** |



Claim Decision: **Choose an item.** Repairs Proceeding as Per Authorisation Limits: **Choose an item.**

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| **Comments:** | |
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| **End of Inspection** |









